



Policy Process Council Meeting Agenda

September 16, 2025

11:00 – 12:30

Via Teams

Council Members:

Callie Warren, Jay Thomas (Brenda Crawford – Proxy), Sandi Gillilan, Aaron Streimish, Scott Nowak, Karen Kornweibel, Leigh Funk, Bee Blank, Stephen Gay, Rudy Jackson, Lisa Duke, Sherry Grable, Matt Iwanski, Ryan McLemore, Corinne McNamara (Proxy), Amy Phillips, Nwakaego Nkumeh-Walker, Amber Smith, Lauren Taglialatela (Unofficial FS Rep), Jace Freeman

Members Excused:

Lisa Duke, Jay Thomas,

Invitees:

Ron Briggs – Dean of Students

Jennifer McMahon-Howard – Executive Director of Planning and Accreditation Readiness

Agenda Items:

Updates

1. Introduction of New Members

Review/Discussion of Policies

Please review the policies and insert your comments / feedback in the shared documents linked below.

[Non-Discrimination Policy \(April version\)](#) - Nwakaego Nkumeh-Walker – Legal Affairs

1. Revisit Terminology Removal from April 2025

[Updated 2025 Non-Discrimination Policy](#) (Sept version)

2. [Student Complaints](#) - Ron Briggs – Dean of Students
New Policy - formerly embedded in the Complaint Resolution Policy
3. [Complaint Resolution Policy](#) - Ron Briggs – Dean of Students
Determination of Editorial Updates or Substantive Changes
4. [Centers and Institutes Policy](#) – Leigh Funk – AVP & SACSCOC Liaison
Substantive Changes

To submit a policy for shared governance review, we need to receive the revisions by October 1, 2025

Policies Submitted for Shared Governance Review

NA

Policies Upcoming for Review

1. Policy on Policies – Policy Process Council – Last Signed 2023
2. Substantive Change Policy – Office of Accreditation – Last Signed 2023
3. Institutional and Program Accreditation Policy (AA) – New
4. [Contract Approval and Signature Authority Policy](#) - Procurement and Contracting – Last Signed 2022
5. [Establishing or Changing an Elective Fee or Special Charges Policy](#) – Budget and Planning – Last Signed 2022
6. [Records and Information Management Policy](#) – Records Management – Last Signed 2021

Process Improvements for AY26

- [PPC Policy Management Dashboard](#) - Permission Based
 - [Policies Under Shared Governance Review Report](#) – Please Share with Your SG Groups
 - [External Policy Portal](#) – TEST Policy Organization
 - [FY26 Policy Review Schedule](#)

AY26 Review Schedule

Immediate updates can be made anytime as necessary

UITS Policies (16)

- Review Cycle = May – June
- PPC Review Target = August
- SG Review Target = September

HR Policies (21)

- Review Cycle = June - July
- PPC Review Target = September
- SG Review Target = October

Academic Affairs, Records Management, Enrollment Svcs, Strat Comm

- Review Cycle = July - August
- PPC Review Target = October
- SG Review Target = November

Legal Affairs, EEO, Campus Operations, Facilities, Safety

- Review Cycle = August - September
- PPC Review Target = November
- SG Review Target = January

Research, Student Affairs (8)

- Review Cycle = September - October
- PPC Review Target = January
- SG Review Target = February

Financial Policies (9)

- Review Cycle = October - November
- PPC Review Target = February
- SG Review Target = March

Miscellaneous

- Review Cycle =
- PPC Review Target = March
- SG Review Target = April

PPC Meeting Schedule

2025-2026 Meetings – Tuesdays, 11:00 - 12:30 pm as follows:

- August 19, 2025
- September 16, 2025
- October 21, 2025
- November 18, 2025
- January 20, 2026
- February 17, 2026
- March 17, 2026
- April 21, 2026

Orientation for Senate Presidents and CDA Chair = Late August 2025