

Part-time Faculty Council Meeting Minutes

Date: September 29, 2025

Time: 3:00 p.m. (via Teams)

The attendees for the September PTFC Meeting held on September 29, 2025, included: Christopher Thompson, Organizer; Christal Blalock; Yvonne Single; Scott Chatterton; Kristy Ventre; Shanika Perry; Mandy McGrew; Luc Guglielmi; Jenevieve Goss; Nicole Hoffman Miller; Chelsee Dickson; Ginger Sinton; Suzanne Agan; Russell Clark; John Willard; Cindy Bricker; Alicia Mason; Jennifer Purcell; Steve Smith; Sharon Bell; Megan Robinson; Jason Brown; Tameka Wilson; and Mary Ellen Roach.

1. Call to Order / Welcome

- 1.1. The meeting was called to order by President Christopher Thompson, with Parliamentary reminders from Vice President Jenevieve Goss.

2. Approval of August Minutes

- 2.1. A motion to approve the August 2025 minutes was raised and seconded.
- 2.2. Minutes were approved.

3. Order of Business

3.1. Council Secretary (Nominations and Vote)

- 3.1.1. A discussion was held regarding the vacant secretary position.
- 3.1.2. Nominations were requested, but no permanent appointment was made.

4. Presentation Speakers

4.1. University Ombud – Dr. Luc Guglielmi

- 4.1.1. Presented the role of the Ombuds office as independent, neutral, informal, and confidential.
- 4.1.2. Services are available to students, staff, faculty, alumni, and affiliates of KSU.
- 4.1.3. Emphasized support in navigating conflicts, harassment issues, workload fairness, and classroom concerns.
- 4.1.4. Clarified limitations: Ombuds do not advocate, fix problems, or conduct formal investigations. They support faculty in self-advocacy and mediation.
- 4.1.5. Shared contact information and availability, including after-hours and weekends.
- 4.1.6. Questions addressed confidentiality, workload fairness, and reporting processes.

4.2. KSU Library – Dr. Chelsea Dickson

- 4.2.1. Presented on services to empower faculty voices in publishing and research.
- 4.2.2. Highlighted support for open access publishing, copyright guidance, data services, and the institutional repository.
- 4.2.3. Shared opportunities include the Open Access Publishing Fund (\$2,000 per project), Affordable Learning initiatives, and repository services for faculty and student work.
- 4.2.4. Encouraged faculty to adopt OERs to reduce student costs and to publish in open-access platforms.
- 4.2.5. Slides and resources to be shared with the council.

4.3. Vice President Update – Jenevieve Goss

- 4.3.1. Previewed agenda for the upcoming **October 23rd annual meeting with Provost Pulinkala:**

- 4.3.1.1. Clarification of medical leave protocols and early intervention systems for students.
- 4.3.1.2. Faculty CV posting and Simple Syllabus requirements; concerns about part-time faculty privacy.
- 4.3.1.3. Compensation and equity for part-time faculty—emphasis on pay review and

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- potential adjustments.
- 4.3.1.4.** Members raised concerns about **parking fees and availability**. Ongoing advocacy for discounted rates was discussed.

5. President Update – Christopher Thompson

5.1. Reported outcomes from Faculty Senate:

- 5.1.1. Revised AI Policy** passed—concerns raised about additional training hours for part-time faculty and potential waivers for practitioners with prior training.
- 5.1.2. Accessibility training** updates linked to ADA compliance. Discussion of compensation for required training.
- 5.1.3. Driver Qualification Training:** mandatory but with opt-out options.
- 5.1.4. Simple Syllabus and CV requirements:** proposal to include limited information for part-time faculty, with drafts forthcoming. Implementation expected Spring 2026.

6. Policy & Strategic Planning Update – Russell Spears

- 6.1.** Emphasized PTFC reps' responsibility to communicate updates back to departments.
- 6.2.** Encouraged requesting time on department meeting agendas.
- 6.3.** Discussed opportunities for PTFC committees and future ad hoc groups to respond to policies.
- 6.4.** Stressed the importance of building visibility for part-time faculty contributions.

7. Open Discussion / Announcements

- 7.1. Parking:** Ongoing challenges discussed; faculty highlighted inequities compared to students who can avoid passes with minimal penalties.
- 7.2. Terminology:** Some departments are adopting “VITAL faculty” language as asset-based terminology.
- 7.3. External Engagement:** PTFC is exploring connections with other Georgia institutions (UGA, GSU) regarding part-time faculty councils.

8. V. Adjournment

- 8.1.** Motion to adjourn made by Ginger; seconded by Scott.
- 8.2.** Meeting adjourned at 4:17 p.m.

Next Meeting: Monday, October 27, 2025, at 3:00 p.m.

Submitted by: [Secretary – Vacant; prepared by President Christopher Thompson]