



Policy Process Council Meeting SUMMARY

August 18, 2026

11:00 – 12:30

Via Teams

Meeting Notes are provided in BLUE font below.

Council Members: (Updates in Progress)

Callie Warren, Jay Thomas, Sandi Gillilan, Aaron Streimish, Chris Cornelison, Karen Kornweibel, Leigh Funk, Stephen Sprague, Stephen Gay, Rudy Jackson, Lisa Duke, Matt Iwanski, Ryan McLemore, **Marsha Barsky**, Sam Garbe, Nwakaego Nkumeh-Walker, Amber Smith, **Lauren Taglialatela**, **Jace Freeman**

Members Excused: Callie Warren, Sam Garbe,

Invitees:

- Kristine Nowak – Office of Research, Director of Research Integrity
- Chris Cornelison – Office of Research, Assistant Vice President of Innovation and Strategic Partnerships
- Anissa Vega – Academic Affairs, Associate Vice Provost

Agenda Items:

Welcome and Introductions

Updates

- **WCAG and Policy Versions**
 - Accessible Policy Template – New Policies please use the WCAG KSU Policy Template available on the Policy Initiation and Review Requests website.
 - KSU Institutional Policies that have been signed will NOT be converted to the WCAG format until they come up for their next review. Going forward, any policy that is in the review process will be converted to the WCAG format prior to the next signature.
 - Approved pdf versions as .docx for editing – Please use the official .docx version of the approved policy to make changes.

Review/Discussion of Policies

Please review the policies and insert your comments / feedback in the shared documents linked below.

1. Policy: [Export Control Compliance Policy](#)
Projected Type of Review: New

Unit Responsible: Office of Research

Last Review Year: NA

Andrew will double check with Legal Affairs to determine if the EO can be legally empowered to serve as a signatory as outlined in the KSU Contract Approval and Signature Authority policy. If Legal Affairs believes the signature authority policy needs to be updated, let Leigh Funk and Ryan McLemore know.

2. Policy: [Scholarly Misconduct Policy](#)

Projected Type of Review: Substantive Revisions

Unit Responsible: Office of Research

Last Review Year: 2023

Kristine will examine language around recording and archiving interviews to ensure compliance with KSU policy and the Federal Regulations and re-link the associated policies/regulations in section 7.

3. Policy: [KSU AI Policy](#) & [Guidance Document](#)

Projected Type of Review: Substantive Revisions

Unit Responsible: Academic Affairs

Last Review Year: 2025

(The policy will be put back into the Institutional Policy Template and in the WCAG format).

Anissa will take the feedback provided to the AI Governance Committee for consideration. She encourages the representatives from the shared governance groups to exchange information about changes to the AI Guidance Document and for them to share feedback from their constituents with that body.

Need any revisions to the above policies by **08/25/2026** to make the next Shared Governance and Administrative Review agendas.

Policies Submitted for Shared Governance Review

August 2026 Faculty Senate

- Online Resource Ownership, Control and Use Policy
- Waiver Administration Policy
- Institutional and Program Accreditation Policy (AA)
- Libraries Development Collection Policy

Policy Reviews for AY27 (18 Policies)

- Campus Operations – 1 policy – August – September
- Student Affairs – 2 policies – September – October
- Human Resources & Student Affairs – 3 policies – June – July
- Human Resources 12 policies – June – July

Leigh will reach out to the sponsors of these 18 policies to get the reviews scheduled.

Policies Overdue for Review

None

Process Improvements for AY27

- Streamlining the policy preparation process
- WCAG Document Conversions

PPC Meetings for AY27

- **AY27 Meetings**

We will maintain the meeting schedule of the third Tuesday of the month from 11:00 – 12:30 via Teams.

- **PPC Meeting Schedule**

2026-2027 Meetings – Tuesdays, 11:00 – 12:30 pm as follows:

- August 18, 2026
- September 15, 2026
- October 20, 2026
- November 17, 2026
- January 19, 2027
- February 16, 2027
- March 16, 2027
- April 20, 2027

Orientation for Senate Presidents and CDA Chair = August 20, 2026 2:30 – 3:00