



Policy Process Council Meeting Agenda

Council Members:

Callie Warren, Jay Thomas, Sandi Gillilan, Aaron Streimish, Scott Nowak, Karen Kornweibel, Leigh Funk, Bee Blank, Stephen Gay, Rudy Jackson, Lisa Duke, Matt Iwanski, Ryan McLemore, Marsha Barsky, Sam Garbe, Nwakaego Nkumeh-Walker, Amber Smith, Lauren Tagliatela, Jace Freeman

Members Excused:

Invitees:

1. Camille Cartwright – Director, Office of Institutional Equity and Title IX Coordinator
2. Janet Nash – Assistant Director Insurance Services
3. Dennis Marrow – Associate Vice President, Marketing and Creative Services and Deputy CCMO
4. Ann Schroeder – Director Youth Programs Compliance

Agenda Items:

Updates

- **WCAG and Policy Versions**
 - Accessible Policy Template – New Policies please use the WCAG KSU Policy Template available on the Policy Initiation and Review Requests website.
 - KSU Institutional Policies that have been signed will NOT be converted to the WCAG format until they come up for their next review. Going forward, any policy that is in the review process will be converted to the WCAG format prior to the next signature.
 - Approved pdf versions as .docx for editing – Please use the official .docx version of the approved policy to make changes.

Review/Discussion of Policies

Please review the policies and insert your comments / feedback in the shared documents linked below.

1. [Environmental and Occupational Safety Policy](#) - Environmental Health and Safety

Editorial Only

Changes to four administrative titles to reflect the current titles and organizational structure.

2. [Non-Discrimination Policy](#) (WCAG) – Office of Institutional Equity

Substantive Changes

In March 2026, Chancellor Perdue asked USG presidents to ensure that their institutional non-discrimination policies replicate the language contained in the USG policy 06.06 Non-Discrimination and Anti-Harassment policy.

Removed language relates to KSU's clarification of "protected class" and removes "(including pregnancy, sexual orientation, gender identity, and gender expression)".

Note: Due to the urgency with which KSU needs to address this USG directive, this policy has been submitted for shared governance and administrative review before being reviewed by the PPC.

3. [Motor Vehicle Operator Policy](#) - Environmental Health and Safety

Editorial or Substantive?

There were no violations in this policy previously. This revision inserts following statement: Violations of this policy can result in disciplinary actions and potential personal liability for the offender. Punishments may include fines, suspension, termination, expulsion, and incarceration. Violations of local, state, and/or federal laws will be reported to the KSU Department of Public Safety.

This is not a change in practice, but it was not previously listed in the policy.

4. [Advertising Policy](#) - Strategic Communications

Substantive Changes

Clarification of the approval authority strengthens and clarifies prohibitions related to: political, religious, moral, or public-issue advertising not aligned with institutional purpose advertising that competes with University services.

Expanded procedural detail on alcohol-related advertising has been clarified to emphasize compliance with State of Georgia, federal, local laws, and University policies, including legally required warning notices.

Note: AI generated change summary with human verification.

5. [Programs Serving Minors](#) - Legal Affairs

Substantive Change

Requirement to implement Site Visits was added as directed by USG policy and implementation procedures.

[Policies Submitted for Shared Governance Review](#)

[August 2026 Faculty Senate – Not enough room on April Agenda](#)

- [Online Resource Ownership, Control and Use Policy](#)
- [Waiver Administration Policy](#)
- [Institutional and Program Accreditation Policy \(AA\)](#)
- [Libraries Development Collection Policy](#)

April 2026 – Staff Senate, CDA, Deans’ Council

- [Online Resource Ownership, Control and Use Policy](#)
- [Waiver Administration Policy](#)
- [Institutional and Program Accreditation Policy \(AA\)](#)
- [Libraries Development Collection Policy](#)

March 2026

- [Network Access Policy](#) - Submitted for SG Review 03/09/2026
- [Technology Purchasing, Relocation, and Surplus Policy](#) - Submitted for SG Review 03/09/2026
- [Telephone and Fax Usage Policy](#) - Submitted for SG Review 03/09/2026
- [Substantive Change Policy](#) - Submitted for SG Review 03/09/2026 [April FS Agenda]
- [Policy on University Policies](#) - Submitted for SG Review 03/09/2026 [April FS Agenda]

Policies Under Review

Action Item: Requests to the following policy sponsors have been sent requesting review by Month/Date

- [Records and Information Management Policy](#) - Amber Smith, Records Management Unit, 2021
- [Unmanned Aerial System and Other Aircraft Policy](#) – Edward Stephens, Legal Affairs Unit, 2023

Policies Overdue for Review

None

Process Improvements for AY26

- [WCAG Document Conversions](#)
- [PPC Policy Management Dashboard](#) - Permission Based
 - [Submission Timeline](#)
 - [Policies Under Shard Governance Review Report](#) – Please Share with Your SG Groups
 - [External Policy Portal](#) – TEST Policy Organization
 - [FY26 Policy Review Schedule](#)
- Automated Emails to Trigger Upcoming Reviews