



Kennesaw State University Policy Process Council Meeting Summary

September 16, 2025

11:00 – 12:30

Via TEAMS

Members: Callie Warren, Jay Thomas (Brenda Crawford – Proxy), Sandi Gillilan, Aaron Streimish, Scott Nowak, Karen Kornweibel, Leigh Funk, Bee Blank, Stephen Gay, Rudy Jackson, Lisa Duke, Matt Iwanski, Ryan McLemore, Marsha Barsky, Amy Phillips, Nwakaego Nkumeh-Walker, Amber Smith, Lauren Taglialatela (Unofficial FS Rep), Jace Freeman

Members Excused: Lisa Duke, Jay Thomas, Amy Phillips

Invitees: Camille Cartwright -
Ron Briggs – Dean of Students
Jennifer McMahon-Howard – Executive Director of Planning and Accreditation Readiness

Agenda:

1. Introduction of New Members

Lauren Taglialatela – Faculty Senate, Marsha Barsky – CDA, Jace Freeman – Student Government Association

2. Review/Discussion of Policies

Please review the policies and insert your comments / feedback in the shared documents linked below.

Policy	Summary of Changes
Non-Discrimination Policy (April version) Updated 2025 Non-Discrimination Policy (Sept version) Nwakaego Nkumeh-Walker – Legal Affairs	Revisit Terminology Removal from April 2025 Proposal to align the policy language with the USG language <u>AND</u> include the references to sexual orientation, gender identity, and gender expression within parentheses to denote that KSU was specifically referencing them. PPC determined this was an editorial change but that the change should be communicated back to the shared governance groups given the concerns that were raised.
Student Complaints (formerly embedded in the Complaint Resolution Policy) Ron Briggs – Dean of Students	New PPC offered significant feedback for consideration regarding the policy and the revision of the concern website. Dr. Briggs will take this back for consideration with his team.
Complaint Resolution Policy Ron Briggs – Dean of Students	Determination of Editorial Updates or Substantive Changes PPC offered feedback for consideration. Most of the suggestions were editorial, but since this policy is being

	separated from the student policy, the PPC recommends these two policies should go through the shared governance review together.
<u>Centers and Institutes Policy</u> Leigh Funk – Academic Affairs	Substantive Changes PPC offered feedback for consideration.

3. Policies Submitted for Shared Governance Review

- [Continuity of Operations Policy](#)
- [Hazing Policy](#)
- [AI Policy](#)

4. Upcoming Policy Reviews

Upcoming Policy Reviews for October PPC	Projected Type of Review	Unit Responsible	Review Year
Policy on Policies	Update	PPC	
Substantive Change Policy	Update	Academic Affairs	
Institutional and Program Accreditation Policy (AA)	New	Academic Affairs	
Overdue Policy Reviews			
Contract Approval and Signature Authority Policy		Procurement and Contracting	2022
Establishing or Changing an Elective Fee or Special Charges Policy		Budget and Planning	2022
Records and Information Management Policy		Records Management	2021

5. Process Improvements for AY26

- Proposed Updates to the Policy Cover Sheet
- Update on Student Government Involvement in the Policy Review Process
- AY25 Policy Review Report – Public Availability

6. AY26 Review Schedule Immediate updates can be made anytime as necessary

Policy Group	Unit Review	Ready for PPC Review	Ready for Shared Governance Review
UITS Policies (16)	May – June	August	September
HR Policies (21)	June - July	September	October
Academic Affairs, Records Management, Enrollment Svcs, Strat Comm, & EEO (8)	August - September	October	November
Legal, Campus Operations, Facilities, Safety (6)	September - October	November	January
Research, Student Affairs (8)	October - November	January	February
Financial Policies (9)	November – January	February	March
Miscellaneous		March	April

Miscellaneous		April	May
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7. Meeting Alignment for Policy Reviews

Month	PPC	FS Sub FS Mtg	SS Sub SS Mtg	CDA Sub CDA Mtg	DC Sub DC Mtg
August	Aug 19	Aug 11 Aug 25	Aug 27		Aug 14
September	Sept 16	Sept 15 Sept 29	Sept 24	Sept 3	Sept 18
October	Oct 21	Oct 13 Oct 27	Oct 29	Oct 1	Oct 16
November	Nov 18	Nov 10 Dec 1	Nov 19	Nov 5	Nov 20
December		NA	Dec 17	Dec 3	NA
January	Jan 20	Jan 12 Jan 26	NA	NA	Jan 15
February	Feb 17	Feb 9 Feb 23	Feb 25	Feb 4	Feb 19
March	Mar 17	Mar 16 Mar 30	Mar 25	Mar 4	Mar 19
April	Apr 21	Apr 13 Apr 27	Apr 29	Apr 1	Apr 16
May			May 27	Apr 29	May 14
June			Jun 24		

PPC Meeting Schedule

2025-2026 Meetings – Tuesdays, 11:00 - 12:30 pm as follows:

- August 19, 2025
- September 16, 2025
- October 21, 2025
- November 18, 2025
- January 20, 2026
- February 17, 2026
- March 17, 2026
- April 21, 2026

Orientation for Senate Presidents and CDA Chair = Late August 2025