

Part-time Faculty Council Meeting Minutes

Date: August 25, 2025

Time: 3:00 P.M.

The following individuals were in attendance: Christopher Thompson, Shahram Nazari, Jenevieve Goss, Suzanne Agan, Ginger Sinton, Shanika Perry, Jeannie Newton-Riner, Yvonne Wichman, Melony Parkhurst, Yvonne Single, Scott Chatterton, Jessica Hare, Nicole Hoffman Miller, Omar Rawdah, Tammy Everhart, Alexandru Malos, and Russell Spears | **Guests:** Doug Moodie and Misty Grayer

I. Welcome / Call to Order

- The meeting was called to order by Chris Thompson at 3:05 pm.
- Reminder of Parliamentary Procedure provided by Jenevieve Goss.

II. Approval of the March Minutes

- Motion to approve was made by Jenevieve Goss.
- Seconded by Russell Spears.
- Motion carried.

III. Order of Business

A. CETL Announcements – Misty Grayer

- The Center for Excellence in Teaching and Learning (CETL) supports KSU part-time faculty. Two key highlights include:
- [VITAL Community of Practice](#) - a space to build community and to share best practices for documenting teaching and building teaching portfolios
- [VITAL Teaching Moments](#) - monthly, informal virtual meetings to discuss timely teaching-related topics
- Both professional development opportunities provide part-time and limited-term faculty with opportunities to build community and to learn more about effective teaching practices.
- For a comprehensive overview of CETL's offerings, please visit [the CETL website](#). For more information about how CETL supports part-time faculty, please contact Misty Grayer at mgrayer@kennesaw.edu.

B. USG Faculty Senate – Doug Moodie

- Doug discussed our position for growth and the importance of helping other USG institutions develop a similar council.
- He noted how fortunate we are to have PTFC established and functioning.

C. University Ombud – Luc Guglielmi

- Luc was not in attendance; he will join the meeting in September.

D. Vice President Nominations and Vote – Chris Thompson

- Jenevieve Goss was nominated for Vice President.
- Motion to vote for Vice President was made by Russell Spears.
- Seconded by Yvonne Wichman.
- Vote: 15 in favor, zero opposed, zero abstentions.
- Motion carried; Jenevieve elected as Vice President.
- Yvonne Wichman noted via chat that she has been serving as secretary on an interim basis only and requested that the council identify a replacement.

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E. Policy and Strategic Planning Updates – Chris Thompson

1. **AI Policy** – Please provide feedback on the AI Policies shared by the Faculty Senate on August 25. The Faculty Senate President asks for feedback by Tuesday, September 2, 2025.
2. **USG Vote on 14-Week Schedule** – There were 37 departments that voted “YES” for the 14-week schedule, and only seven departments voted “NO.”
3. **Simple Syllabus Requirements** – Members expressed both praises and concerns. Discussion included the upcoming requirement to upload CVs. Chris will report back with updates.

F. President’s Update – Chris Thompson

1. Due to scheduling conflicts that prevented a F2F orientation for new representatives, Chris will record the new representative orientation and post for viewing.
2. Chris will share the instructions with reps on how to access the PTFC Teams Channel. If members haven’t been invited to the group, please email a member of the Executive Team to be added.
3. Yvonne Wichman and Chris co-authored a post regarding KSU’s rollout of the Block Scheduling, and it is now available on the website. For more information, please contact Lori Louder in Academic Affairs.
4. Remind your PTF that there are Visiting Faculty Offices in the Social Science building on the 4th Floor and on the 3rd floor of Norton Hall on the Kennesaw Marietta Campus.
5. If you have items you’d like to include for the PTFC Executive Teams Annual Meeting with Provost Pulinkala, please reach out to Chris by September 10, 2025.

IV. Open Discussion / Announcements

- The next PTFC meeting is scheduled for Monday, September 29, 2025, at 3:00 p.m.

V. Call to Adjourn

- Motion to adjourn was made by Jenevieve Goss.
- Seconded by Russell Spears.
- Motion carried.
- Meeting adjourned at 4:23 pm.