



Policy Process Council Meeting Agenda

August 19, 2025

11:00 – 12:30

Via Teams

Council Members:

Callie Warren, Jay Thomas, Sandi Gillilan, Aaron Streimish, Scott Nowak, Karen Kornweibel, Leigh Funk, Bee Blank, Stephen Gay, Rudy Jackson, Lisa Duke, Sherry Grable, Matt Iwanski, Ryan McLemore, Corinne McNamara (Proxy), Amy Phillips, Nwakaego Nkumeh-Walker, Amber Smith, Pete Rorabaugh (Proxy)

Members Excused:

Invitees:

- James Westbrook, Director of Emergency Management
- Christy Hendricks, Continuity Planner
- Ron Briggs, Dean of Students
- Dylan Goldblatt, AI Strategist and Applied Researcher

Agenda Items:

Updates

1. Welcome and Introductions

Review/Discussion of Policies

Please review the policies and insert your comments / feedback in the shared documents linked below.

1. [Continuity of Operations Policy](#) – New Policy – Policy Sponsors - James Westbrook & Christy Hendricks
2. [Hazing Policy](#) – Determination of Editorial Only or Substantive Changes – Policy Sponsor - Ron Briggs
1. [AI Policy \(Institutional Artificial Intelligence Guidebook\)](#) – New Policy – Policy Sponsors - Anissa Vega / Stephen Gay

To submit a policy for shared governance review, we need to receive the revisions by 09/10/2025.

Policies Submitted for Shared Governance Review

Policies Under Review

1. Policy: Student Complaints (formerly Complaint Resolution Policy)
Projected Type of Review: Substantive
Unit Responsible: Student Affairs
Last Review Year: 2025
2. Policy: Complaint Resolution Policy
Projected Type of Review: Substantive
Unit Responsible: Student Affairs
Last Review Year: 2025
3. Policy: Centers and Institutes Policy
Projected Type of Review: Substantive
Unit Responsible: Academic Affairs
Last Review Year: 2025
4. Policy: Policy on University Policies
Projected Type of Review: Substantive
Unit Responsible: Academic Affairs
Last Review Year: 2025
5. Policy: Substantive Change Policy (AA)
Projected Type of Review: Substantive
Unit Responsible: Academic Affairs
Last Review Year: 2025
6. Policy: Institutional and Program Accreditation Policy
Projected Type of Review: New
Unit Responsible: Academic Affairs
Last Review Year: NA

Policies Overdue for Review

1. Policy: Contract Approval and Signature Authority Policy
Projected Type of Review: TBA
Unit Responsible: Procurement and Contracting
Last Review Year: 2022

2. Policy: Establishing or Changing an Elective Fee or Special Charges Policy

Projected Type of Review: TBA

Unit Responsible: Budget and Planning

Last Review Year: 2022

3. Policy: Records and Information Management Policy

Projected Type of Review: TBA

Unit Responsible: Records Management

Last Review Year: 2022

Process Improvements for AY26

- [PPC Policy Management Dashboard](#) - Permission Based
 - [Policies Under Shard Governance Review Report](#) – Please Share with Your SG Groups
 - [External Policy Portal](#) – TEST Policy Organization
 - [FY26 Policy Review Schedule](#)