KENNESAW STATE UNIVERSITY

ANNUAL SECURITY AND FIRE SAFETY REPORT

2026



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A MESSAGE FROM UNIVERSITY POLICE

Concern about personal safety in today's world makes sense. Too often, we hear or read about crimes perpetrated to life and property. Although campuses seem in some ways as secure as a small town, no campus is immune to crime.

The Department of Public Safety and University Police at KSU is committed to the students, faculty, staff and parents. That's why we have prepared this booklet to inform students, faculty, staff and parents about our efforts to keep the campus more secure and to encourage students and employees to be responsible for their own security and the security of others.

Accessibility of Information

Kennesaw State University distributes a notice of availability regarding the Annual Security and Fire Safety Report to all students, faculty, and staff by October 1 of each year. Anyone, to include prospective students, faculty, and staff, as well as the outside community, may obtain an electronic copy on the Kennesaw State University Department of Public Safety and University Police's website police.kennesaw.edu as well as under the Clery/Crime Information drop-down under Annual Security and Fire Safety Report. A printed copy of this report may also be obtained by contacting the department at 470-578-6206.

Non-Discrimination Policy

Kennesaw State University (KSU) is committed to maintaining a fair and respectful environment for living, work, and study. To that end, and in accordance with federal and state laws, Board of Regents policy, and University policy, the University prohibits harassment of or discrimination against any person because of age, color, disability, genetic information, national origin, race, religion, sex, or veteran status ("protected status") by any member of the KSU community on campus, in connection with a University program or activity, or in a manner that creates a hostile environment for members of the KSU community. Incidents of harassment and discrimination will be met with appropriate disciplinary action, up to and including dismissal, expulsion, or termination from KSU.

Every member of the KSU community is expected to uphold this policy as a matter of mutual respect and fundamental fairness in human relations. All members of the faculty, staff, and student body are expected to ensure that nondiscriminatory practices are followed at the University. Any faculty, staff, student, visitor and third party with a complaint or concern related to these standards should contact the Office of Institutional Equity (OIE) at 470-578-6057 or email eeo@kennesaw.edu. Complaints may also be submitted online at discrimination.kennesaw.edu. OIE is located in the English Building, Suite 225 on the Kennesaw Campus. For a complete copy of Kennesaw State University's nondiscrimination policy, https://equity.kennesaw.edu/titleix/non-discrimination.php.

The relevant policies and procedures may be found at the following links:

Nondiscrimination Policy
https://equity.kennesaw.edu/titleix/non-discrimination.php

KSU follows the USG's Sexual Misconduct Policy. For more information, visit:
https://usg.policystat.com/policy/19466143/latest

Complaint Resolution Process
https://equity.kennesaw.edu/titleix/policies-procedures.php



REPORTING CAMPUS CRIMES AND EMERGENCIES

It's Up to Each of Us

Kennesaw State University has taken measures to ensure the safety and security of the campus community; however, the campus environment is not immune from criminal incidents that occur in the surrounding community. The University takes great pride in ensuring the campus community is one where students, faculty, staff, and visitors can work, study, live, and enjoy all that Kennesaw State has to offer. Ultimately, it is up to each of us to be aware of our surroundings and use reasonable judgment while on campus or attending a University function. It is also up to each of us to report any incident we may feel is against University policy or a threat to another individual.

Reporting Crimes and other Emergencies

Reporting crimes or emergencies is voluntary. Kennesaw State University encourages the prompt reporting of crimes and other emergencies to the Department of Public Safety and University Police at 470-578-6666, and/or appropriate local law enforcement agencies, when attending a KSU Class or KSU sponsored functions at an off campus location when the victim of a crime elects to or is unable to make such a report. Kennesaw State University does not have any non-campus organizations or housing, but student organizations may sponsor an event, such as a dance, at an off-campus facility. At those times, a University police officer may be assigned to the event for security purposes. If a University police officer is not present, the local law enforcement agency will be responsible for responding to a crime or incident, and will report any problems to the University Police. All crimes should be reported to the University Police for the purpose of investigating the crime, making a timely warning report and for annual disclosure in the crime statistics.

University Police does not have a process for voluntary confidential reporting due to state open-records laws. If you are the victim of a crime and do not want to pursue action within the University System of Georgia or within the criminal justice system, you may still want to consider making an anonymous report. To report information anonymously, call our administrative number (470-578-6206) and tell the person who answers the phone that you would like to make an anonymous report. With such information, the University can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.

Confidential reports can be made to campus pastoral and professional counselors. According to the 1998 amendments to the 20 U.S.C. Section 1092 (f), campus "pastoral counselors" and "professional counselors," when acting as such, are NOT considered to be a campus security authority and are NOT required to report crimes for inclusion into the annual disclosure of crime statistics. But, while in the course of their professional duties as a mental health counselor (e.g., in a counseling session, assessment, crisis intervention session or a consultation situation), any Counseling and Psychological Services professional staff member (e.g., licensed professional counselor, psychologist, social worker, administrative assistant or student intern) who learns from a KSU student that s/he has been a victim of a crime will take the following steps:

1. The staff member will provide the student with information on procedures for reporting the crime to University Police.
    - To report a crime or an emergency on campus, contact University Police at 470-578-6206 (non-emergency). Dial 470-578-6666 or 911 in emergency situations or use an emergency call box located throughout campus in the residential halls, parking lots and in some academic buildings.
    - Anonymous reports of crime may also be made to the University Police by calling the administrative number (470-578-6206) and indicating the person would like to file an anonymous report. Counselors are encouraged, if and when they deem it appropriate, to inform persons they are counseling about the ability to report an incident anonymously for inclusion in the annual disclosure of crime statistics. They also educate their clients about the fact that KSU Department of Public Safety and University Police does not allow voluntary confidential reporting because of state open records laws.
2. Counseling and Psychological Services staff may choose to voluntarily report anonymous information about crimes disclosed during confidential counseling sessions to Department of Public Safety and University Police. All information reported to KSU Police will be redacted to protect identities and will be used for the purposes of maintaining accurate crime statistics for inclusion in the KSU Annual Security and Fire Safety Report, as required by the Jeanne Clery Campus Safety Act

Confidential Reporting Resources

Ombuds: Ombuds provide confidential and informal assistance in the resolution of university-related concerns, especially those not being addressed adequately through normal procedures. They are an independent unit who attempt to consider all sides of an issue in an impartial and objective manner. Ombuds do not impose solutions but can help identify options and strategies for resolution.

Ombuds:
Dr. Luc Guglielmi
Kennesaw Phone: 470-578-7773
Marietta Phone: 470-578-7414
Email: ombuds@kennesaw.edu

Counseling and Psychological Services:

Phone: 470-578-6600

Kennesaw Campus
585 Cobb Ave., NW
Kennesaw Hall, Room KH 2401

Marietta Campus
860 Rossbacher Way
Building A, Room A170

WellStar Student Health Clinic:

Kennesaw Campus
3215 Campus Loop Road
1074 Canton Place NW
Phone: 470-578-6644

Marietta Campus
1000 Technology Way
University Courtyard
Suite 1107
Phone: 470-578-6644

SAFE Center:

Kennesaw Campus
3499 Campus Loop Road NW
House 3499
Phone: 470-606-2081
safecenter@kennesaw.edu

Reporting to University Police

Accurate and prompt reporting of all crimes to the University Police and other appropriate law enforcement agencies is encouraged, when the victim of a crime elects to or is unable (physically/mentally) to make such a report. The KSU Department of Public Safety and University Police is open 24 hours a day, seven days a week. Someone is always available to answer calls. There are several ways to contact the department for assistance:

Telephone. If you are on campus, dial extension 6666. If you are off campus, call 470-578-6666.

Email. For non-emergency questions, comments or concerns, email **police@kennesaw.edu**.

Emergency phones (Kennesaw Campus). Emergency phones are located in a number of the buildings throughout campus. These phones provide direct contact with KSU Police.

Emergency call boxes (Marietta Campus). Emergency call boxes are located in most parking lots, along several streets, in several building hallways and in the parking deck. These call boxes provide direct contact with KSU Police.

In Person (Kennesaw Campus). The Department of Public Safety and University Police on the Kennesaw Campus is located in the Public Safety Building at 351 Paulding Avenue, Building 351 on the campus map, near the West Parking Deck. Another reporting location is the department's Administrative Operations Building located at 624 Big Shanty Road, located across the street from the Stadium and Children's Healthcare Urgent Care.

In Person (Marietta Campus). The Department of Public Safety and University Police on the Marietta Campus is located at 920 Hornet Loop in Norton Hall, Building R2 on the campus map.

Police Texting Phone: This system allows the community to report emergencies via text message. It is not meant to replace phone calls or emails but is designed to be an additional option for emergencies. Texting is particularly helpful for the hearing impaired or those suffering from a medical emergency making it hard to speak, in domestic situations, or residential (home) invasions where calling 911 could escalate the situation. Use the University Police texting phone only in an emergency, when calling the police is not an option. Send emergency texts to 770-356-3866.

Red Flag Referral: The Behavioral Response Team (BRT) is a multidisciplinary team of experts who review referrals shared by the campus community in response to student and employee concerns. This team seeks to proactively intervene and provide assistance to minimize crisis. Use **https://www.kennesaw.edu/student-affairs/dean-of-students/behavioral-response-team.php** to submit referrals.

liveSafe App: Kennesaw State University has a free mobile app that allows students, faculty, staff and campus visitors to directly contact campus officials on a broad range of safety issues.

liveSafe, available through Android and iPhone devices, enables users to share information with KSU officials – anonymously if they prefer – about anything from suspicious activity and mental health concerns to sexual assault and interpersonal violence via text, photo or video directly from their smartphones, facilitating two-way communication between students and campus safety officers.

There are interactive features, like Live Chat and a SafeWalk feature so friends or family can virtually "walk" a user to their destination using a GPS-enabled map in real time, as well as a variety of resources at students' fingertips. Some of those resources include emergency response guides, so KSU's liveSafe users know what to do in an emergency, as well as information on victims services and community resource links.

Visit **livesafe.kennesaw.edu** to learn how to download the app.



Response to Reports of Crimes

In response to filing a report with University Police, the department forwards incident reports involving students to the Office of the Dean of Students for review and potential action by the Department of Student Conduct and Academic Integrity. The officers make arrests when appropriate. University Police investigators will investigate a report when it is deemed appropriate. Additional information obtained via the investigation will also be forwarded to the Department of Student Conduct and Academic Integrity. University Police will contact local law enforcement agencies as appropriate if further assistance is required to respond to reported incidents.

Reporting to Other Campus Security Authorities

In addition to University Police, crimes and emergencies may be reported to certain University officials who are deemed Campus Security Authorities by Federal Law. These include the Dean of Students, the Title IX Coordinator, student staff in residence life, athletic coaches, and advisors to student organizations, to include some faculty members. If a crime is reported to any of these individuals, basic information about the type of crime and the location where it occurred will be shared with University Police for the purposes of investigation, Timely Warnings and inclusion in the Annual Security Report.

Additional Resources for Crime Victims

Crime victims have a number of offices at KSU available to them that are here to offer support and provide information about programs and services available. Some of the offices a student crime victim may contact for information and assistance include:

Dean of Students	470-578-6367 deanofstudents@kennesaw.edu
Human Resources	470-578-6030
Office of Institutional Equity	470-578-6057
SAFE Center	470-606-2081 or email safecenter@kennesaw.edu
Student Conduct and Academic Integrity (SCAI)	470-578-3403 scai@kennesaw.edu
Counseling and Psychological Services	
(Kennesaw Campus)	470-578-6600
(Marietta Campus)	470-578-6600
Department of Housing and Residence Life	470-578-5483
WellStar Student Health Clinic	470-578-6644

There are a number of ways to report concerns at KSU.

In addition to providing reporting options for discrimination and harassment concerns, the following chart provides reporting options for other concerns.



Type of Concern	Where to Report				
Public Safety	Department of Public Safety & University Police 470-578-6666 or (470-578-6206 – for non-emergencies) police@kennesaw.edu | LiveSafe App: https://livesafe.kennesaw.edu/index.php			Public Safety Personnel Compliments/Complaints https://police.kennesaw.edu/dps_concerns.php or concern.kennesaw.edu	
Discrimination or Harassment	Office of Institutional Equity | 470-578-6057 | eeo@Kennesaw.edu | concern.kennesaw.edu | discrimination.kennesaw.edu/				
Sexual Misconduct	Office of Institutional Equity 470-578-6057 eeo@Kennesaw.edu concern.kennesaw.edu	Public Safety and University Police 470-578-6666 or (470-578-6206 – for non-emergencies) police@kennesaw.edu LiveSafe App: https://livesafe.kennesaw.edu/index.php	Student Health Services (confidential reporting option) 470-578-6644 studenthealth@kennesaw.edu	SAFE Center (confidential reporting option) 470-606-2081 safecenter@kennesaw.edu Counseling and Psychological Services (confidential reporting option) 470-578-6600 Kennesaw 470-578-6600 Marietta	Ombuds (confidential reporting option) 470-578-7773 Kennesaw 470-578-7414 Marietta ombuds@kennesaw.edu
	Dean of Students 470-578-6367 deanofstudents@kennesaw.edu concern.kennesaw.edu	Student Conduct and Academic Integrity 470-578-3403 scai@Kennesaw.edu			
Athletics Compliance	Athletics Compliance Office | 470-578-4849		Division of Legal Affairs | 470-578-3562 | asklegal@kennesaw.edu		
Financial Improprieties, or Suspected Fraud, Waste or Abuse	Internal Audit Department 470-578-3360 InternalAudit@kennesaw.edu	KSU Ethics and Compliance Hotline 24 hours a day, 7 days a week: 1-877-516-3456 https://kennesaw.alertline.com/		USG Ethics and Compliance Hotline 1-877-516-3466 https://bor.alertline.com/gcs/welcome	
Environment, Health or Safety	Environmental Health and Safety Department 470.578.3321 | ehs@kennesaw.edu		After Hours EHS Emergency | 678.449.7693		
General Student Concern	Dean of Students | 470-578-6367 | deanofstudents@kennesaw.edu | concern.kennesaw.edu				
General Employee Concern	Human Resources | https://hr.kennesaw.edu | 470-578-6030 | hr@kennesaw.edu				
General Student Misconduct	Dean of Students | 470-578-6367 deanofstudents@kennesaw.edu | concern.kennesaw.edu		Student Conduct and Academic Integrity 470-578-3403 | scai@kennesaw.edu		
Academic Concerns	Dean of Students | 470-578-6367 deanofstudents@kennesaw.edu | concern.kennesaw.edu		Student Conduct and Academic Integrity 470-578-3403 | scai@kennesaw.edu		
Information Technology	Faculty / Staff: 470-578-6999 | Service@kennesaw.edu		Students: 470-578-3555 | studenthelpdesk@kennesaw.edu		
Retaliation	Internal Audit Department 470-578-3360 InternalAudit@kennesaw.edu	KSU Ethics and Compliance Hotline 24 hours a day, 7 days a week: 1-877-516-3456 https://kennesaw.alertline.com/	USG Ethics and Compliance Hotline 1-877-516-3466 https://bor.alertline.com/gcs/welcome	Office of Institutional Equity 470-578-6057 eeo@kennesaw.edu concern.kennesaw.edu	Human Resources https://hr.kennesaw.edu 470-578-6030 hr@kennesaw.edu
Other Concerns	Behavioral Response Team Red Flag Reporting 470-578-6367 Brt.kennesaw.edu	KSU Ethics and Compliance Hotline 24 hours a day, 7 days a week: 1-877-516-3456 https://kennesaw.alertline.com/		USG Ethics and Compliance Hotline 24 hours a day, 7 days a week: 1-877-516-3456 https://bor.alertline.com/gcs/welcome	
Anonymous Reporting	KSU Department of Public Safety and University Police 470-578-6206	KSU Ethics and Compliance Hotline 24 hours a day, 7 days a week: 1-877-516-3456 https://kennesaw.alertline.com/		USG Ethics and Compliance Hotline 24 hours a day, 7 days a week: 1-877-516-3466 https://bor.alertline.com/gcs/welcome	



ABOUT THE KSU DEPARTMENT OF PUBLIC SAFETY AND UNIVERSITY POLICE

The Public Safety Staff and Services

The KSU Department of Public Safety and University Police maintains a force of certified police officers, whose duties include enforcing laws, preventing and investigating crimes, providing security, and encouraging safety awareness. Officers patrol the campus 24 hours a day, seven days a week. Security Officers provide additional security by patrolling parking lots and buildings, assisting motorists, and providing safety escorts. The Office of Emergency Management, a division of the department of Public Safety, has the primary responsibility of the emergency management function at Kennesaw State.

Officers' Jurisdiction

According to Georgia state law, O.C.G.A. 20-8-2, on the campus of an educational facility, a campus policeman employed by such educational facility who is certified in accordance with O.C.G.A. 20-8-3 and when authorized by the governing body or authority of such educational facility shall have the same law enforcement powers, including the power of arrest, as a law enforcement officer of the local government with police jurisdiction over such campus. All KSU police officers have the power of arrest and the authority to enforce all state laws. University Police officers are authorized under Georgia O.C.G.A. 20-3-72 to make arrests on and within 500 yards of any property owned, controlled by the Board of Regents within the State of Georgia. If an offense occurs within the officers' jurisdiction, they can leave this area to pursue the offender.

Specialized Training

All KSU law-enforcement personnel annually receive in-service and specialized training in firearms qualifications, Electronic Control Device training, Use of Force, De-escalation, and community policing as well as completing additional training hours in various special topic areas such as Active Shooter, Mobile Field Force, defensive tactics, criminal law, criminal procedure, interpersonal communications, crime scene, search and seizure, etc. Bi-annually, AED/CPR training is completed by all personnel. Several members of the department belong to professional police organizations and are instructors at the regional police academy.

Open Lines of Communication

The department has established open lines of communication with nearby law enforcement agencies and maintains ongoing relationships with them so that information about criminal investigations may be exchanged and assistance may be obtained. Kennesaw State University Department of Public Safety and University Police is a fully qualified law enforcement agency to investigate all crimes within our jurisdiction therefore we do not have an expressed, written agreement with other agencies to investigate alleged criminal offenses. Under Mutual Aid, local law enforcement and state agencies will assist in a local emergency with the University Police in the prevention or detection of violations of any law, in the apprehension or arrest of any person who violates a criminal law of this state, or in any criminal case if requested by the KSU Police. Constant contact with other law enforcement agencies is also maintained through the Georgia Crime Information Center and National Crime Information Center computer terminal. The terminal also provides important data on wanted persons, driver's license information and criminal history information.

TIMELY WARNING REPORTS – CRIME ALERTS

The Department of Public Safety and University Police is primarily responsible for determining the content and distribution of a timely warning notice to the community. Such notifications are distributed via official KSU email.

A timely warning notice is considered for distribution to the KSU community for all Clery Act crimes that are (1) reported to campus security authorities or local police and (2) determined by the institution to represent a serious or continuing threat to students and employees, and (3) once pertinent information is available. Such reports shall be provided to students and employees in a manner that is timely, that withholds as confidential the names and other identifying information of victims, and will provide protective advice that will aid in the prevention of similar occurrences.

The decision to issue a timely warning shall be decided on a case-by-case basis. The decision is made by the Chief of Police or his designee considering all available facts, including whether the crime is considered to be a serious or continuing threat to students or employees. Certain specific information may be withheld from a warning if there is a possible risk of compromising law enforcement efforts. But if a crime occurs that would pose a serious or continuing threat to the KSU community, a timely warning notice would be distributed to the campus community. Timely warning notices are typically distributed to the KSU community via blast email and posted on the Department of Public Safety's website at https://www.kennesaw.edu/public-safety-police/notifications/index.php.

The University Police Chief or designee reviews all University Police reports to determine if there is an ongoing threat to the community and if the distribution of a timely warning notice is warranted. Timely warning

notices may also be posted for other crime classifications, as deemed necessary.

EMERGENCY RESPONSE AND EVACUATION PROCEDURES

Emergency Management at Kennesaw State University

The KSU Emergency Operation Plan is a resource for the Kennesaw State University community to assist with information and provide guidelines in planning and responding in a crisis. While the Plan does not cover every conceivable contingency, it does provide the basic administrative guidelines necessary to cope with most campus emergencies.

All campus administrators, especially those whose responsibilities and authority include the operational areas specified in the Plan, must adhere to these guidelines. Only those University administrators responsible for directing and/or coordinating emergency operations may approve exceptions to these crisis management procedures as required to fulfill the emergency response.

The Director of Emergency Management is responsible for the annual review of these procedures with input from other key stakeholders on campus, including the Chief of Police, Executive Director of Environmental Health and Safety, Medical Director, and Strategic Communications and Marketing, as well as selected others with specific responsibilities outlined in the plan.

The University's Emergency Operation Plan, located at **oem.kennesaw.edu** contains "best practices" and information about Emergency Guidelines for the campus community; University emergency procedures; pre-emergency planning and performance expectations; "shelter-in-place," "secure-in-place" and evacuation guidelines; and local contingency and continuity planning requirements. University departments are responsible for developing contingency plans and continuity of operations plans for their staff and areas of responsibility.

Drills, Exercises and Training

The University conducts numerous emergency response exercises on campus each year, such as tabletop exercises and tests of its emergency notification system, the KSU Alert System (immediate notification), on campus. These tests are designed to assess and evaluate the emergency plans and capabilities of the institution. The University tests aspects of the campus emergency notification system on the first Wednesday of every month. The test on the first Wednesday of every month is announced. This test includes the campus Emergency Outdoor Warning Sirens, Emergency Desktop Override System, and radios distributed to crisis coordinators in each building. Additionally, the mass notification system, which distributes email, text, and voice notifications to all faculty, students and staff, is tested annually. A link to KSU's emergency response and evacuation procedures is publicized during the annual test. The Fall unannounced test was conducted on September 3, 2025 and the Spring 2025 test was conducted on February 5. Both tests began at 12:00 p.m. and concluded at approximately 12:15 p.m. For the first Wednesday of every month tests, radio tests are from 10:00 – 10:45 a.m. The Override System and Outdoor Warning Siren tests are from 12:00 - 12:15 p.m.

Several emergency notifications were sent in 2025 for closure due to inclement weather, a tornado warning, a building closure due to water inundation, and campus closure due to a gas leak.

In addition to testing the emergency notification system, the University also conducts tabletop exercises with departments and agencies on and off campus. The Tabletop Exercises (TTX) listed below were conducted in 2025:

February 3, 2025: Campuswide Emergency Notification Drill.

July 16, 2025: Crisis Coordinator Tabletop Exercise: Multi-scenario discussion-based exercise with campus volunteers.

August 4, 2025: Commencement Tabletop exercise: Multi-scenario discussion-based tabletop exercise with multiple internal departments centered on Fall Commencement.

September 5, 2025: Campuswide Emergency Notification Drill.

December 15, 2025: Commencement Rehearsal Drill: Multi-scenario simulated exercise with multiple internal departments and executive leadership centered on Fall Commencement.

University Police, Emergency Managers and Crisis Coordinators have received training in Incident Command and Responding to Critical Incidents on Campus. This training (over 20 classes) is available to anyone at KSU. In 2025, the Office of Emergency Management taught 66 emergency preparedness classes to 630 attendees throughout the year. When a serious incident occurs that causes an immediate threat to the campus, the first responders to the scene are usually University Police, local law enforcement agencies, local fire responders and emergency medical services. All departments typically respond and work together to manage the incident. Depending on the nature of the incident, other University departments and local or federal agencies could also be involved in responding to the incident. General information about the emergency response and evacuation procedures for Kennesaw State University are publicized each year as part of the institution's Clery Act compliance efforts (KSU's Annual Security and Fire Safety Report publication). That information is available on the Department of Public Safety and University Police website at police.kennesaw.edu.

What it Means to Shelter-in-Place

Sheltering-in-place provides protection from external hazards, minimizes the chance of injury and/or provides the time necessary to allow for a safe evacuation. This should be done by selecting a small, interior room if possible, with no or as few windows as possible. When authorities issue directives to shelter-in-place, do not walk outdoors; take refuge indoors immediately.

A shelter-in-place order may be issued for several reasons:

1. Severe weather
2. Hazardous materials
3. Or any situation where there is a direct environmental threat and it is best for you to stay where you are to avoid any outside threat.

When this occurs:

1. Remain CALM.
2. Faculty should recommend students and others not to leave or go outside.
3. If in a residence hall room that is safe, remain there.
4. Select a small interior room with no or few windows as possible.
5. Close all windows, exterior doors, and any other openings that lead to the outside.
6. Stay away from all windows and doors.
7. Plant Operations personnel should shut down all building ventilation fans and air conditioners, when and if appropriate.
8. Select interior room(s) on the ground floor, with the fewest windows or air vents.
9. Room(s) should have adequate space for everyone to be able to sit down comfortably.
10. Avoid overcrowding by selecting several rooms when necessary.
11. Remain alert for instructions and updates as they become available from the emergency personnel and University administrators.

Response to an act of violence on campus:

Kennesaw State University is committed to the protection of its students, staff, and faculty against acts of violence. Acts of violence could include, but are not limited to, active shooter situations, hostage situations, work-place violence, and terrorism. Such acts of violence have occurred on multiple campuses across the nation. These incidents have happened with little or no warning on campus or in close proximity to campus. Violent situations are oftentimes dynamic and evolve rapidly, demanding immediate notification of first responders and quick responses to protect the innocent.

In the event of an act of violence situation, individuals are encouraged to follow the "Run, Hide, Fight" concept considering these procedures:

1. Remain as calm as possible.
2. Determine your course of action. The best way to survive an active shooter incident is to not be where the shooter is and to not go where he or she can see you. You have two (2) choices.
    a. Evacuate (Run)
        i. Exit the building immediately, if it is safe to do so
        ii. Move quickly to a safe location away from the incident
        iii. Leave belongings behind that will slow you down
        iv. When you see police vehicles, move toward them when it is safe to do so with your hands on your head and presenting no threat to them
        v. Follow the directions of any emergency responders you encounter
    b. Secure-in-Place (Hide)
        i. Go to the nearest room or office
        ii. Close, lock, and **barricade** the door with any heavy furniture possible
        iii. Cover windows, if possible
        iv. Turn out the lights, if possible
        v. Silence all noise-producing sources, including your cell phones
        vi. If you can provide any valuable information to the responding units, such as the whereabouts of the shooter, call 470-578-6666 or extension 6666. If you are unable to call, you can text KSU's dispatch center at 770-356-3866 or use the LiveSafe App.
3. If you are in a room with others, spread out in the room, keep quiet, and determine a plan of attack if an armed person enters your room.
4. If you are faced with a shooter, you have a choice to make, and only you can make the choice. You can stay still and hope they don't shoot you, run for an exit as fast as you can, or even attack the shooter (fight). This is very dangerous. A moving target is much harder to hit than a stationary one and the last thing the shooter will expect is to be attacked by an unarmed person. Any option you choose may still result in a negative consequence.
5. If someone near you has a life-threatening injury, and it is possible for you to safely provide first aid, do so up to but not exceeding your level of training.

How to evacuate:

At the sound of a fire alarm or if you are instructed to evacuate, leave your work or living area immediately and proceed to the nearest exit, and leave the building. If you are the first to recognize a fire situation, activate the alarm, evacuate to a safe location using the nearest exit, and notify University Police Emergency at extension 6666 or dial 470-578-6666.

1. Remain CALM.
2. Do NOT use elevators. Use the stairs.
3. Assist the physically impaired. If he/she is unable to exit without using an elevator, secure a safe location near a stairwell, and immediately inform University Police or the responding Fire Department of the individual's location.
4. Proceed to a clear area at least 150 feet away from the building. Keep all walkways clear for emergency vehicles.
5. Make sure all personnel are out of the building.
6. Do not re-enter the building.

Muster and Head Count

Individuals in leadership positions should attempt to account for students, faculty, staff and visitors who are under their supervision at the time of the evacuation. Those positions may include:

- Faculty or instructors in the classroom
- Crisis coordinators
- Office managers
- Supervisors

Once you have assembled at your designated meeting place, conduct a reasonable accounting of personnel. Inform Public Safety officials or Crisis Coordinators if someone is unaccounted for or if you suspect someone did not exit the building, and inform them of the missing person's last known whereabouts.

Emergency Notification to the Community about an Immediate Threat: KSU Alert

KSU will immediately distribute emergency notification warnings to the campus community upon confirmation of a significant emergency or dangerous situation on campus involving an immediate threat to the health or safety of students, faculty, and staff, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency. Examples of emergencies that may warrant such a notification include but are not limited to: an active shooter on campus, hostage/barricade situation, a riot, credible bomb threat, a tornado, a fire/explosion, suspicious death, structural damage to a university-owned or controlled facility, significant flooding, a large gas leak, or a significant hazardous material release.

Authorization of the KSU Emergency Notification Systems

Supervisors on duty have the responsibility for the initiation of the primary communication system, the RAVE Alert System which sends notification to all students and employees registered in the system in the event a significant emergency or dangerous situation has occurred. The RAVE System is an automatic enrollment-based system in which upon being accepted by the University, students, faculty and staff are imported into the system. In the event they do not want to receive such notifications, they have the option to opt out.

Emergencies on campus are typically confirmed by the Department of Public Safety and University Police, in consultation with other offices, such as the Department of Environmental Health and Safety, the Office of the Dean of Students, Student Health, the National Weather Service and/or responding law enforcement or fire departments. The Department of Public Safety and University Police is also authorized to activate the systems in an emergency situation.

The Department of Public Safety and University Police will determine the content of the notification by selecting from the templates existing in the RAVE system based on the emergency type and may alter language based on the facts and circumstances. The Chief of Police or his designee will then notify the Assistant Vice President of Communications who, in turn,

may notify local media outlets to provide information to the larger community. The Chief of Police or his designee will be responsible for disseminating the following notifications using some or all of the below listed systems when activation is required and to providing follow-up information regarding the emergency as needed:

- Activate the RAVE Emergency Notification System (text, email, telephone calls to registered users).
- Deploy the Emergency Broadcast Alert Desktop Override System. The content of the message and activation of this system is the responsibility of the Chief of Police or his designee.
- Post closure or other information on the KSU Campus Advisory Web page (https://kennesaw.edu/emergency) and Kennesaw State University's front web page. The content of the message is determined by the Chief of Police or his designee, and the messages are typically posted to the website by the Director of Emergency Management.
- Activate the Outdoor Warning Siren System when necessary. The content of the message and activation of this system is the responsibility of the Chief of Police or his designee.

See https://oem.kennesaw.edu/emergency-notification.php to learn more about KSU Alert. Parents have the ability to receive these notifications from the KSU Alert system as well. In order for this to occur, parents should have their student send an email to oem@kennesaw.edu from their student email account requesting to add a phone number to their notification list.

SECURITY OF AND ACCESS TO UNIVERSITY FACILITIES

During instructional sessions, Kennesaw State University extends its welcome to students, parents, employees, contractors, guests, and invitees, excluding residence halls. Access to KSU facilities during regular business hours and extending into the evening for night classes and activities is facilitated through unlocked doors and a card access system.

After standard operating hours, including the conclusion of classes and events, KSU Police Officers and Public Safety Ambassadors conduct rounds of all buildings. Those seeking entry into buildings after-hours must possess approved card access using University-issued access cards or mobile credentials. During extended closing periods, entry to facilities is limited to individuals with prior written approval or approval from Public Safety.

Academic programs necessitating access to University spaces are exempt from background check requirements, as outlined in the University System of Georgia Human Resources Administrative Practice Manual, which provides further details on background investigations. Police officers regularly patrol campus facilities to uphold security standards, conducting inspections of doors and locks to ensure they are securely closed.

Security cameras are placed at strategic locations around the campus, in some of the facilities for safety reasons, and most of the parking decks. Specific building interior corridor facilities have interior cameras focused on areas of higher risk, such as facility entrances, elevators and telecommunication rooms. These cameras are not actively monitored, but all footage is saved on a digital feed. Cameras are checked routinely through visual confirmation to ensure the component is working via the central monitoring station.

Upon University closure due to inclement weather (e.g., snow or icy conditions) or other instances when "sheltering-in-place" is required, KSU employees may stay in a building after it has been locked. In certain instances of severe weather that do not require a campus closure (e.g., tornado watch or warning), egress from campus buildings will be discouraged, and all employees will be asked to gather in their designated storm-shelter areas.

Special Considerations for Residence Hall Access

Residence halls are managed through a cooperative relationship between the KSU Department of Housing and Residence Life and KSU Department of Door Access. Housing and Residence Life provides operational oversight for maintenance, housekeeping, oversight for emergency and crisis responses, safety and security programming. Door Access provides management and oversight for all locking mechanisms in the residential communities which vary based on the design of the facility.

Kennesaw Campus:

- KSU Place — Each apartment/unit door is secured through an electronic door access system. Each bedroom door is secured with an electronic lock.
- Austin Residence Complex I — Each apartment/unit door is secured through an electronic door access system. Each bedroom door is secured with an electronic lock.
- Austin Resident Complex II — Each apartment/unit door is secured through an electronic door access system. Each bedroom is secured with an electronic lock.
- The Summit — Access to the facility is secured through an electronic door access system. Each bedroom door is secured with an electronic lock.
- University Village — Access to the facility and to apartment/unit doors is secured through an electronic door system. Each bedroom door is secured with a deadbolt and key system.
- University Village Suites — Access to the facility and to apartment/unit doors is secured through an electronic door system.

  The main lobby also uses an electronic door system, but those doors are open during specific daytime hours of the week.

Austin Residential Complex Town Hall and the University Village 6000 Administrative Office maintain a front desk, although sworn police officers and non-sworn security officers patrol the grounds of all residential communities. The desk is staffed from 9 a.m. to 5 p.m. Monday through Friday.

Marietta Campus:

- Howell Hall – Access to the facility, interior corridors, and unit doors are secured through an electronic door access system.
- Courtyard Apartments – Each apartment/unit door is secured through an electronic door access system. Each bedroom door is secured with an electronic lock.



- Commons Apartments – Each apartment/unit is secured through an electronic door access system. Each bedroom door is secured with an electronic lock.
- Hornet Village – Each unit is secured through an electronic door access system. Each bedroom door is secured with an electronic lock.
- University Columns – Each house is secured through an electronic door access system. Each bedroom door is secured with an electronic lock.

Other community areas are staffed by a Resident Assistant (RA) in evening hours. Residence Life staff members are on duty 24 hours a day, seven days a week to respond to student needs. An emergency maintenance person is on call 24 hours a day to handle emergency facility concerns.

Door-to-door solicitation and distribution of leaflets by individuals or organizations other than KSU Housing and Residence Life is prohibited. Delivery vendors are not granted facility access, and students are expected to meet those vendors at the exterior entrances to receive order items.

Security Considerations for the Maintenance of Campus Facilities

Facilities and landscaping are maintained in a manner that minimizes hazardous conditions. KSU Department of Public Safety and University Police regularly patrol the campus and report malfunctioning lights and other unsafe physical conditions to Facilities Management for correction. Other members of the University community are helpful when they report equipment problems to University Police or to Facilities Management. The Department of Housing and Residence Life closely monitors residential buildings to ensure that exterior doors are secure and that any maintenance issues are responded to promptly. University Police, when in residential spaces, responds to security issues by unpropping doors and responding to security-related calls.

SECURITY AWARENESS AND CRIME PREVENTION EDUCATION AND PROGRAMMING ON CAMPUS

Security awareness and crime prevention programs on personal safety are sponsored by various departments at KSU throughout the year. Security awareness programs are designed to inform students and employees about campus security procedures and practices and to encourage students and employees to be responsible for their own security and the security of others.

University Police facilitate programs for students, faculty, staff, orientations, organizations and residential housing. Residence Life and multiple other departments within the Division of Student Affairs offer programs for students specifically. Crime prevention and security awareness programs available include:

Crime Prevention Education

The KSU Police Community Outreach, Recruitment, and Engagement (C.O.R.E.) Unit facilitates on average 25-30 community education presentations each semester that promote personal safety for students, parents, staff and faculty. Any student organization or campus department can request a training presentation from the C.O.R.E. Unit. These presentations cover topics such as Social Media Safety, Internet Safety, Crime Prevention, Community and Law Enforcement Interaction Safety, Identity Theft Prevention, Active Shooter Response, Sexual Assault Awareness and Prevention, and General Campus Safety. In addition, a special topic may be requested, as well. To schedule a class please email: police@kennesaw.edu.



S.A.F.E.

S.A.F.E. is a self-defense Awareness & Familiarization Exchange. Only 10% of self-defense rquires physical skill. The rest is risk awareness, risk reduction, risk recognition, and risk avoidance. Tending to this 90% of self-defense substantially reduces the likelihood that you will ever need to use physical self-defense. This is not a physical self-defense program. S.A.F.E. is a program designed to create an opportunity for participants to receive information that may significantly reduce their exposure to violence and to create an opportunity for participants to familiarize themselves with the possibility of future physical training skills.

RAPE AGGRESSION DEFENSE

Rape Aggression Defense (R.A.D.) is a comprehensive course that begins with awareness, prevention, risk reduction and avoidance while progressing on to the basics of hands-on defense training. Certified R.A.D. instructors teach all R.A.D. classes. R.A.D. classes include Basic R.A.D., Advanced R.A.D., R.A.D. for Men, Weapons Defense Systems, Keychain Defense Options, and R.A.D. for Seniors. To request information or sign up for a class, check the KSU Police website or contact: **radclasses@kennesaw.edu.**

Advanced R.A.D.

Advanced Rape Aggression Defense is a 25-hour course, which is administered in five different five-hour blocks of instruction. Advanced R.A.D. builds on the basic philosophy and defense techniques taught in R.A.D. Basic Physical Defense for Women. Advanced R.A.D. consists of hand combinations, upper body counter

techniques, lower body counter techniques, ground defense positions and counter techniques, tackle avoidance techniques, and counter defense techniques against multiple adversaries. Participants must have already completed the Basic Physical Defense Program.

R.A.D. for Men

Resisting Aggression with Defense for Men addresses the many requests from our male population for basic self-defense options. R.A.D. For Men's (RFM) goal is to provide responsible information and tactical options of self-defense for men who find themselves in confrontational situations. For a male self-defense program to be an empowering experience, it must contain a few key elements. These are: to educate men about their roles and responsibilities in reducing violence, to instill an understanding of reliance on others, to understand the responsibility and importance of making different decisions, and to obtain self-realization of the power of controlling one's emotions.

Weapons Defense Systems

R.A.D. Systems Weapons Defense Program teaches participants realistic defensive strategies against edged weapons and firearms. This is an eight-hour class administered in two four-hour blocks. Participants must have already completed the Basic Physical Defense Program.

Keychain Defense Options

The R.A.D. Keychain Defense Options course is one of the only realistic and court-defensible impact weapons programs available for the general public. Combining proven R.A.D. Physical Defense strategies with revolutionary impact weapons defense techniques, makes this program a worthy addition to the R.A.D. System. Realistic employment, combat effectiveness, "light impact," fluid transitions and even simulation training exercises are all part of this program. This program revolves around use of the Kubaton in conjunction with weapon-enhanced physical skills. Participants must have already completed the Basic Physical Defense Program.

The University Police, the Division of Student Success and Department of Residential Life offer an average of two (2) educational programs per semester. Programs are announced through email, the KSU Communication for faculty and staff, the Student Inform for students, and listed on the University police website at police.kennesaw.edu/services/self-defense.php and on the University Police Facebook page at facebook.com/KSUPD.

CRIME-PREVENTION TIPS

The following are some safety measures that could keep you from becoming a crime victim:

When you are driving

- When you park, lock car doors and trunk and take your keys.
- Store valuables out of sight in a locked trunk or glove compartment.
- Park in well-lit areas.
- If possible, don't drive alone. There is safety in numbers.
- Don't pick up hitchhikers.
- Check inside and underneath the car before getting in.
- If you see blue lights on the car behind you, do not pull over until you are in a well-lit, populated area. The police officer will understand your concerns.

If you are walking

- Don't walk alone.
- Use public, well-lit walkways.
- Avoid dark, isolated areas.
- Look alert and hold your keys in your hand when you are walking to your car.
- Carry only necessary cash and credit cards.

If you are being followed

- Cross the street.
- Change direction.
- Keep looking back, so the person realizes you are aware of his/her presence.
- Go to a well-lit, populated area.
- Notice as many physical details as possible, so you can describe the person to the police.
- Report the incident to the police as soon as possible.

If you are alone in an office or classroom

- Keep the door locked.
- Always ask who is knocking before you open the door.
- Never prop open locked exterior building doors.

In KSU residential areas

- Always keep doors to the apartment and your bedroom door locked.
- Never lend your apartment key to anyone.
- Never hold the exterior doors open for someone.

Preventing theft on campus

- Keep cash, checks, credit cards and books with you at all times. Never leave them unattended.
- Write your name and student ID number, in pen, inside your books.
- Keep your car locked at all times to prevent theft.
- Store computers, lab equipment and audio visual equipment, when not in use, in a locked office or classroom.

Keeping the campus safe

- Report suspicious or criminal activity to the University Police.
- Use locks on lockers and bicycles.
- Attend crime-prevention programs.
- Take responsibility to protect yourself and your fellow students.

HAZING

Hazing as defined below is prohibited by Kennesaw State University. In addition, retaliation in any manner against any individual who reports hazing or who participates in an investigation of a hazing report is prohibited.

Hazing means any intentional, knowing, or reckless act committed by a person (whether individually or in concert with other persons) against another person or persons regardless of the willingness of such other person or persons to participate, that:

(i) is committed in the course of an initiation into, an affiliation or connection with, the maintenance of membership in, or any other condition or precondition connected to a student organization or school organization; and

(ii) causes or creates a risk, above the reasonable risk encountered in the course of participation in institution or organization activities (such as the physical preparation necessary for participation in an athletic team), of physical or psychological injury including:

(a) whipping, beating, striking, electronic shocking, placing of a harmful substance on someone's body, or similar activity;

(b) causing, coercing, or otherwise inducing sleep deprivation, exposure to the elements, confinement in a small space, extreme calisthenics, or other similar activity;

(c) causing, coercing, or otherwise inducing another person to consume food, liquid, alcohol, drugs, or other substances;

(d) causing, coercing, or otherwise inducing another person to perform sexual acts;

(e) any activity that places another person

in reasonable fear of bodily harm through the use of threatening words or conduct;

(f) any activity against another person that includes a criminal violation of local, state, tribal, or federal law; and

(g) any activity that induces, causes, or requires another person to perform a duty or task that involves a criminal violation of local, state, tribal, or federal law.

School or student organization means an organization (such as a club, society, association, corporation, order, varsity or junior varsity athletic team, club sports team, fraternity, sorority, band, student government, or group living in which two or more of the members are enrolled students or alumni, including local affiliate organizations, whether or not the organization is established or recognized by the institution. together).

All members of the University community are strongly encouraged to report suspected incidents of hazing. Reports may be made by contacting the following:

Dean of Students
deanofstudents@kennesaw.edu
470-578-6367

Student Conduct and Academic Integrity
scai@kennesaw.edu
470-578-3403

KSU University Police
470-578-6666
Text Line: 470-356-3866
Anonymously: 470-578-6305
police@kennesaw.edu

Fraternity and Sorority Life
470-578-2838

Student Activities
470-578-6275

Athletics
470-578-2782

Sports and Recreation
470-578-2915

BRT Red Flag Referral
https://www.kennesaw.edu/student-affairs/dean-of-students/behavioral-response-team.php

All reports of hazing are investigated by a Department of Student Conduct and Academic Integrity (SCAI) staff member or designee to determine whether there is sufficient basis to believe that a violation of the Student Code of Conduct may have occurred. Based on this review, SCAI may choose to initiate charges, not initiate charges, or dismiss a case administratively, if the claim does not appear to be supported by the facts. If charges are initiated, the University will serve as the Complainant throughout the student conduct hearing/resolution process. See the SCAI Misconduct Resolution Procedures: https://www.kennesaw.edu/student-affairs/dean-of-students/department-student-conduct-academic-integrity/scai-misconduct.php for more detailed information on the investigation and hearing/resolution process.

In accordance with Georgia law and the Stop Campus Hazing Act, all alleged hazing or hazing related incidents or convictions will be disclosed on SCAI's website as follows: https://www.kennesaw.edu/student-affairs/dean-of-students/department-student-conduct-academic-integrity/index.php

Hazing Prevention and Education

Kennesaw State University incorporates research-informed prevention and awareness programs related to hazing, which are available campuswide for student, faculty, and staff. These programs include primary prevention strategies such as bystander intervention training, ethical leadership development, and non-hazing methods for building group cohesion. Students are strongly encouraged to take the training and is available throughout the academic year.

Faculty and staff are required to complete hazing training each year.

In addition, Athletics provides the hazing policy to all athletes at the beginning of each academic year in which they read, discuss, and sign an agreement to abide by the policy.

Student Conduct and Academic Integrity (SCAI) provide an anti-hazing workshop to potential new members and leaders within fraternity and sorority life. Any organization is allowed to request SCAI to come in and host this training for their individual organizations. Organizations that violate the hazing policy is required to schedule an anti-hazing workshop with SCAI prior to their return to campus. This training provides students with details of the hazing policy, how to report, Max Gruver Law, Stop Campus Hazing Act, Student Code of Conduct and Our Process/Procedures.

Fraternity & Sorority Life (FSL) maintains a comprehensive approach to hazing prevention and education for students and advisors within the fraternity and sorority community. All students interested in membership in an FSL-affiliated organization are required to complete a hazing prevention education module. Additionally, chapter members responsible for facilitating membership intake or recruitment participate in hazing prevention education and training.

FSL partners with Student Conduct and Academic Integrity (SCAI) to ensure off-campus advisors remain informed of current university hazing policies, expectations, and prevention practices through the annual FSL Advisor Meeting. SCAI also participates in FSL New Member Orientation, reinforcing information introduced through the required hazing prevention modules and providing additional education regarding KSU's hazing policy, reporting expectations, and student responsibilities.

FSL further supports ongoing hazing prevention and awareness efforts through educational programs, activities, and social media outreach during National Hazing Prevention Week. These efforts are designed to reinforce a community-wide commitment to prevention, accountability, education, and the health and safety of KSU students.

Hazing is not only a violation of university rules but also a criminal offense under Georgia law (O.C.G.A. § 16-5-61), which can result in fines and imprisonment. The university remains committed to enforcing this policy and holding those responsible accountable.

KSU'S RESPONSE TO SEXUAL MISCONDUCT

Kennesaw State University does not discriminate on the basis of sex or gender in any of its education or employment programs and activities. Kennesaw State University will not tolerate prohibited sexual misconduct including, but not limited to, domestic violence, dating violence, nonconsensual sexual contact, nonconsensual sexual penetration, sexual exploitation, sexual harassment, and stalking. Kennesaw State University strongly encourages members of the community to report instances of sexual misconduct promptly. These policies and procedures are intended to ensure that all parties involved receive appropriate support and fair treatment, and that allegations of sexual misconduct are handled in a prompt, thorough, and equitable manner.

For a complete copy of Kennesaw State University's policy governing sexual misconduct, visit: **https://campus.kennesaw.edu/offices-services/institutional-equity/title-ix/index.php#title-ix-sexual-misconduct**

The institution expressly prohibits sexual misconduct, including dating violence, domestic violence, sexual assault, and stalking consistent with the requirements of Title IX of the Education Amendments of 1972, the Jeanne Clery Campus Safety Act, and University System of Georgia policy.

A. Definitions

There are numerous terms used by Kennesaw

State University in our Sexual Misconduct Policy.

Consent: Kennesaw State University's Sexual Misconduct Policy defines consent as words or actions that show a knowing and voluntary willingness to engage in mutually agreed-upon sexual activity. Consent cannot be gained by force, intimidation or coercion, by ignoring or acting in spite of objections of another, or by taking advantage of the incapacitation of another, where the Respondent knows or reasonably should have known of such incapacitation. Consent is also absent when the activity in question exceeds the scope of consent previously given. Past consent does not imply present or future consent. Silence or an absence of resistance does not imply consent. Minors under the age of 16 cannot legally consent under Georgia law.

Consent can be withdrawn at any time by either party using clear words or actions.

The State of Georgia statute 16-1-3 (19) defines "without consent" as a person whose concurrence is required has not, with knowledge of the essential facts, voluntarily yielded to the proposal of the accused or of another.

Nonconsensual Sexual Penetration: Any penetration of the vagina, anus, or mouth by a penis, object, tongue, finger, or other body part; or contact between the mouth of one person and the genitals or anus of another person. This provision also includes "Rape, Incest, and Statutory Rape" as defined by the Clery Act.

Nonconsensual Sexual Contact: Any physical contact with another person of a sexual nature without the person's consent. It includes but is not limited to the touching of a person's intimate parts (for example genitalia, groin, breasts, or buttocks); touching a person with one's own intimate parts; or forcing a person to touch his or her own or another person's intimate parts. This provision also includes "Fondling" as defined by the Clery Act.

Sexual Assault: An offense that meets the definition of rape, fondling, incest or statutory rape as used in the FBI's Uniform Crime Reporting system. A sex offense is any act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

In Georgia, O.C.G.A. 16-6-5.1, sexual assault is defined as "sexual contact" that is perpetrated by "a person who has a supervisory or disciplinary authority over another individual." More specifically, sex offenses are defined individually in the Georgia State Code.

Rape: Defined in the FBI's Uniform Crime Reporting system as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Georgia State code 16-6-1 states:

> (a) A person commits the offense of rape when he has carnal knowledge of: (1) A female forcibly and against her will; or (2) A female who is less than ten years of age. Carnal knowledge in rape occurs when there is any penetration of the female sex organ by the male sex organ. The fact that the person allegedly raped is the wife of the defendant shall not be a defense to a charge of rape. Rape is punishable by death, life imprisonment with or without parole, or a minimum of 25 years imprisonment, followed by probation for life.

> **Fondling:** Defined in the FBI's Uniform Crime Reporting system as touching of the private parts of another person for the purposes of sexual gratification, without consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Georgia State code 16-6-22.1 defines fondling (Sexual Battery) as follows:

(a) For the purposes of this Code section, the term "intimate parts" means the primary genital area, anus, groin, inner thighs, or buttocks of a male or female and the breasts of a female.

(b) A person commits the offense of sexual battery when he or she intentionally makes physical contact with the intimate parts of the body of another person without the consent of that person.

Georgia State code 16-6-22.2(a)-(b) (Aggravated Sexual Battery) states:

(a) For the purposes of this Code section, the term "foreign object" means any article or instrument other than the sexual organ of a person. (b) A person commits the offense of aggravated sexual battery when he or she intentionally penetrates with a foreign object the sexual organ or anus of another person without the consent of that person.

Georgia State code 16-6-2(a)(2) (Aggravated Sodomy) states:

(a)(1) A person commits the offense of sodomy when he or she performs or submits to any sexual act involving the sex organs of one person and the mouth or anus of another. (2) A person commits the offense of aggravated sodomy when he or she commits sodomy with force and against the will of the other person or when he or she commits sodomy with a person who is less than ten years of age. The fact that the person allegedly sodomized is the spouse of a defendant shall not be a defense to a charge of aggravated sodomy.

Note: The Supreme Court of Georgia ruled in 1998 that the state cannot punish private, consensual sex between adults under the sodomy law, but kept the rules against forced acts or those involving anyone under ten years old.

Incest: Defined in the FBI's Uniform Crime Reporting system as non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Georgia State code 16-6-22 defines incest as follows:

A person commits the offense of incest when such person engages in sexual intercourse or sodomy, as such term is defined in Code Section 16-6-2, with a person whom he or she knows he or she is related to either by blood or by marriage as follows: (1) Father and child or stepchild; (2) Mother and child or stepchild; (3) Siblings of the whole blood or of the half blood; (4) Grandparent and grandchild; (5) Aunt and niece or nephew; or (6) Uncle and niece or nephew.

Statutory Rape: Defined in the FBI's Uniform Crime Reporting system as a non-forcible sexual intercourse with a person who is under the statutory age of consent.

Georgia State code 16-6-3 defines statutory rape as follows:

(a) A person commits the offense of statutory rape when he or she engages in sexual intercourse with any person under the age of 16 years and not his or her spouse, provided that no conviction shall be had for this offense on the unsupported testimony of the victim. (b) Except as provided in subsection (c) of this Code section, a person convicted of the offense of statutory rape shall be punished by imprisonment for not less than one nor more than 20 years; provided, however, that if the person so convicted is 21 years of age or older, such person shall be punished by imprisonment for not less than ten nor more than 20 years. Any person convicted under this subsection of the offense of statutory rape shall, in addition, be subject to the sentencing and punishment provisions of Code Section 17-10-6.2. (c) If the victim is at least 14 but less than 16 years of age and the person convicted of statutory rape is 18 years of age or younger and is no more than four years

older than the victim, such person shall be guilty of a misdemeanor.

Georgia State code 16-6-4(a)&(c) (Child Molestation; Aggravated Child Molestation) states:

> (a) A person commits the offense of child molestation when such person: (1) Does an immoral or indecent act to or in the presence of or with any child under the age of 16 years with the intent to arouse or satisfy the sexual desires of either the child or the person; or (2) By means of an electronic device, transmits images of a person engaging in, inducing, or otherwise participating in an immoral or indecent act to a child under the age of 16 years with the intent to arouse or satisfy the sexual desires of either the child or the person. (c) A person commits the offense of aggravated child molestation when such person commits an offense of child molestation which act physically injures the child or involves an act of sodomy.

Domestic Violence: Violence committed by a current or former spouse or intimate partner of the alleged victim, by a person with whom the alleged victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the alleged victim.

The State of Georgia does not have any specific law regarding Domestic Violence. If an occurrence of one or more of the elements listed in the above definition exist regarding the relationship between the perpetrator and the victim, then it is indicated on the arrest warrant under O.C.G.A. 19-13-1 referred to Family Violence.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the alleged victim. The existence of such relationship shall be determined based on the totality of the circumstances including, without limitation to, (1) length of the relationship; (2) the type of relationship; and (3) the frequency of interaction between the persons involved in the relationship.

Dating violence includes but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

The State of Georgia statute 19-13A-1 states:

> (1) "Dating relationship" means a committed romantic relationship characterized by a level of intimacy that is not associated with mere friendship or between persons in an ordinary business, social, or educational context; provided, however, that such term shall not require sexual involvement.
>
> (2) "Dating violence" means the occurrence of one or more of the following acts between persons through whom a current pregnancy has developed or who are currently, or within the last 12 months were, in a dating relationship:
>
> A. Any felony; or
>
> B. Commission of the offenses of simple battery, battery, simple assault, or stalking.

Stalking: The term "stalking" means:

1) Engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

> (i) fear for their safety or the safety of others or
>
> (ii) Suffer substantial emotional distress.

2) For the purposes of this definition:

> (i) Course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.

(ii) Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

For the purposes of complying with the requirements of this section, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Georgia State code 16-5-90 defines stalking as follows:

(a)(1) A person commits the offense of stalking when he or she follows, places under surveillance, or contacts another person at or about a place or places without the consent of the other person for the purpose of harassing and intimidating the other person. For the purpose of this article, the terms "computer" and "computer network" shall have the same meanings as set out in Code Section 16-9-92; the term "contact" shall mean any communication including without being limited to communication in person, by telephone, by mail, by broadcast, by computer, by computer network, or by any other electronic device; and the place or places that contact by telephone, mail, broadcast, computer, computer network, or any other electronic device is deemed to occur shall be the place or places where such communication is received. For the purpose of this article, the term "place or places" shall include any public or private property occupied by the victim other than the residence of the defendant. For the purposes of this article, the term "harassing and intimidating" means a knowing and willful course of conduct directed at a specific person which causes emotional distress by placing such person in reasonable fear for such person's safety or the safety of a member of his or her immediate family, by establishing a pattern of harassing and intimidating behavior, and which serves no legitimate purpose. This Code section shall not be construed to require that an overt threat of death or bodily injury has been made.

(2) A person commits the offense of stalking when such person, in violation of a bond to keep the peace posted pursuant to Code Section 17-6-110, standing order issued under Code Section 19-1-1, temporary restraining order, temporary protective order, permanent restraining order, permanent protective order, preliminary injunction, or permanent injunction or condition of pretrial release, condition of probation, or condition of parole in effect prohibiting the harassment or intimidation of another person, broadcasts or publishes, including electronic publication, the picture, name, address, or phone number of a person for whose benefit the bond, order, or condition was made and without such person's consent in such a manner that causes other persons to harass or intimidate such person and the person making the broadcast or publication knew or had reason to believe that such broadcast or publication would cause such person to be harassed or intimidated by others.

Georgia State code 16-5-91(a) (Aggravated Stalking) states:

(a) A person commits the offense of aggravated stalking when such person, in violation of a bond to keep the peace posted pursuant to Code Section 17-6-110, temporary restraining order, temporary protective order, permanent restraining order, permanent protective order, preliminary injunction, good behavior bond, or permanent injunction or condition of pretrial release, condition of probation, or condition of parole in effect prohibiting the behavior described in this subsection, follows, places under surveillance, or contacts another person at or about a place or places without the consent of the other person for the purpose of harassing and intimidating the other person.

B. Education and Prevention Programs

Prevention is one of the primary mechanisms used to reduce incidents of sexual violence on campuses. The University is required to provide prevention tools and conduct ongoing awareness and prevention programming and training for the campus community, including students, faculty, and staff. Such programs are designed to stop sexual violence through the promotion of positive and healthy behaviors. Programming educates the campus community on consent, sexual assault, alcohol use, dating violence, domestic violence, stalking, bystander intervention, and reporting. Below is a list of the educational programs and campaigns.

ONE Choice Bystander Intervention

The Student Engagement & Support Department offers trainings upon request for ONE Choice Bystander Education for the KSU campus community. KSU employees from Interpersonal Violence Prevention Center, Office of Institutional Equity, Residence Life, Department of Public Safety and University Police, and the Athletics Department have received this training and offer educational opportunities on intervention to the campus community.

After the training, participants will be able to:

- Identify healthy/unhealthy relationships.
- Recognize the role, obstacles and options of an ACTive bystander.
- Assist in creating a culture of change.

Bystander Intervention Training invites participants to reassess their role in sexual misconduct prevention, encourages participants to believe that their contribution matters, and engages participants in education that will expand their knowledge base and skill set to take action.

AlcoholEdu for College — an interactive online program designed to reduce the negative consequences of alcohol amongst students.

Bridges Building a Supportive Community
Kennesaw State University partners with Vector Solutions to assign the Bridges Building a Supportive Community training module to incoming and first-year students, and all KSU faculty and staff. This is a web-based, interactive training program that includes scenarios and examples of potential issues campus community members may face regarding incidents of sexual misconduct, including but not limited to nonconsensual sexual contact, nonconsensual sexual penetration, domestic violence, dating violence, stalking, sexual exploitation, and sexual harassment. While not required, students are encouraged to complete the training modules. Faculty and staff are required to take this training yearly.

Various offices on campus provide training programs that promote the awareness of rape, and other sex offenses. The Department of Public Safety and University Police offer various S.A.F.E., R.A.D. and crime prevention class presentations throughout the year. At least one program per semester is offered and advertised on the University Police website, as well as through Student Inform, KSU Communication, and the Department's Facebook page. The Office of the Dean of Students, the Division of Organizational Effectiveness, Leadership, and Institutional Development, and Human Resources also offer various safety awareness programs throughout the year, consisting of presentations that include distribution of educational materials to new students; participating in and presenting information and materials during new employee orientation.

C. Procedures for Reporting a Complaint

The University, through the Office of Institutional Equity (OIE), has procedures in place to report sexual misconduct incidents involving nonconsensual sexual contact, nonconsensual sexual penetration, domestic violence, dating violence, sexual harassment, sexual exploitation and stalking. These procedures include informing individuals about their right to file criminal charges as

well as the availability of counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance and other services on and/or off campus. The campus support services also include additional remedies to prevent contact between a Complainant and an accused party, such as housing, academic, transportation and working accommodations, if reasonably available. The University will make such accommodations, if the victim requests them and if they are reasonably available, regardless of whether the victim chooses to report the crime to the University Police or local law enforcement. Students and employees with questions should contact the Office of Institutional Equity at eeo@kennesaw.edu or via phone at 470-578-6057.

Efforts will be made to complete the investigation and resolution within 120 business days. Temporary delays and limited extensions may be granted by the institution for good cause throughout the investigation and resolution process. The parties will be informed in writing of any extension or delay and the applicable reason.

After an incident of sexual assault, nonconsensual sexual contact, dating violence, and/or stalking and domestic violence, the victim should consider seeking medical attention as soon as possible. If victims seek counseling, follow-up medical care or mental health assistance, they may contact the Counseling and Psychological Services at 470-578-6600 and the WellStar Student Health Clinic at 470-578-6644.

The Kennesaw State University SAFE Center is a free and confidential on-campus resource that offers comprehensive, student-centered, and trauma-informed services to KSU students and employees who have experienced crime. The SAFE Center is an inclusive facility that employs a holistic and forensic approach to address sexual assault and interpersonal violence victimization, aiming to alleviate trauma while preventing secondary injury and re-traumatization. This approach seeks to centralize resources for crime victims, minimizing the need for victims to visit multiple locations while enduring trauma. This holistic strategy will assist students and employees in coping with the adverse effects of victimization, such as PTSD, poor academic performance, depression, and anxiety.

The SAFE Center is dedicated to ensuring that victims of crime at Kennesaw State University are integrated into the criminal justice system and that crime victims receive the entitlements and services mandated by the Crime Victims' Bill of Rights. The SAFE Center believes that educating KSU crime victims about their rights and available services will make their voices an essential part of the justice system in this state.

The SAFE Center offers forensic medical examinations (commonly referred to as sexual assault exams), wellness exams for intimate partner violence, and strangulation examinations for students and employees of KSU. These examinations are conducted by the SAFE Center's forensic nurse (formely known as Sexual Assault Nurse Examiner) staff and are available 24 hours a day. Being located on campus, the SAFE Center is always accessible to the campus community and serves as the first point of contact for providing services and care to KSU students in need per the Cobb County Sexual Assault Protocol. Additionally, students and employees will have 24 hour access to victim advocates and support personnel who can assist them with crisis intervention, information requests, confidential services, law enforcement reporting, academic liaisons, securing orders of protection (TPO), and other direct support.

Advocacy and support services are available for victims of sexual assault, intimate partner violence, stalking, domestic violence, or other crimes, as well as for those with questions or concerns about victimization. To contact the SAFE Center, call 470-606-2081 or email safecenter@kennesaw.edu. Executive Director Dr. Tanya Smith can be reached by phone at 470-568-3137 or via the SAFE Center email address.

LiveSAFE Resources (formerly the YWCA of Cobb County), is a 24-hour, 7 days a week community agency committed to assisting those impacted by domestic violence, sexual assault, stalking, and elder abuse. LiveSafe Resources provides emergency shelter, transitional housing, counseling, legal advocacy, a 24-hour crisis line, and sexual assault exams. You may reach the 24-hour, 7 days a week hotline by calling 770-427-3390. LiveSAFE Resources have advocates and Sexual Assault Nurse Examiners (SANE) available 24 hours a day to provide medical forensic examinations for sexual assault victims. These SANEs are trained in advanced assessment and forensic techniques that enhance the quality of the investigation while providing compassionate care. All SANE exams are conducted in a private room at LiveSAFE Resources. If a victim of sexual assault is unsure if they want to report to law enforcement, they are still able to obtain a sexual assault exam without having to report.

Kennesaw State University protects Complainant confidentiality to the highest degree possible. KSU does not make assumptions as to whether it is safe to disclose information to family, friends, employer, or news media about the assault or Complainant's sexual preference. All publicly available records, including Clery Act reporting and disclosures, exclude personally identifying information about the Complainant. If the Complainant reports to the Department of Public Safety and University Police, that information is subject to the Georgia Open Records Act and confidentiality cannot be guaranteed in that situation.

Procedures Victims Should Follow

If you are a victim of sexual violence and wish to report the incident call the University Police, at 470-578-6666 or 911 to activate emergency responders. If you prefer not to have law enforcement intervention, contact the SAFE Center at 470-606-2081. Victims are not obligated to report incidents of sexual assault to law enforcement to obtain a forensic medical examination and/or receive support.

A medical forensic examination following an assault allows a forensic nurse to collect evidence that could be beneficial if the victim chooses to report the assault at a later date.

It is important that a victim of sexual assault not bathe, douche, smoke, change clothing or clean the bed/linen/area where they were assaulted if the offense occurred within the past 120 hours so that evidence may be preserved that may assist in proving that the alleged criminal offense occurred/or is occurring or may be helpful in obtaining a protection order. In circumstances of sexual assault, if victims do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted disease. Victims of sexual assault, domestic violence, stalking, and dating violence are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs or other copies of documents, if they have any, that would be useful to University hearing boards/investigators or police.

Although the University strongly encourages all members of its community to report violations of this policy to law enforcement, it is the victim's choice whether or not to make such a report and victims have the right to decline involvement with the police. The University (for the purpose of this statement, University encompasses all individuals functioning in any University role/capacity (e.g. CSA, Responsible Employee, Volunteer, SAFE Center, Health Clinic, etc.) on or off campus to whom the victim may have reported the incident to and/or is receiving assistance/resources from; examples of reporting entities and resources are on pages 8 and 11 (reporting entities and resources are not limited to what is listed on these pages) will assist any victim with notifying local police if they so desire.

The KSU Department of Public Safety and University Police may also be reached directly by calling 470-578-6666, in person

Administrative Operations Building located at 624 Big Shanty Road across from the stadium, Building 624 on the campus map; on the Kennesaw campus at 351 Paulding Avenue, Kennesaw, GA 30144, Building 351 on the campus map, near the West Parking Deck; in person on the Marietta campus at 920 Hornet Loop, Marietta, GA 30060, Norton Hall, Building R2 on the campus map; or by using one of the emergency call boxes located throughout campus in the residential halls, parking lots and in some academic buildings. Additional information about the University Police department may be found online at police.kennesaw.edu.

If you have been the victim of domestic violence, dating violence, sexual assault, nonconsensual sexual contact, nonconsensual sexual penetration, sexual exploitation, or stalking, you should report the incident promptly to the Title IX Coordinator, by emailing **eeo@kennesaw.edu** or by phone at 470-578-6057 and to University Police (if the victim/Complainant so desires). The University will provide resources on campus, off campus, or both, to persons who have been victims of nonconsensual sexual contact, nonconsensual sexual penetration, domestic violence, dating violence, sexual harassment, sexual exploitation, or stalking and will apply appropriate disciplinary procedures to those who are found to have violated this policy. The procedures set forth below are intended to afford a prompt response to charges of sexual assault, domestic or dating violence, and stalking, to maintain confidentiality and fairness consistent with applicable legal requirements, and to impose appropriate sanctions on violators of this policy.

Victims receive information on victim advocacy, legal options/assistance, counseling services, protective measures, accommodations, and other related resources available to them on and off campus electronically via the reporting entity.

As time passes, evidence may dissipate or become lost or unavailable, thereby making investigation, possible prosecution, disciplinary proceedings, or obtaining protective orders related to the incident more difficult. If a Complainant chooses not to make a complaint regarding an incident, the Complainant, nevertheless, should consider speaking with University Police or other law enforcement to preserve evidence in the event that the victim/Complainant changes their mind at a later date.

Once a Complainant files a complaint or once the Respondent receives notice that a complaint has been made against them, those individuals should receive information about support services, such as counseling, advocacy, housing assistance, academic support, disability services, health and mental services, and legal assistance.

If a report of domestic violence, dating violence, sexual harassment, nonconsensual sexual contact, nonconsensual sexual penetration, sexual exploitation or stalking is reported to the University, the University will follow the procedures below and provide a statement of the standard of proof that will be used during any investigation and/or hearing on campus arising from such a report.

Throughout investigation and resolution proceedings, all involved parties (Complainant and Respondent) shall receive written notice of the alleged misconduct, be provided with an opportunity to respond, and allowed to remain silent during the investigation and resolution process without receiving an adverse inference. If the party chooses to remain silent, the investigation may proceed and policy violation charges may result as a resolution to the process.

Any investigation of aforementioned complaints must provide the following procedures:

Efforts will be made to complete the investigation and resolution within 120 business days. Temporary delays and limited extensions may be granted by the institution for good cause throughout the investigation

and resolution process. The parties will be informed in writing of any extension or delay and the applicable reason.

1. The Complainant (alleged victim) and Respondent (alleged accused) shall be provided with written notice of the complaint/allegations, pending investigation, possible charges, possible sanctions, and available support services. The notice should also include the identity of any investigator(s) involved. Notice should be provided via the university's email system to the address on file.

2. Upon receipt of the written notice, the Respondent shall have at least three (3) business days to respond in writing. In that response, Respondent shall have the right to admit or to deny the allegations, and to set forth a defense with facts, witnesses, and supporting materials. A non-response will be considered a general denial of the alleged misconduct. Any alleged Complainant shall also be provided 3 (three) business days to respond to or to supplement the notice.

3. If the Respondent admits responsibility, the process may proceed to the sanctioning phase or may be informally resolved through a mutual agreement if appropriate. In matters where the Respondent is a University employee and the Complainant is a student, matters of sexual misconduct cannot be resolved informally and must be formally investigated.

4. An investigator shall conduct a thorough investigation and retain written notes and/or obtain written or recorded statements from each interview. The investigator shall also keep a record of any party's proffered witnesses not interviewed, along with a brief, written explanation of why the witnesses were not interviewed.

5. An investigator shall not access, consider, disclose, or otherwise use a party's records made or maintained by a physician, psychiatrist, or other recognized professional made in connection with the party's treatment unless the party has voluntary written consent. This also applies to information protected by recognized legal privilege.

6. Upon completion of the investigation, an initial investigation report shall be provided to the Complainant (where applicable), Respondent, and the party's advisor (where applicable). This report should fairly summarize the relevant evidence gathered during the investigation and clearly indicate any resulting charges (or alternatively, a determination of no charges). Where the investigator indicates any resulting charges, the report will also include any recommended sanctions for students or disciplinary actions for employees. For purposes of this Policy, a charge is not a finding of responsibility, but indicates that there is sufficient evidence to warrant further consideration and adjudication.

7. The Complainant and Respondent shall have ten (10) business days to review and respond in writing to the initial investigation report and directly related information gathered during the investigation. The investigator will review the Complainant's and the Respondent's written responses, if any, to determine whether further investigation or changes to the investigation report are necessary.

8. The final investigation report should be provided to the Complainant, the Respondent, and a party's advisor, if applicable, at least ten (10) calendar days prior to the hearing.

9. The final investigation report should also be provided to all hearing panel members and/or the hearing officer for employees for consideration during the adjudication process.

10. The investigator may testify as a witness regarding the investigation and findings

but shall otherwise have no part in the hearing process and shall not attempt to otherwise influence the proceedings outside of providing testimony during the hearing.

For student on student matters: The Respondent and Complainant, as parties to the matter, may have the option of selecting informal resolution as a possible resolution in cases where the parties agree, and it is deemed appropriate by the Title IX Coordinator.

For employee on student matters: Student allegations of Title IX Sexual Misconduct against an employee may not be resolved informally.

Where a matter is not resolved through informal resolution, a hearing shall be set. All Sexual Misconduct cases shall be heard by a panel of faculty and/or staff.

Hearings are conducted by officials who receive annual training to include VAWA offenses, how to conduct an investigation, and how to conduct a hearing that protects the safety of victims and promotes accountability.

Hearings (Students and Employees)

Matters involving alleged sexual misconduct must be heard at a live-hearing. Student on Student matters shall be heard by a panel of faculty and/or staff. Employee on Student or Employee on Employee matters shall be heard by the Chief Human Resources Officer (CHRO) in Human Resources.

In no case shall a hearing to resolve a sexual misconduct allegation take place before the investigation report has been finalized.

Notice of the date, time, and location of the hearing as well as the selected hearing panel members, shall be provided to the Respondent, and Complainant, at least ten (10) calendar days prior to the hearing. Notice shall be provided via university email to the party's university email, where applicable. Parties may attend the hearing with their advisor.

Hearings shall be conducted in-person or via video conferencing technology. At all times, participants in the hearing process, including parties, a party's advisor, and institution officials, are expected to act in a manner that promotes dignity and decorum throughout the hearing. Participants are expected to be respectful to others and follow procedural formalities outlined by the policy and KSU. The institution reserves the right to remove any participant from the hearing environment if the participant refuses to adhere to the institution's established rules of decorum.

Title IX Hearings:

1. The Respondent and Complainant shall have the right to present witnesses and evidence to the hearing panel. Both parties shall have the right to confront any witnesses, including the other party, by having their advisor ask relevant questions directly to the witness. The hearing officer shall limit questions raised by the advisor when they are irrelevant to determining the veracity of the allegations against the Respondent(s). In any event, the hearing officer shall err on the side of permitting all the raised questions and must document the reason for not permitting any particular questions to be raised.

2. Where a party or a witness is unavailable, unable, or otherwise unwilling to participate in the hearing, including being subject to cross-examination, the panel shall not draw an adverse inference against the party or witness based solely on their absence from the hearing or refusal to subject to a cross examination.

3. Where the panel determines that a party or witness is unable to be present due to extenuating circumstances, the hearing officer may establish special procedures for providing testimony from a separate location. In doing so, the panel must determine whether there is a valid basis for the unavailability, ensure proper

sequestration in a manner that ensures testimony has not been tainted, and decide that such an arrangement will not unfairly disadvantage any party. Should it be reasonably believed that a party or witness who is not physically present has presented tainted testimony, the panel will disregard or discount the testimony.

Parties may also request to provide testimony in a separate room from the opposing party, so long as no party is unfairly disadvantaged, and they have the opportunity to view the testimony remotely and submit follow-up questions.

4. Questions and evidence about the Complainant's sexual predisposition or prior sexual behavior, shall be deemed irrelevant, unless such questions and evidence are offered to prove that someone other than the Respondent committed the alleged conduct or consent between the parties during the alleged incident.

5. The panel shall not access, consider, disclose, or otherwise use a party's records made or maintained by a physical, psychiatrist, or other recognized professional made in connection with the party's treatment unless the party has provided voluntary written consent. This also applies to information protected by recognized legal privilege.

6. Formal judicial rules of evidence do not apply to the resolution process and the standard of evidence shall be a preponderance of the evidence.

7. Institutions should maintain documentation of the proceedings, which may include written findings of fact, transcripts, audio recordings, and/or video recordings. Any documentation shall be maintained for seven years.

8. Following a hearing, both the Respondent and Complainant shall be simultaneously provided a written decision via University email (where applicable) of the outcome and any resulting sanctions or administrative actions. The decision should include the allegations, procedural steps taken through the investigation and resolution process, the findings of facts supporting the determination(s), determination(s) regarding responsibility, and the evidence relied upon and rationale for any sanctions other than administrative action. The panel shall also notify the parties of their right to appeal.

Parties are free to choose an advisor and that advisor may accompany them to any related meeting or proceeding (the advisor may be present at all stages of the proceedings).

Non-Title IX Sexual Misconduct Hearings:

1. The Respondent and Complainant shall have the right to present witnesses and evidence at the hearing. Witness testimony, if provided, shall pertain to knowledge and facts directly associated with the case being heard.

2. The parties shall have the right to confront any witnesses, including the other party, by submitting written questions to the hearing officer for consideration. Advisors may actively assist in drafting questions. The hearing officer shall ask the questions as written and will limit questions only if they are irrelevant to determining the veracity of the allegations against the Respondent(s). In any event, the hearing officer shall err on the side of asking all submitted questions and must document the reason for not asking any particular questions.

3. Questions and evidence about the Complainant's sexual predisposition or prior sexual behavior, shall be deemed irrelevant, unless such questions and evidence are offered to prove that someone other than the Respondent committed the alleged conduct or consent between the parties during the alleged incident.

4. The panel shall not access, consider, disclose, otherwise use a party's records made or maintained by a physician, psychiatrist, or other recognized professional made in connection with the party's treatment unless the party has provided voluntary written consent. This also applies to information protected by recognized legal privilege.

5. Formal judicial rules of evidence do not apply to the resolution process and the standard of evidence shall be a preponderance of the evidence.

6. Following a hearing, both the Respondent and the Complainant shall be simultaneously provided a written decision via university email (where applicable) of the outcome and any resulting sanctions or administrative actions. The decision should include the allegations, procedural steps taken through the investigation and resolution process, the findings of acts supporting the determination(s), determination(s) regarding responsibility, and the evidence relied upon and rational for any sanctions or other administrative action. The panel shall also notify the parties of their right to appeal.

7. Institutions should maintain documentation of the proceedings, which may include written findings of fact, transcripts, audio recordings, and/or video recordings. Any documentation shall be maintained for seven years.

Parties are free to choose an advisor and that advisor may accompany them to any related meeting or proceeding (the advisor may be present at all stages of the proceedings).

Possible Sanctions (Students)

In determining the severity of sanctions or corrective actions the following should be considered: the frequency, severity, and/or nature of the offense; history of past conduct; an offender's willingness to accept responsibility; previous institutional response to similar conduct; strength of the evidence; and the wellbeing of KSU's community. The panel will determine sanctions and issue notice of the same, as outlined above.

The sanctions include expulsion; suspension for an identified time frame or until satisfaction of certain conditions, or both; temporary or permanent separation of the parties (e.g., change in classes, reassignment of residence, no contact orders, limiting geography of where parties can go on campus) with additional sanctions for violating no-contact orders; required participation in sensitivity training/awareness education programs; required participation in alcohol and other drug awareness and abuse prevention programs; counseling or mentoring; volunteering/community service; loss of institutional privileges; delays in obtaining administrative services and benefits from the institution (e.g., holding transcripts, delaying registration, graduation, diplomas); additional academic requirements relating to scholarly work or research; financial restitution; or any other discretionary sanctions directly related to the violation or conduct.

For suspension and expulsion, the panel must articulate, in its written decision, the substantial evidence relied upon in determining that suspension or expulsion were appropriate. For purposes of this policy, substantial evidence means evidence that a reasonable person might accept to support the conclusion.

Possible Disciplinary Action (Employees)

In determining the severity of sanctions or correction actions, the following should be considered: the frequency, severity, and/or nature of the offense; history of past conduct; an offender's willingness to accept responsibility; previous institutional response to similar conduct; strength of the evidence; and the wellbeing of the University community. The institution will determine disciplinary action and issue notice of the same, as outlined above.

University employees in violation of this Policy are subject to sanctions that include, but are not limited to, training, written warning, transfer, suspension, and termination from employment.

Appeals (Students)

Where the sanction imposed includes a suspension or expulsion (even for one held in abeyance), the following appellate procedures must be provided. The Respondent (and in cases involving sexual misconduct or other forms of discrimination and/or harassment, the Complainant) shall have the right to appeal the outcome on any of the following grounds:

(1) to consider new information, sufficient to alter the decision, or other relevant facts not brought out in the original hearing or appeal, because such information was not known or knowable to the person appealing during the time of the hearing or appeal; (2) to allege a procedural error within the hearing process that may have substantially impacted the fairness of the hearing or appeal, including but not limited to whether any hearing questions were improperly excluded or whether the decision was tainted by a conflict of interest or bias by the Title IX Coordinator, investigator, or panel; or (3) to allege that the finding was inconsistent with the weight of the information.

Appeals may be made for the above reasons in any case where sanctions are issued, even when such sanctions are held "in abeyance," such as probationary suspension or expulsion.

The appeal must be made in writing, and must set forth one or more of the bases outlined above, and must be submitted within five (5) business days of the date of the final written decision.

The appeal should be made to the institution's Vice President for Student Affairs or his/her designee.

The appeal shall be a review of the record only, and no new meeting with the Respondent or Complainant is required. The Vice President, or his/her designee, may affirm the original finding and sanction, affirm the original finding but issue a new sanction of greater or lesser severity, remand the case back to the panel to correct a procedural or factual defect, or reverse or dismiss the case if there was a procedural or factual defect that cannot be remedied by remand. The Vice President or his/her designee shall then issue a decision in writing to the Respondent within a reasonable time period.

The decision of the Vice President or his/her designee may be appealed in writing within five (5) business days (as determined by the date of the decision letter) to the President of the institution solely on the three grounds set forth above.

The President may affirm the original finding and sanction, affirm the original finding but issue a new sanction of greater or lesser severity, remand the case back to any lower decision maker to correct a procedural or factual defect, or reverse or dismiss the case if there was a procedural or factual defect that cannot be remedied by remand. The President's decision shall be simultaneously issued in writing to the Complainant and Respondent within a reasonable time period. The President's decision shall be the final decision of the institution.

Appeals (Employees)

The Complainant and the Respondent shall have the right to appeal the outcome of any of the following grounds: (1) to consider new information that is sufficient to alter the decision, or other relevant facts not brought out in the original investigation (or hearing), because such information was not known or knowable to the person appealing during the time of the investigation (or hearing); (2) to allege a procedural error within the investigation or hearing process that may have substantially impacted the fairness of the process, including but not limited to whether any hearing questions were improperly excluded or whether the decision was tainted

by a conflict of interest or bias by the Title IX Coordinator, investigator(s), panel, or (3) allege that finding was inconsistent with the weight of the information.

The appeal must be made in writing, must set forth one or more of the bases outlined above, and must be submitted within five (5) business days of the date of the final written decision. The appeal should be made to the President of the institution solely on the three grounds set forth.

The appeal shall be a review of the record only, and no new meeting with the Respondent or the Complainant is required. The President may affirm the original finding and sanction, affirm the original find but issue a new sanction of greater or lesser severity, remand the case back to the decision maker to correct a procedural or factual defect, or reverse or dismiss the case if there was a procedural or factual defect that cannot be remedied by remand. The President's decision shall be simultaneously issued in writing to the Complainant and Respondent within a reasonable time period.

The President's decision shall be the final decision of the institution. Should the Respondent or Complainant wish to appeal the President's decision, they may request review by the Board of Regents in accordance with the Board of Regents' Policy on Discretionary Review.

Procedures for dismissal of a faculty member with tenure, or a non-tenured faculty member will be governed by the Faculty Handbook, 4.1.9 Removal of Faculty Member for Cause, and the Board of Regents Policy Manual, 8.3.9.2 Procedures for Dismissal.

D. Adjudication of Violations

Whether or not criminal charges are filed, the University or a person may file a complaint under the Kennesaw State University Sexual Misconduct Policy/USG Sexual Misconduct Policy in 6.7.

A person alleging sexual misconduct including but not limited to such unwanted behavior as nonconsensual sexual contact, nonconsensual sexual penetration, domestic violence, dating violence, sexual exploitation, sexual harassment, or stalking may also utilize the complaint and investigatory procedures set forth in the University's Sexual Misconduct Policy 6.7. All sexual misconduct proceedings against students, however, will be resolved through BOR/USG 4.6.5 Standards for Institutional Student Conduct Investigation and Disciplinary Proceedings. All sexual misconduct proceedings against employees will be resolved through USG HRAP Administrative Practice Manual procedures prohibiting discrimination and harassment.

KSU shall provide a mechanism by which individuals can report incidents of alleged sexual misconduct anonymously. Individuals should understand, however, that it will be more difficult for KSU to respond and take action upon anonymous reports.

Complainant (alleged victim) Confidentiality

A Complainant may make a report of sexual misconduct to a Confidential or Privileged employee (e.g., counseling services, pastoral staff, SAFE Center, health center, ombudsman, etc.) and that employee may receive the report without a requirement to report that information to the Title IX Coordinator except as dictated by law or professional standard. Upon request by the Complainant, the Confidential and/or Privileged employee may make a report to the Title IX Coordinator within the degree of specificity dictated by the Complainant.

If a report of sexual misconduct is made to a Responsible employee (i.e., employees other than Confidential or Privileged employees) and/or the Title IX Coordinator, where a Complainant requests that their identity be withheld or the allegation(s) not be investigated, the Title IX Coordinator should consider whether or not such request(s) can be honored in a manner consistent with KSU's obligations to promote a safe and

nondiscriminatory environment. The Title IX Coordinator will inform the Complainant that the Office of Institutional Equity cannot guarantee confidentiality.

Sanctions and Protective Measures

These services are made available to the Complainant and Respondent before or after the filing of a complaint or where no complaint has been filed.

In all cases, investigations that result in a finding of more likely than not that a violation of the Sexual Misconduct Policy occurred will lead to the initiation of disciplinary procedures against the accused individual. University sanctions including, expulsion, probated expulsion, suspension, probated suspension, suspension from on-campus housing arrangements, disciplinary probation, restrictions, reprimand, or other educational or developmental sanctions, may be imposed upon those determined to have violated this policy. The University may implement protective measures following the report of domestic violence, dating violence, non-consensual sexual contact, non-consensual sexual penetration, sexual harassment, sexual exploitation, and/or stalking, which may include some or all of the following actions: a mutual no-contact order, alteration of class schedules, or a change in housing arrangements. Employees who violate this policy will be subject to discipline, up to and including termination of employment. Non-consensual sexual penetration, domestic violence, dating violence, sexual exploitation, sexual harassment and stalking are criminal acts which also may subject the Respondent to criminal and civil penalties under federal and state law.

The Title IX Coordinator or their designee will determine whether interim and protective measures should be implemented, and, if so, take steps to implement those protective measures as soon as possible. Examples of interim protective measures include, but are not limited to: emergency removal from campus, a University order of no contact, residence hall relocation, adjustment of course schedules, a leave of absence, or reassignment to a different supervisor or position. These remedies may be applied to one, both, or multiple parties involved. Violations of the Title IX Coordinator's directives and/or protective measures will constitute related violations that may lead to additional disciplinary action. Protective measures imposed may be temporary pending the results of an investigation or may become permanent as determined by Kennesaw State University.

Immigration and Visa assistance can be obtained by contacting International Student and Scholar Services at 470-578-6336.

Assistance for Victims/Complainants: Rights and Options

Regardless of whether a victim/Complainant elects to pursue a criminal complaint or whether the offense is alleged to have occurred on or off campus, the University will assist victims/Complainants of sexual assault, domestic violence, dating violence, and stalking and will provide each victim/Complainant with a written explanation of their rights and options. The University will also assist the victim in notifying law enforcement, if requested, by providing contact information to the victim/Complainant, or by contacting law enforcement and reporting the incident.

Victims receive information on victim advocacy, legal options/assistance, counseling services, protective measures, accommodations, and other related resources available to them on and off campus electronically via the reporting entity.

According to the Georgia Crime Victims' Bill of Rights statute 17-17-1, a victim of domestic violence, dating violence, sexual assault or stalking has the following rights:

1. The right to reasonable, accurate, and timely notice of any scheduled court proceedings or any changes to such proceedings;

2. The right to reasonable, accurate, and timely notice of the arrest, release, or escape of the accused;
3. The right not to be excluded from any scheduled court proceedings, except as provided in this chapter or as otherwise required by law;
4. The right to be heard at any scheduled court proceedings involving the release, plea, or sentencing of the accused;
5. The right to file a written objection in any parole proceedings involving the accused;
6. The right to confer with the prosecuting attorney in any criminal prosecution related to the victim;
7. The right to restitution as provided by law;
8. The right to proceedings free from unreasonable delay; and
9. The right to be treated fairly and with dignity by all criminal justice agencies involved in the case.

Further, Kennesaw State University complies with Georgia law in recognizing temporary protective orders (TPO). Any person who obtains a temporary protective order from Georgia or any reciprocal state should provide a copy to University Police and the Office of the Title IX Coordinator. A Complainant may then meet with University Police to develop a Safety Action Plan, which is a plan for University police and the victim to reduce risk of harm while on campus or coming and going from campus. This plan may include, but is not limited to: escorts, special parking arrangements, changing classroom location or allowing a student to complete assignments from home. The University cannot apply for a temporary protective order for a victim. The victim is required to apply directly for these services. The following is information regarding how to obtain a temporary protective order from the Cobb County Courts.

Who is Eligible to Apply for a TPO?

There are three (3) types of TPOs in the state of Georgia. There is a family violence TPO, a stalking TPO, and dating violence protective orders. Before an application for a TPO can be made, an act of family violence, stalking, or dating violence must have occurred. The following parties are eligible to apply for a family violence TPO:

- Spouses (present or past)
- Parents of the same children
- Parents and children
- Step-parents and step-children
- Foster parents and foster children
- Persons living or formerly living in the same household

For the stalking TPO, there is no necessary relationship status that needs to be met. For the dating violence TPO, a dating relationship must be established. The victim must apply for the TPO in the county where the Respondent lives.

How is a TPO Obtained?

The first step in obtaining a TPO is the application process. A SAFE Center advocate can assist you with the required paperwork, provide support throughout the entire process, and offer accompaniment and transportation to and from the TPO application process and any subsequent court hearings, if applicable. Although a SAFE Center advocate is not required to assist a victim in applying for a TPO, it is strongly recommended due to the complexities that can arise during the TPO process.

The Cobb County TPO Office is located at 32 Waddell Street, Building D, 4th Floor, Suite 402, Marietta, GA 30090. The Cobb County TPO Office advocate is available Monday through Friday from 8:30 a.m. to 4:00 p.m. to assist in this process. (NOTE: Persons seeking protective orders should allow at least two (2) hours for the screening process. Late arrival may delay the petition being heard until the following business day.)

TPO advocates will provide the required paperwork for parties seeking temporary protective orders. Additional duties of the TPO advocate include entering information

into the state computer system and screening cases before bringing said matters before the presiding judge.

Petitions are heard twice daily (Monday through Friday, excluding holidays) in the Cobb County Superior Court by an assisting Superior Court Judge. Hearings are held at 11:00 a.m. and 3:00 p.m. (NOTE: All required paperwork must be completed and entered into the state system prior to a case being presented to a judge.) In order to complete the process in one day, you must arrive no later than 1:30 p.m.

If there is a finding by the judge that there is probable cause to believe that an act of family violence, dating violence, or stalking has occurred in the past and may occur in the future, the Court may order such relief as is deemed appropriate.

After the responding party has been served with a copy of the order by the Sheriff's Office, a hearing will be held within 30 days. Both parties will have the opportunity to be present at the hearing. The presiding Superior Court Judge will determine by a preponderance of the evidence if it is warranted to continue the protective order for a period of up to 12 months.



RESOURCES FOR VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT AND STALKING

On-Campus Resources

*All resources noted are available to all KSU students equally regardless of whether a student attends classes on a specific campus or is a distance learner.

Dean of Students (Kennesaw Campus)	395 Cobb Ave. NW Carmichael Student Center, Suite 274	470-578-6367 deanofstudents@kennesaw.edu
Human Resources (Kennesaw Campus)	3391 Town Point Drive Suite2000	470-578-6030
Human Resources (Marietta Campus)	900 Hornet Loop Suite B121	470-578-6030
University Police (Kennesaw Campus)	351 Paulding Ave. NW 624 Big Shanty Road	470-578-6666
University Police (Marietta Campus)	920 Hornet Loop, Norton Hall	470-578-6666
Office of Institutional Equity	440 Bartow Ave. Suite 225	470-578-6057
SAFE Center (Kennesaw Campus)	3499 Campus Loop Road NW House 3499	470-606-2081 safecenter@kennesaw.edu
Counseling and Psychological Services (Kennesaw Campus)	585 Cobb Ave., NW Suite 2401	470-578-6600
Counseling and Psychological Services (Marietta Campus)	860 Rossbacher Way Suite 170	470-578-6600
Department of Housing and Residence Life (Kennesaw Campus)	University Village 6000 Building	470-578-5483 ksuhousing@kennesaw.edu
Department of Housing and Residence Life (Marietta Campus)	626 Cheshier Road	470-578-5483 ksuhousing@kennesaw.edu
WellStar Student Health Clinic (Kennesaw Campus)	3215 Campus Loop Road NW House 3215	470-578-6644
WellStar Student Health Clinic (Marietta Campus)	100 Technology Way University Courtyard, Suite 1107	470-578-6644

Off-Campus Resources

Local Police		911
liveSAFE Resources	48 Henderson St. SW, Marietta, GA 30064	770-427-3390
Victim Information and Notification Everyday (VINE) Cobb County		1-800-785-8463

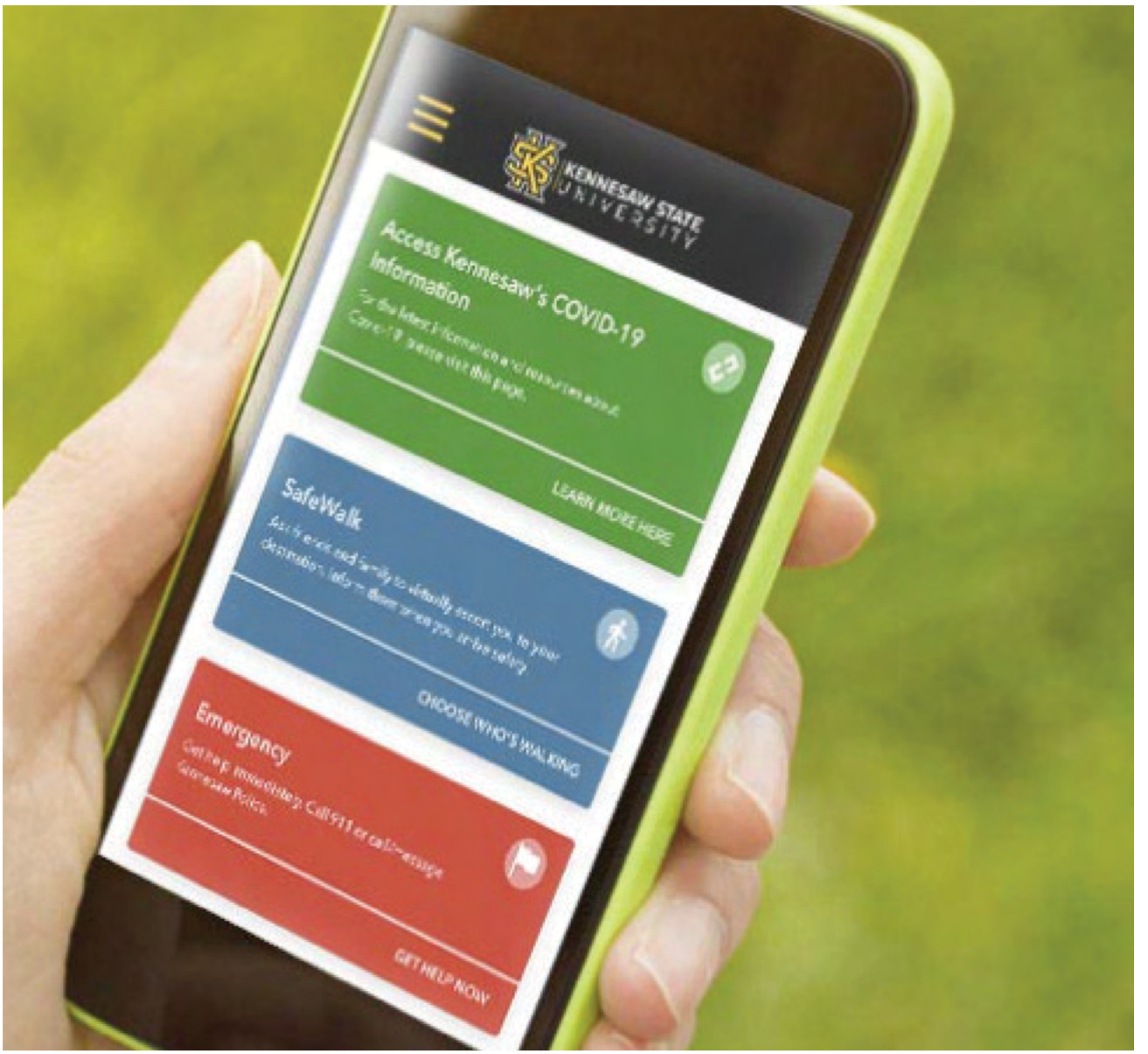
Other resources available to persons who report being the victim of sexual assault, domestic violence, dating violence, or stalking, include:

rainn.org – Rape, Abuse and Incest National Network

www.justice.gov/ovw/sexual-assault – Department of Justice

www.ed.gov/about/ed-offices/ocr – Department of Education, Office of Civil Rights

LiveSafe



Visit livesafe.kennesaw.edu **to learn how to download the app.**



How to be an Active Bystander

Bystanders play a critical role in the prevention of sexual and relationship violence. They are individuals who observe violence or witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it. We want to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. We may not always know what to do even if we want to help. If you or someone else is in immediate danger, dial 911. This could be when a person is yelling at another or being physically abusive towards another and it is not safe for you to interrupt. Below is a list of some ways to be an active bystander:

Create a distraction
Do what you can to interrupt the situation. A distraction can give the person at risk a chance to get to a safe place.

Ask directly
Talk directly to the person who might be in trouble.

Refer to an authority
Sometimes the safest way to intervene is to refer to a neutral party with the authority to change the situation, like an RA or security guard.

Enlist others
It can be intimidating to approach a situation alone. Enlist another person to support you.

Your actions matter
Whether or not you were able to change the outcome, by stepping in you are helping to change the way people think about their role in preventing sexual assault.

Risk Reduction

The following tips may reduce your risk for many different types of crimes, including sexual violence (taken from Rape, Abuse & Incest National Network, rainn.org).

1. Know your resources. Who should you contact if you or a friend needs help? Where should you go? Locate resources such as the campus health center, campus police station, and a local sexual assault service provider. Notice where emergency phones are located on campus, and program the campus security number into your cell phone for easy access.

2. Stay alert. When you're moving around on campus or in the surrounding neighborhood, be aware of your surroundings. Consider inviting a friend to join you or asking campus security for an escort. If you're alone, only use headphones in one ear to stay aware of your surroundings.

3. Be careful about posting your location. Many social media sites, like Facebook and Foursquare, use geolocation to publicly share your location. Consider disabling this function and reviewing other social media settings.

4. Make others earn your trust. A college environment can foster a false sense of security. They may feel like fast friends, but give people time to earn your trust before relying on them.

5. Think about Plan B. Spend some time thinking about back-up plans for potentially sticky situations. If your phone dies, do you have a few numbers memorized to get help? Do you have emergency cash in case you can't use a credit card? Do you have the address to your dorm or college memorized? If you drive, is there a spare key hidden, gas in your car, and a set of jumper cables?

6. Be secure. Lock your door and windows when you're asleep and when you leave the room. If people constantly prop open the main door to the dorm or apartment, tell security or a trusted authority figure.

Safety in Social Settings

You can take steps to increase your safety in situations where drinking may be involved. These tips can help you feel more safe and may reduce the risk of something happening, but, like any safety tips, they are not foolproof. It's important to remember that sexual assault is never the victim's fault, regardless of whether they were sober or under the influence of drugs or alcohol when it occurred.

1. Make a plan. If you're going to a party, go with people you trust. Agree to watch out for each other and plan to leave together. If your plans change, make sure to touch base with the other people in your group. Don't leave someone stranded in an unfamiliar or unsafe situation.

2. Protect your drink. Don't leave your drink unattended and watch out for your friends' drinks if you can. If you go to the bathroom or step outside, take the drink with you or toss it out. Drink from unopened containers or drinks you watched being made and poured. It's not always possible to know if something has been added to someone's drink. In drug-facilitated sexual assault, a perpetrator could use a substance that has no color, taste, or odor.

3. Know your limits. Keep track of how many drinks you've had, and be aware of your friends' behavior. If one of you feels extremely tired or more drunk than you should, you may have been drugged. Leave the party or situation and find help immediately.

4. It's okay to lie. If you want to exit a situation immediately and are concerned about frightening or upsetting someone, it's okay to lie. You are never obligated to remain in a situation that makes you feel uncomfortable, pressured, or threatened. You can also lie to help a friend leave a situation that you think may be dangerous. Some excuses you

could use are needing to take care of another friend or family member, an urgent phone call, not feeling well, and having to be somewhere else by a certain time.

5. **Be a good friend.** Trust your instincts. If you notice something that doesn't feel right, it probably isn't.
6. **Know what you're drinking.** Don't recognize an ingredient? Use your phone to look it up. Consider avoiding large-batch drinks like punches or "jungle juice" that may have a deceptively high alcohol content. There is no way to know exactly what was used to create these drinks.
7. **Trust your instincts.** If you feel unsafe, uncomfortable, or worried for any reason, don't ignore these feelings. Go with your gut. Get somewhere safe and find someone you trust or call law enforcement.
8. **Don't accept drinks from people you don't know or trust.** This can be challenging in some settings, like a party or a date. If you choose to accept a drink from someone you've just met, try to go with the person to the bar to order it, watch it being poured, and carry it yourself.

Sex Offender Registration

In Georgia, convicted sex offenders must register with the Georgia Department of Corrections. You may obtain state information on individuals registered as sex offenders by visiting the Georgia Bureau of Investigation Sex Offender Registry website at https://gbi.georgia.gov/services/georgia-sex-offender-registry.

MISSING STUDENT NOTIFICATION POLICY

Suspected missing residential students should be promptly reported to the KSU Department of Public Safety and University Police. In addition to University Police, suspected missing residential students may be reported to certain University officials who are deemed Campus Security Authorities (CSA) by Federal Law. These include the Dean of Students, Residence Life staff (such as Resident Assistants, Community Coordinators, or Assistant Directors), athletic coaches, and advisors to student organizations, to include some faculty members. The CSA will promptly notify the University Police of the possible missing student. A student is determined to be missing when the University Police have verified that reported information is credible and circumstances warrant declaring the person is missing. Should the University Police investigate and determine that a residential student is a missing person, the Director of Residence Life or designee will be immediately notified to verify the appropriate missing person contact information. Contact will then be made to the missing person's contact within 24 hours of the determination that the student is missing by the Dean of Students or his designee. The University Police will provide the Director of Residence Life or designee timely and continuous notification of the status of the investigation until the case is closed. University Police will notify other local law enforcement agencies within 24 hours after determining the student is missing.

Students residing in campus housing will be informed annually that each student has the option to identify a person designated as a confidential missing person contact to be notified by Kennesaw State University no later than 24 hours after the time the student is determined to be missing by the officials authorized to make that determination, specifically the KSU police. The confidential contact may be a person designated by the student in addition to the declared emergency

contact. Should the student not formally declare a separate missing person contact, the emergency contact on record will be notified. The Department of Housing and Residence Life advises students that their contact information will be registered confidentially, and that this information will be accessible only to authorized campus officials and law enforcement and that it may not be disclosed outside of a missing person investigation.

Notification of this policy will be made directly to all students residing in campus housing annually and be available in conjunction with the "Annual Security and Fire Safety Report" that provides information in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Security Crime Statistics Act. All students attempting to register for campus housing will also be notified of this policy at the time of completing housing-related documents. During the online registration process, specific campus housing emergency-related contact information will be verified, and the student will have the opportunity to provide a separate missing person contact online. All information submitted online during the housing registration process will remain on file and be considered accurate until the student voluntarily provides different information.

Students have the opportunity to submit revised missing person contact information at any time by visiting the electronic Housing Portal. Students may elect a new missing person contact through their most recent Housing Application, and this information is stored in StarRez. The Missing Person contact must include the following: the name and relationship of the person(s) whom the student desired to be contacted, a home and cell phone number for that person(s), and a home address for that person(s).

For persons under 18 years of age and not emancipated, the institution will still allow a separate person to be designated for missing person notification; however, a legal parent or guardian will also be notified within 24 hours of the determination that the student is missing.

DAILY CRIME LOG

Consistent with the Clery Act requirements, the KSU Department of Public Safety and University Police maintains a Daily Crime Log. This log records all crimes and serious incidents by the date and time of occurrence and when reported to the department. Incidents included are those that occur on campus (reasonably contiguous geographical area); non-campus building or property owned/operated by the University or students; public property within, adjacent, or immediately accessible from campus; or within the department's patrol jurisdiction.

The Daily Crime Log is available for public inspection at the department or online at https://www.kennesaw.edu/public-safety-police/clery-act/daily-crime-log.php. In person inspection of the daily crime log may occur at Public Safety Headquarters located at 351 Paulding Avenue, Marietta Campus at 925 Hornet Loop, or Administrative Building, Kennesaw Campus, at 624 Big Shanty Road between the hours of 8 a.m. to 4 p.m. Monday - Friday. The online repository (website) above maintains entries for the past year. KSU Public Safety archives entries offline for seven years. The offline entries are available for public inspection within three business days of a request. To view archived crime logs, contact the KSU Police Department, Records Unit, at 470-578-6396

The Daily Crime Log includes the nature, date and time the incident occurred and was reported, and general location of each crime to the department, as well as its disposition. The department posts incidents in the Daily Crime Log within two (2) business days of receiving a report of an incident, and, in accordance with the Clery Act requirements, may exclude incidents from the log in certain circumstances, particularly those in which inclusion may compromise the investigation. Limited information may be temporarily withheld if it could jeopardize an ongoing investigation or the safety of an individual; cause a suspect to flee or evade detection; result in the destruction of evidence; if the disclosure is prohibited by law; or if the disclosure would compromise the confidentiality of the victim.

KSU'S POLICIES GOVERNING ALCOHOL AND OTHER DRUGS

KSU is committed to operating in accordance with the laws of the state of Georgia with regard to the use, sale, possession and consumption of alcoholic beverages. It is the responsibility of all members of the University community to abide by those laws. Kennesaw State University is in compliance with section 1213 of the Higher Education Act of 1965 regarding the possession, use and sale of alcoholic beverages and illegal drugs. Any violation of the act or of federal and state laws pertaining to the possession, use and sale of alcoholic beverages and illegal drugs can be dealt with through the criminal justice system and/or through the University judiciary system.

University Police regularly patrol the campus and respond to residential housing for calls for service. Officers routinely enforce Georgia state laws regarding underage drinking and the use, possession and sale of alcoholic beverages at KSU by either referring the student to the appropriate conduct officer, by issuance of a citation, or by arrest. Officers also respond to complaints of drug activity and enforce state and federal drug laws in campus residential facilities.

More information on campus judicial procedures and processes can be found at and https://www.kennesaw.edu/student-affairs/dean-of-students/department-student-conduct-academic-integrity/index.php.

KSU's Drug and Alcohol Policy

More information regarding the KSU Alcohol and Other Drug Policy, the ATOD Education and Prevention Coalition, and the Drug-Free Schools and Communities Act (DFSCA) Biennial Review can be found at https://www.kennesaw.edu/student-affairs/wellbeing/center-young-adult-addiction-and-recovery/resources/index.php.

The KSU Drug and Alcohol Policy as well as Parental Notification policy may be found at the link above as well.

Kennesaw State University is committed to promoting the health and safety of the campus community through alcohol and drug education programs and the enforcement of policies and state law. Federal law requires KSU to notify faculty, staff and students of its alcohol and drug policy, which can be accessed at https://www.kennesaw.edu/student-affairs/wellbeing/center-young-adult-addiction-and-recovery/resources/index.php. Specific policies governing students living in on campus residential facilities can be found at https://ksuhousing.kennesaw.edu/resources/documents.php. Both sites include information on education and programs.



Drug and Alcohol Education Programs and Assistance Available

A combination of several campus offices will provide assistance or act as a referring agency for Kennesaw State University. Included in the campus efforts to assist those with substance abuse problems are:

Counseling and Psychological Services (CPS) has offices located on the Kennesaw and Marietta campuses. On the Kennesaw Campus, CPS is located in Kennesaw Hall, Room 2401, Marietta Campus, CPS is located in Room 170 of the Joe Mack Wilson Student

Center; both CPS locations may be reached at 470-578-6600. On both campuses, counseling center staff provide a wide range of mental health and career counseling to currently enrolled students. Psychiatric evaluation and treatment is also available through CPS. Additionally, CPS works very closely with other offices on campuses to support students, including the Center for Young Adult Addiction and Recovery (CYAAR), and WellStar Student Health Clinic.

The Center for Young Adult Addiction and Recovery (CYAAR) is located at 1085 Canton Place NW, MD 6002, University Village 6000, Kennesaw, GA 30144. CYAAR is also located at 860 Rossbacher Way Building A, Suite 260, Marietta, GA 30060. Telephone number is 470-578-2538 or email **recovery@kennesaw.edu.** CYAAR specializes in substance misuse and addiction, education, recovery support services and research in recovery science. The Center provides a safe environment in which students struggling with and recovering from substance misuse and addition can find a peer recovery community. CYAAR is home to the Collegiate Recovery Program (CRP), a peer recovery community that supports mutual aid recovery groups, which has a cohort of over sixty students in recovery from addiction.

Through embedded counseling services, the Center for Young Adult Addiction and Recovery also provides in-house evaluations for alcohol and drug misuse and may use screening instruments like the Substance Abuse Subtle Screening Inventory (SASSI-4). The Center for Young Adult Addiction and Recovery maintains a listing of referral agencies for off-campus assistance when such assistance is more appropriate. Services are available to all currently enrolled students. Clinical professionals provide harm reduction, substance use disorder and recovery counseling, and education, as well as Screening, Brief Intervention and Referral (SBIRT) services.

Center staff lead an alcohol and other drug class for students found responsible for first time alcohol and/or other drug related Code of Conduct violations as mandated by the Department of Student Conduct and Academic Integrity. CYAAR provides Alcohol and Other Drug prevention and education to the general student population and to the incoming freshmen through staff supported programs and peer educators. The CYAAR provides AOD education to Greek Life, Student-Athletes, and other at risk populations. Staff from CYAAR currently serve on the Wellbeing@KSU coalition which contributes to overarching campuswide Mental Health Initiatives. This Wellbeing initiative provides a collaborative forum for the examining of campus policies, assessing environmental issues, and sharing broader wellness educational programs.

The Department of Human Resources, 470-578-6030, is located in the Town Point building on the second floor. The Drug-Free Workplace coordinator is the Assistant Vice President of Human Resources. Contact benefits@kennesaw.edu or call 470-578-6030 for more information regarding KSU's Employee Assistance Programs (EAP). Additional information can also be found at **hr.kennesaw.edu/benefits/employee-assistance-program.php**.

The Center for Health Promotion and Wellness, 470-578-6394, is located in the Dr. Betty L. Siegel Student Recreation and Activities Center at 290 Kennesaw State University Road, Kennesaw, Georgia 30144. The mission of the Center for Health Promotion and Wellness is to improve the balance of the intellectual, emotional, physical, social, environmental, and spiritual development of students through awareness and education. The Center for Health Promotion and Wellness participates in National Collegiate Alcohol Awareness week, Safe Spring Break Party, and sponsors many interactive programs designed to educate students to issues associated with alcohol use and abuse. The Center also receives Young Adult Drinking and Driving Program grants from the Georgia Governor's Office of Highway Safety. This grant is designed to reduce the incidence of alcohol-

impaired driving by persons between the ages of 21 and 34. Programs provide education and awareness to young adults about safety issues such as impaired driving, destructive decisions, and other high risk behaviors in order to decrease crashes, injuries, and fatalities in young adult drivers and passengers.

The WellStar Student Health Clinic, 470-578-6644, Primary Care Clinics are located on both campuses. On the Kennesaw Campus, it is located at 3215 Campus Loop Road, across from the Austin Residential Complex on the south part of campus. There is also a clinic located near the residence halls on the north part of the campus at University Village, 1074 Canton Place, Kennesaw, GA. On the Marietta Campus, it is located in the University Courtyard at 1000 Technology Way SE, Suite 1107. The clinics provide services to all KSU students who have paid the student health fee of $51 per semester; online students pay half, $25.50 per semester. Alcohol and extracurricular drug questions are completed during the history and physical portion of the exam. Medical professionals will assist students with referrals for treatment in the community.

The Department of Housing and Residence Life, 470-578-5483, is located in University Village 6000 to better serve the residential population, and in particular the first-year residents. The office is on the terrace level of the 6000 Building of the University Village. It provides AOD education to residential students on a continuing basis throughout the year through programs presented in both small and large group settings.

The Department of Public Safety and University Police, 470-578-6206 (non-emergency number), is located at 351 Paulding Ave. NW, Kennesaw, Georgia 30144 near the West Parking Deck and the Administrative Operations Building is located at 624 Big Shanty Road, Kennesaw GA 30144. On the Marietta Campus, the Department of Public Safety and University Police is located at 920 Hornet Loop, Georgia 30060, Norton Hall. The KSU police are a co-sponsor of annual National Collegiate Alcohol Awareness week in October and will speak to groups or classes upon request about safety and alcohol and drug awareness issues.

University Police are active members on the Alcohol, Tobacco and Other Drug Education and Prevention Coalition (ATOD). KSU ATOD is a campuswide collaboration across various departments. Its mission is to engage the University community to make responsible and educated choices about alcohol and other drugs in support of the standards of the KSU community, and its goal is to develop and disseminate educational information regarding alcohol and other drug issues in a collegiate environment.

Medical Amnesty Law

This law aims to reduce the number of drug overdose victims by providing protection from arrest for drug violations, parole or probation violations, and alcohol related violations. The law, in effect since April 24, 2014, says that anyone seeking medical assistance for themselves or someone else for a drug overdose cannot be charged if the evidence of a drug violation results solely from seeking such medical assistance. Protections offered by the law include: (a) possession for a controlled substance if the aggregate weight including any mixture is less than 4 grams of a solid substance, less than one milliliter of liquid substance, or if the substance is placed onto a secondary medium with a combined weight of less than four grams; (b) possession of marijuana less than 1 ounce; (c) possession of drug related objects; (d) violation of a temporary protective order; (e) violation of parole or probation (for possessing such drug or in the company of persons who possess controlled substances); (f) or violation of a pretrial release (for possessing such drug or in the company of persons who possess controlled substances).

KSU'S ANNUAL DISCLOSURE OF CRIME STATISTICS

The Department of Public Safety and University Police prepares this report to comply with the Jeanne Clery Campus Safety Act. Crime statistics that occurred on the Kennesaw State campus were compiled by the University Police for the years 2023, 2024, and 2025. Also included are statistics reported by other law enforcement agencies for all non-campus buildings and property and public property adjacent to the campus.

The University Police will disclose any crime report made directly to any local law enforcement agency by a member of the campus community. Annual statistics are also collected from the University Police, the Office of Student Conduct and Academic Integrity, and Campus Security Authorities on campus and distributed by October 1 of each year in the publication "Kennesaw State University Annual Security and Fire Safety Report," which can be found here: police.kennesaw.edu.

The statistics are gathered from January 1 to December 31, each year.

Criminal Homicide

Murder and non-negligent manslaughter
The willful, non-negligent, killing of one human being by another.

Manslaughter by Negligence
The killing of another person through gross negligence.

Sex Offense
Any sexual act directed against another person without the consent of the victim, including instances where the victim is incapable of giving consent.

Rape
The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This offense includes the rape of both males and females.

Fondling
The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

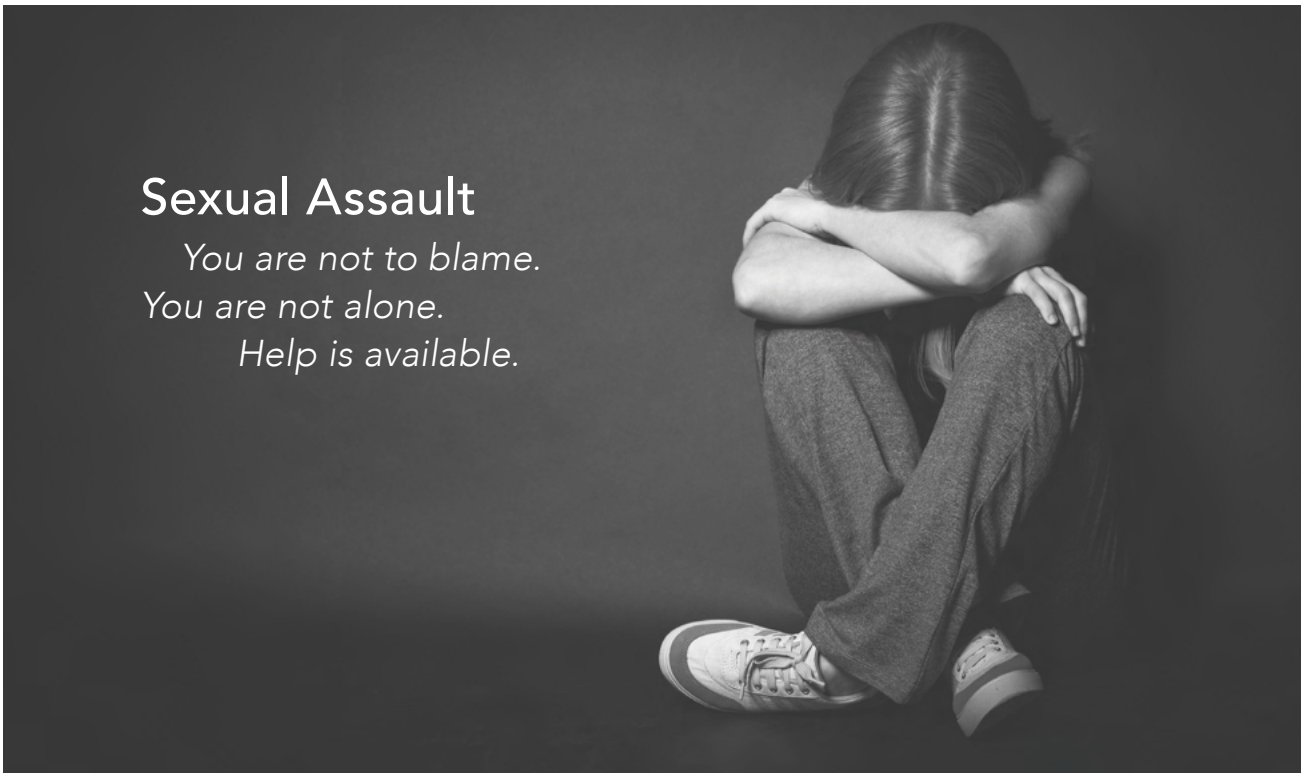
Incest
Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape
Sexual intercourse with a person who is under the statutory age of consent.

Robbery
The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault
An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed).

Burglary
The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes unlawful entry with the



intent to commit a larceny or a felony, breaking and entering with the intent to commit a larceny, housebreaking, safecracking, and all attempts to commit any of the aforementioned acts.

Motor Vehicle Theft
The theft or attempted theft of a motor vehicle. (Motor vehicle theft includes all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned - including joyriding).

Arson
Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, or personal property of another person, etc.

Hate Crimes
A crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. For the purpose of this section, these categories of bias include the victim's actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability.

The crimes listed below are only required to be reported if they are motivated by bias (Except Motor Vehicle Theft):

Larceny/Theft
(Except Motor Vehicle Theft)
The unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another. Attempted larcenies are included. Embezzlement, confidence games, forgery, worthless checks, etc., are excluded. (Note: Constructive possession is the condition in which a person does not have physical custody or possession, but is in a position to exercise dominion or control over a thing).

Simple Assault
An unlawful physical attack by one person upon another where neither the offender displays a weapon nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

Intimidation
To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Destruction/Damage/Vandalism of Property
To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Categories of Prejudice/Bias

Race
A preformed negative attitude toward a group of persons who possess common physical characteristics genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind.

Gender
A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender.

Religion
A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being.

Sexual Orientation
A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived sexual orientation.

Ethnicity
A preformed negative opinion or attitude toward a group of people whose members identify with each other, through a common heritage, often consisting of a common language, common culture (often including a shared religion) and/or ideology that stresses common ancestry.

National Origin
A preformed negative opinion or attitude toward a group of people based on their actual or perceived country of birth.

Disability
A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age or illness.

Gender Identity
A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender identity, e.g., bias against transgender or gender nonconforming individuals.

OTHER CLERY ACT REPORTABLE OFFENSES

Liquor Law Violations
The violation of State or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence or drunkenness.

Drug Abuse Violations
The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

Weapon Law Violations
The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

VIOLENCE AGAINST WOMEN ACT (VAWA)/CAMPUS SAVE ACT CRIMES

Sex Offenses
Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

Dating Violence
Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

i. The existence of such relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, type of relationship, and the frequency of interaction between persons involved in the relationship.

ii. For the purpose of this definition - (A) Dating violence includes, but is not limited to, sexual or physical abuse or threat of such abuse. (B) Dating violence does not include acts covered under the definition of domestic violence.

iii. For the purpose of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purpose of Clery Act reporting.

Domestic Violence
A felony or misdemeanor crime of violence committed:

- By a current or former spouse or intimate partner of the victim;
- By a person with whom the victim shares a child in common;
- By a person who is cohabitating with or has cohabitated with, the victim as a spouse or intimate partner;
- By a person similarly situated to a spouse of the victim under the domestic or family laws of the jurisdiction in which the crime of violence occurred;
- By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

(ii) For the purpose of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purpose of Clery Act reporting.

Stalking
(i) Engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

- Fear for the person's safety or the safety of others; or
- Suffer substantial emotional distress.

(ii) For the purpose of this definition -

A. Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person or interferes with a person's property.

B. Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.

C. Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

(iii) For the purpose of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

STOP CAMPUS HAZING ACT

Hazing
(i) "(vi) The term 'hazing', for purposes of reporting statistics on hazing incidents under paragraph (1)(F)(iv), means any intentional, knowing, or reckless act committed by a person (whether individually or in concert with other persons) against another person or persons regardless of the willingness of such other person or persons to participate, that—
"(I) is committed in the course of an initiation into, an affiliation with, or the maintenance of membership in, a student organization; and
"(II) causes or creates a risk, above the reasonable risk encountered in the course of participation in the institution of higher education or the organization (such as the physical preparation necessary for participation in an athletic team), of physical or psychological injury including--
"(aa) whipping, beating, striking, electronic shocking, placing of a harmful substance on someone's body, or similar activity;
"(bb) causing, coercing, or otherwise inducing sleep deprivation, exposure to the elements, confinement in a small space, extreme calisthenics, or other similar activity;
"(cc) causing, coercing, or otherwise inducing another person to consume food, liquid, alcohol, drugs, or other substances
"(dd) causing, coercing, or otherwise inducing another person to perform sexual acts;
"(ee) any activity that places another person in reasonable fear of bodily harm through the use of threatening words or conduct;
"(ff) any activity against another person that includes a criminal violation of local, State, Tribal, or Federal law; and
"(gg) any activity that induces, causes, or requires another person to perform a duty or task that involves a criminal violation of local, State, Tribal, or Federal law."

Student Organization: (for the purposes of this hazing definition under the SCHA)
"(vii) The term 'student organization', for purposes of reporting under paragraph (1)(F)(iv) and paragraph (9)(A), means an organization at an institution of higher education (such as a club, society, association, varsity or junior varsity athletic team, club sports team, fraternity, sorority, band, or student government) in which two or more of the members are students enrolled at the institution of higher education, whether or not the organization is established or recognized by the institution.''



CRIME STATISTICS TABLE

The following are crimes for the three (3) most recent completed calendar years that occurred on the Kennesaw State campus and were compiled by the Kennesaw State University Department of Public Safety and University Police. These statistics include reported incidents by CSAs, Campus Security Authorities. Also included are statistics reported by other law enforcement agencies for all non-campus buildings and property and public property adjacent to the campus. The statistics are gathered from January 1 to December 31, each year.

KSU Police is required to report the number of Clery crimes that were unfounded. Unfounded means that law enforcement authorities investigated the incident and the complaint was found to be false or baseless.

KSU submits crime statistics to the U.S. Department of Education as required by the Clery Act.

KENNESAW CAMPUS

****The column for "Total on Campus" is the combined statistics for non-residential buildings, roadways, and other on campus property as well as residential facilities****

OFFENSE TYPE	YEAR	TOTAL ON CAMPUS	ON CAMPUS		NON-CAMPUS BUILDING AND PROPERTY	PUBLIC PROPERTY	TOTAL	UNFOUNDED
			OTHER	STUDENT HOUSING				
MURDER AND NON NEGLIGENT HOMICIDE	2023	0	0	0	0	0	0	0
	2024	1	1	0	0	0	1	0
	2025	0	0	0	0	0	0	0
MANSLAUGHTER BY NEGLIGENCE	2023	0	0	0	0	0	0	0
	2024	0	0	0	0	0	0	0
	2025	0	0	0	0	0	0	0
SEX OFFENSES								
Rape	2023	8	2	6	0	0	8	0
	2024	9	0	9	0	0	9	0
	2025	11	0	11	1	0	12	0
Fondling	2023	8	3	5	1	0	9	0
	2024	11	5	6	0	0	11	0
	2025	4	1	3	0	0	4	0
Incest	2023	0	0	0	0	0	0	0
	2024	0	0	0	0	0	0	0
	2025	0	0	0	0	0	0	0
Statutory Rape	2023	0	0	0	0	0	0	0
	2024	0	0	0	0	0	0	0
	2025	0	0	0	0	0	0	0
ROBBERY	2023	1	1	0	0	0	1	0
	2024	1	1	0	0	1	2	0
	2025	2	1	1	0	0	2	0
AGGRAVATED ASSAULT	2023	0	0	0	0	0	0	0
	2024	3	2	1	0	0	3	0
	2025	1	1	0	0	0	1	0
BURGLARY	2023	5	2	3	0	0	5	0
	2024	3	0	3	0	0	3	0
	2025	7	4	3	0	0	7	0
MOTOR VEHICLE THEFT	2023	3	3	0	0	0	2	1
	2024	5	5	0	0	0	5	2
	2025	20	20	0	0	0	20	2
ARSON	2023	0	0	0	0	0	0	0
	2024	0	0	0	0	0	0	0
	2025	0	0	0	0	0	0	0
TOTAL							105	5

HATE CRIMES

2023	NO HATE CRIMES REPORTED
2024	NO HATE CRIMES REPORTED
2025	NO HATE CRIMES REPORTED

NUMBER OF ARRESTS FOR SELECTED OFFENSES

These numbers include both citation arrests and physical arrests

OFFENSE TYPE	YEAR	TOTAL ON CAMPUS	ON CAMPUS		NON-CAMPUS BUILDING AND PROPERTY	PUBLIC PROPERTY	TOTAL
			OTHER	STUDENT HOUSING			
LIQUOR LAW VIOLATIONS	2023	0	0	0	0	2	2
	2024	3	1	2	0	2	3
	2025	1	1	0	0	0	1
DRUG VIOLATIONS	2023	10	7	3	0	4	14
	2024	3	3	0	0	3	6
	2025	3	2	1	0	6	9
WEAPONS VIOLATIONS	2023	3	2	1	0	1	4
	2024	2	0	2	0	0	2
	2025	2	1	1	0	0	2
TOTAL							43

NUMBER OF JUDICIAL REFERRALS FOR SELECTED OFFENSES

These numbers are provided by the Department of Student Conduct and Academic Integrity

OFFENSE TYPE	YEAR	TOTAL ON CAMPUS	ON CAMPUS		NON-CAMPUS BUILDING AND PROPERTY	PUBLIC PROPERTY	TOTAL
			OTHER	STUDENT HOUSING			
LIQUOR LAW VIOLATIONS	2023	88	6	82	0	0	88
	2024	60	3	57	0	0	60
	2025	124	1	123	2	0	126
DRUG VIOLATIONS	2023	132	65	67	0	1	133
	2024	145	70	75	0	3	148
	2025	305	130	75	0	5	310
WEAPONS VIOLATIONS	2023	4	0	4	0	0	4
	2024	0	0	0	0	0	0
	2025	3	2	1	0	0	3
TOTAL							872

VIOLENCE AGAINST WOMEN ACT (VAWA)/CAMPUS SaVE ACT CRIMES

OFFENSE TYPE	YEAR	TOTAL ON CAMPUS	ON CAMPUS		NON-CAMPUS BUILDING AND PROPERTY	PUBLIC PROPERTY	TOTAL
			OTHER	STUDENT HOUSING			
DOMESTIC VIOLENCE	2023	2	0	2	0	0	2
	2024	2	1	1	0	0	2
	2025	4	0	4	0	0	4
DATING VIOLENCE	2023	12	2	10	0	0	12
	2024	9	2	7	0	0	9
	2025	9	2	7	0	0	9
STALKING	2023	13	10	3	0	0	13
	2024	8	7	1	0	0	8
	2025	13	12	1	0	0	13
TOTAL							72

HAZING

YEAR	TOTAL ON CAMPUS	ON CAMPUS		NON-CAMPUS BUILDING AND PROPERTY	PUBLIC PROPERTY	TOTAL
		OTHER	STUDENT HOUSING			
2025	1	1	0	0	0	1
TOTAL						1



MARIETTA CAMPUS

****The column for "Total on Campus" is the combined statistics for non-residential buildings, roadways, and other on campus property as well as residential facilities****

OFFENSE TYPE	YEAR	TOTAL ON CAMPUS	ON CAMPUS		NON-CAMPUS BUILDING AND PROPERTY	PUBLIC PROPERTY	TOTAL	UNFOUNDED
			OTHER	STUDENT HOUSING				
MURDER AND NON NEGLIGENT HOMICIDE	2023	0	0	0	0	0	0	0
	2024	0	0	0	0	0	0	0
	2025	0	0	0	0	0	0	0
MANSLAUGHTER BY NEGLIGENCE	2023	0	0	0	0	0	0	0
	2024	0	0	0	0	0	0	0
	2025	0	0	0	0	0	0	0
SEX OFFENSES								
Rape	2023	0	0	0	0	0	0	0
	2024	1	0	1	0	0	1	0
	2025	0	0	0	0	0	0	0
Fondling	2023	1	0	1	0	0	1	0
	2024	1	1	0	0	0	1	0
	2025	1	0	1	0	0	1	0
Incest	2023	0	0	0	0	0	0	0
	2024	0	0	0	0	0	0	0
	2025	0	0	0	0	0	0	0
Statutory Rape	2023	0	0	0	0	0	0	0
	2024	0	0	0	0	0	0	0
	2025	0	0	0	0	0	0	0
ROBBERY	2023	0	0	0	0	0	0	0
	2024	0	0	0	0	0	0	0
	2025	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	2023	0	0	0	0	0	0	0
	2024	0	0	0	0	0	0	0
	2025	2	2	0	0	0	2	0
BURGLARY	2023	2	0	2	0	0	2	0
	2024	3	1	2	0	0	3	0
	2025	2	1	1	0	0	2	0
MOTOR VEHICLE THEFT	2023	3	3	0	0	0	3	1
	2024	1	1	0	0	0	1	0
	2025	2	2	0	0	0	2	0
ARSON	2023	0	0	0	0	0	0	0
	2024	0	0	0	0	0	0	0
	2025	0	0	0	0	0	0	0
TOTAL							19	1

HATE CRIMES

2023	NO HATE CRIMES REPORTED
2024	NO HATE CRIMES REPORTED
2025	NO HATE CRIMES REPORTED

NUMBER OF ARRESTS FOR SELECTED OFFENSES

These numbers include both citation arrests and physical arrests

OFFENSE TYPE	YEAR	TOTAL ON CAMPUS	ON CAMPUS		NON-CAMPUS BUILDING AND PROPERTY	PUBLIC PROPERTY	TOTAL
			OTHER	STUDENT HOUSING			
LIQUOR LAW VIOLATIONS	2023	0	0	0	0	0	0
	2024	0	0	0	0	0	0
	2025	0	0	0	0	0	0
DRUG VIOLATIONS	2023	1	1	0	0	0	1
	2024	3	3	0	0	5	8
	2025	2	2	0	0	1	3
WEAPONS VIOLATIONS	2023	0	0	0	0	0	0
	2024	0	0	0	0	0	0
	2025	0	0	0	0	0	0
TOTAL							12

NUMBER OF JUDICIAL REFERRALS FOR SELECTED OFFENSES

These numbers are provided by the Department of Student Conduct and Academic Integrity

OFFENSE TYPE	YEAR	TOTAL ON CAMPUS	ON CAMPUS		NON-CAMPUS BUILDING AND PROPERTY	PUBLIC PROPERTY	TOTAL
			OTHER	STUDENT HOUSING			
LIQUOR LAW VIOLATIONS	2023	9	0	9	0	0	9
	2024	1	0	1	0	0	1
	2025	6	1	5	0	0	6
DRUG VIOLATIONS	2023	14	2	12	0	0	14
	2024	11	7	4	0	0	11
	2025	12	3	9	0	0	12
WEAPONS VIOLATIONS	2023	0	0	0	0	0	0
	2024	0	0	0	0	0	0
	2025	0	0	0	0	0	0
TOTAL							53

VIOLENCE AGAINST WOMEN ACT (VAWA)/CAMPUS SaVE ACT CRIMES

OFFENSE TYPE	YEAR	TOTAL ON CAMPUS	ON CAMPUS		NON-CAMPUS BUILDING AND PROPERTY	PUBLIC PROPERTY	TOTAL
			OTHER	STUDENT HOUSING			
DOMESTIC VIOLENCE	2023	0	0	0	0	0	0
	2024	0	0	0	0	0	0
	2025	0	0	0	0	0	0
DATING VIOLENCE	2023	4	1	3	0	0	4
	2024	2	0	2	0	0	2
	2025	2	0	2	0	0	2
STALKING	2023	3	1	2	0	0	3
	2024	4	4	0	0	0	4
	2025	2	2	0	0	0	2
TOTAL							17

HAZING

YEAR	TOTAL ON CAMPUS	ON CAMPUS		NON-CAMPUS BUILDING AND PROPERTY	PUBLIC PROPERTY	TOTAL
		OTHER	STUDENT HOUSING			
2025	0	0	0	0	0	0
TOTAL						0



CAMPUS MAP INDICATING CLERY GEOGRAPHY

KENNESAW CAMPUS

Classroom Buildings

ALC - Academic Learning Center - 480
ECF - Bagwell Education Building - 580
BB - Burruss Building - 560
CC - Classroom & Convocation - 590
CL - Clendenin Building - 275
EB - English Building - 440
HS - Prillaman Health Sciences - 520
KH - Kennesaw Hall - 585
LB - Sturgis Library - 385
MS - Mathematics & Statistics - 365
MU - Music - 491
PE - Student Recreation Center - 290
PS - Pilcher Public Service - 375
SC - Science - 370
SL - Science Laboratory Building - 105
SO - Social Sciences - 402
TP - Town Point - 3391
UC - University Hall - 430
UV - University Village - 1074
VA - Visual and Commercial Arts - 411
WA - Wilson Annex - 462
WB - Wilson Building (Stillwell Theater) - 471
WH - Willingham Hall - 420

Student Life

Austin Residence Complex - 125
Bookstore - 395
Carmichael Student Center - 395
The Commons Dining Hall - 540
KSU Place Apartments - 1175
Owl's Nest - 3220
Sport and Rec Park - 390
Stadium - 3200
The Summit - 119
Student Recreation & Wellness Center - 290
University Village and Village Suites- 1074

Professional Education

KC - KSU Center - **3333**

Administration

Technology Services - 1075
Chastain Pointe - 1200 - Bldgs 100, 200, 300
Kennesaw Hall - 585
Public Safety - 351
Public Safety & University Police - 624
Social Science Lab Complex - 1150
Technology Annex - 361
Town Point - 3391
Wellstar Champions Complex - 500
Gutenberg - 1000

Campus Loop Road Buildings

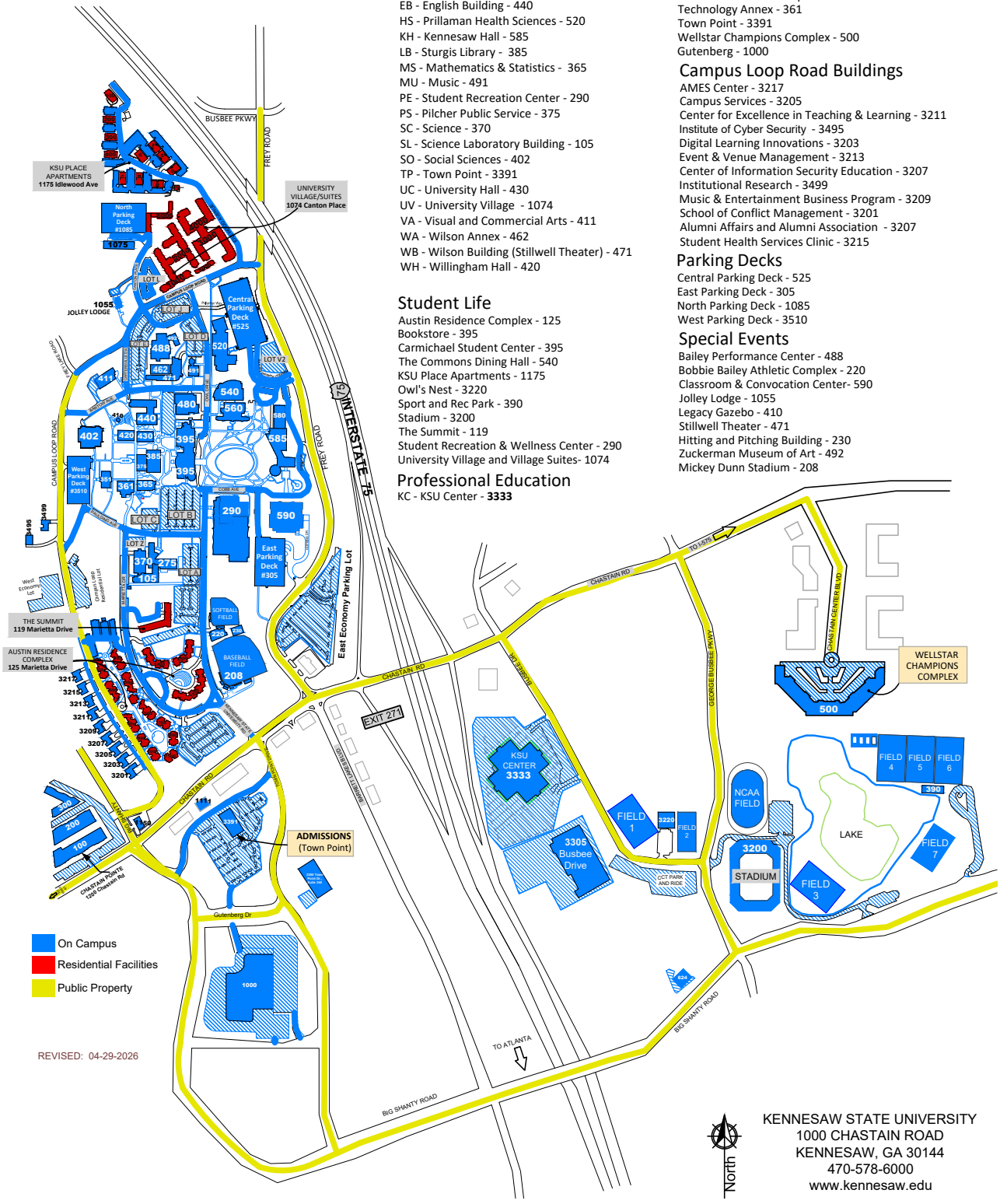
AMES Center - 3217
Campus Services - 3205
Center for Excellence in Teaching & Learning - 3211
Institute of Cyber Security - 3495
Digital Learning Innovations - 3203
Event & Venue Management - 3213
Center of Information Security Education - 3207
Institutional Research - 3499
Music & Entertainment Business Program - 3209
School of Conflict Management - 3201
Alumni Affairs and Alumni Association - 3207
Student Health Services Clinic - 3215

Parking Decks

Central Parking Deck - 525
East Parking Deck - 305
North Parking Deck - 1085
West Parking Deck - 3510

Special Events

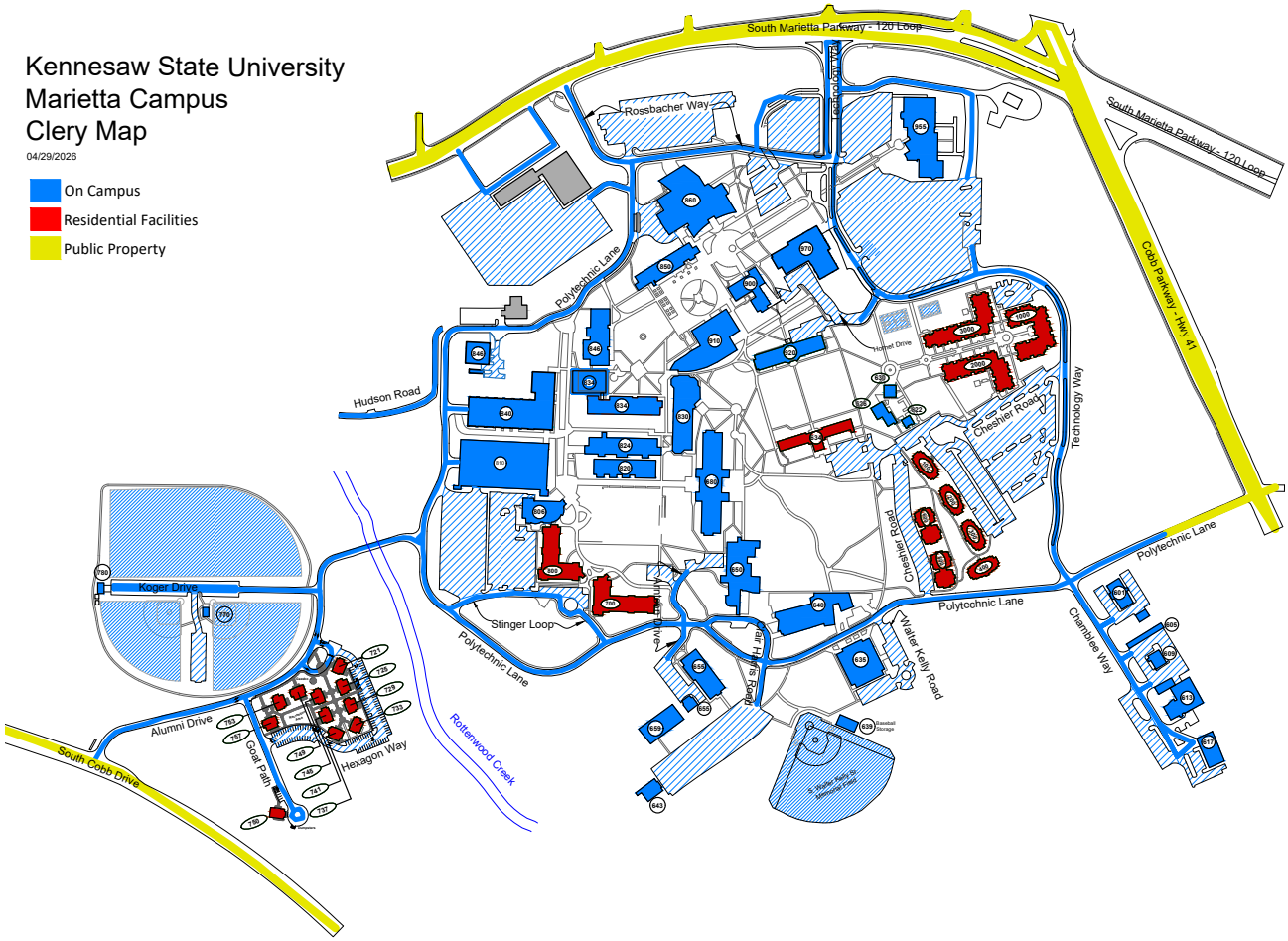
Bailey Performance Center - 488
Bobbie Bailey Athletic Complex - 220
Classroom & Convocation Center- 590
Jolley Lodge - 1055
Legacy Gazebo - 410
Stillwell Theater - 471
Hitting and Pitching Building - 230
Zuckerman Museum of Art - 492
Mickey Dunn Stadium - 208



KENNESAW STATE UNIVERSITY
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KENNESAW, GA 30144
470-578-6000
www.kennesaw.edu

CAMPUS MAP INDICATING CLERY GEOGRAPHY

MARIETTA CAMPUS



Campus Index

Academic Building - 830 Polytechnic Lane
Administration Building - 900 Hornet Loop
Architecture Building - 640 Polytechnic Lane
Atrium Building - 680 Arntson Drive
Baseball Storage - 639 Walter Kelly Road
Civil & Environmental Engineering - 655 Arntson Drive
Civil Engineering Soils Lab - 655 Arntson Drive
Commons 100 - 100 Cheshier Road
Commons 200 - 200 Cheshier Road
Commons 300 - 300 Cheshier Road
Commons 400 - 400 Cheshier Road
Commons 500 - 500 Cheshier Road
Commons 600 - 600 Cheshier Road
Courtyard 1000 - 1000 Technology Way
Courtyard 2000 - 2000 Technology Way
Courtyard 3000 - 3000 Technology Way
Crawford Lab Building - 846 Polytechnic Lane
Design Building 1 - 824 Polytechnic Lane
Design Building 2 - 820 Polytechnic Lane
Engineering Lab Building - 834 Polytechnic Lane
Engineering Technology Center - 840 Polytechnic Lane
Facilities - Administration - 601 Chamblee Way
Facilities - Central Receiving - 617 Chamblee Way
Facilities - Grounds Storage - 780 Koger Drive
Facilities - Grounds & Vehicle Shop - 609 Chamblee Way
Facilities - Large Vehicle Storage - 613 Chamblee Way
Facilities - Maintenance Shop - 613 Chamblee Way
Facilities - Small Vehicle Storage - 605 Chamblee Way
Gymnasium - 635 Walter Kelly Road
Hornet Hub - 836 Polytechnic Lane
Hornet Village 1 - 800 Stinger Loop
Hornet Village 2 - 700 Stinger Loop
Housing Office - 626 Cheshier Road
Howell Hall - 634 Cheshier Road
Joe Mack Wilson Student Center - 860 Rossbacher Way
Lawrence V. Johnson Library - 910 Hornet Loop
Mathematics Building - 850 Polytechnic Lane
Norton Hall - 920 Hornet Loop
Recreation & Wellness Center - 955 Technology Way
Retail Eatery - 630 Cheshier Road
Resident Community Center - 622 Cheshier Road
Science Lab Annex - 834 Polytechnic Lane
Shore Innovation Center- 970 Technology Way
Soccer & Recreation Storage - 770 Koger Drive
Student Competition Team Building - 659 Arnston Drive
University Columns 1 - 721 Hexagon Way
University Columns 2 - 725 Hexagon Way
University Columns 3 - 729 Hexagon Way
University Columns 4 - 733 Hexagon Way
University Columns 5 - 737 Hexagon Way
University Columns 6 - 741 Hexagon Way
University Columns 7 - 745 Hexagon Way
University Columns 8 - 749 Hexagon Way
University Columns 9 - 753 Hexagon Way
University Columns 10 - 757 Hexagon Way
University Columns Activity Center - 750 Goat Path
W. Clair Harris Textile Center - 650 Clair Harris Road
Wilder Communications Center - 643 Clair Harris Road
Stingers Restaurant - 806 Polytechnic Lane

KSU'S ANNUAL FIRE SAFETY REPORT FOR CAMPUS HOUSING

Calendar Year 2025

This report contains information related to fire safety in campus housing at Kennesaw State University, in accordance with the requirements of the Higher Education Opportunity Act of 2008. The KSU Department of Public Safety and University Police creates this report annually, relying on information provided by collaborative partners, including but not limited to the Department of Housing and Residence Life and Environmental Health and Safety.

The KSU Department of Public Safety and University Police maintains the campus housing fire log and reports fire statistics annually in conjunction with the "KSU Annual Security Report" that provides information in compliance with the Jeanne Clery Campus Safety Act. The KSU Annual Security and Fire Safety Report may be obtained from the KSU Department of Public Safety and University Police or online at police.kennesaw.edu.

Fire Safety Systems in Residence Halls

The campus housing facilities listed below all have a full sprinkler system, smoke detectors, and audible alarms. Units intended for students with disabilities also include strobes where and when applicable.

Austin Residence Complex I & II – 14 buildings

KSU Place – 11 buildings

University Village – 4 buildings

University Village Suites – 2 buildings

The Summit - 2 buildings

Commons Apartments – 6 buildings

Courtyard Apartments – 3 buildings

Hornet Village Suites – 2 buildings

Howell Hall - 1 building

University Columns – 11 buildings

All on campus-housing communities have fire extinguishers in each unit with the exception of Howell Hall which is a traditional residence hall on the Marietta campus . All units also contain walls and front doors with a minimum two-hour fire



rating. All housing facilities have active fire monitoring. The fire monitoring company provides notification for every fire alarm to the following in this order: Cobb County Fire dispatch (Kennesaw Campus) or City of Marietta Fire Dispatch (Marietta Campus), KSU Police, KSU EHS (Environmental Health and Safety), and KSU Housing and Residence Life on-call.

Common-use kitchens in University Village Suites and The Summit include automatic Guardian III dry chemical extinguisher units for range tops and a thirty (30) minute timer with automatic cut off on all stoves (both oven and range elements). These common-use kitchens contain card access secured doors with limited hours of operation, and digitally recorded cameras.

All Fire Protections systems are fully maintained and checked annually by an outside contractor. Some biannually, monthly, and weekly as required by code.

- Sprinkler Systems - VSC
- Fire Extinguishers - West Fire Extinguisher
- Smoke Detectors - VSC
- Hood Systems - West Fire Extinguisher

Fire Drills

Mandatory supervised fire drills are conducted once each semester in the Fall and Spring semesters, within the first three (3) weeks from the start of classes, and during the hours between 6 p.m. and 10 p.m. when the majority of students will be present. Fire drills were conducted on the following dates:

- September 8, 2025: KSU Place, University Village, and University Village Suites
- September 9, 2025: Austin Residence Complex and The Summit
- September 11, 2025: Commons Apartments, Courtyard Apartments, Hornet Village Suites, Howell Hall, and University Columns

Fire drills are coordinated by KSU EHS (Environmental Health and Safety) along with Housing, Residence Life, local fire department, fire alarm company, and KSU University Police. Resident Assistants (RAs) assist with orderly and timely evacuation of the building and directing students to the designated evacuation site. Students failing to evacuate during a safety drill are subject to disciplinary action, as they are required by Georgia law. A post drill review is conducted with all staff present to discuss the success of the drill and additional necessary actions that may be required for future drills.



Policies on Portable Electrical Appliances, Smoking, and Open Flames in Campus Housing

All policies must be reviewed and acknowledged by each student upon registering online for campus housing. All university policies related to campus housing are located in the KSU Residence Life Handbook, which is available online at https://ksuhousing.kennesaw.edu/resources/documents.php. The handbook is also available in Residence Life community offices. The full policies of University Housing are included in the online housing contract, and excerpts are included in the KSU Residence Life Handbook.

KSU Residential Code of Conduct related policies include:

Smoking

Smoking, all other use of tobacco, and all use of e-cigarettes, personal vaporizers (PV), and/or electronic nicotine delivery systems (ENDS) is prohibited on property owned, leased, rented or in the possession or control of the University System of Georgia. This includes all on-campus housing and grounds as well as all other areas on campus.

Fire Safety

Tampering with, vandalizing or misusing fire safety equipment is prohibited and constitutes reasons for eviction from the apartments and possible suspension or expulsion from the University. Failure to evacuate during a safety drill will result in disciplinary action. Residents must further agree to abide by the safety regulations as stipulated in the Housing Safety Regulations.

University Housing related policies include:

Extension Cords and Multiple Plugs: An extension cord must be UL approved, 16 gauge, and not exceed an un-spliced length of six feet with a polarized plug and a single outlet. It may not be placed under floor coverings or furnishings and may not be secured by penetrating the insulation.

Flammable Items: Items such as fuel, etc., may not be stored in residents' rooms or apartments.

Fire Lanes: Emergency lanes are strictly reserved for use by emergency vehicles only. Unauthorized vehicles parked in these areas will be towed at the owner's risk and expense.

Fire Equipment: This equipment is provided to monitor fire safety conditions. Misuse or removal of these items or any other emergency equipment constitutes a danger to the safety of the community. Tampering with, vandalizing, or misusing fire safety equipment is prohibited and may result in eviction from Housing and even expulsion from KSU. Familiarize yourself with the location and operation of fire equipment and evacuation routes. Fire equipment is also located throughout the corridors and includes, but is not limited to, alarms, extinguishers, smoke detectors, door closures, alarmed doors, and sprinklers. Safety drills will be conducted in accordance with state law. Failure to evacuate when alarms sound is grounds for disciplinary action and fines.

Irons: Ironing is permitted, but irons must always be used with ironing boards that have a fire resistant cover. Irons should never be plugged in when not in use, or left unattended. Irons with automatic cutoff mechanisms are encouraged.

Open Flames: Items that pose a fire hazard in a resident's unit/ suite/ room are prohibited. These items include, but are not limited to, flammable liquid (e.g., lighter fuel), items that require an open flame to operate (e.g., Bunsen burners, lit candles, fireworks, grills, alcohol burners) and items that have an exposed heating element (space heaters, hot plates, toasters).

Decorations: Decorative items are allowed, but certain items that are considered decorative are prohibited

Prohibited Decorative Items

- LED strip lights (with adhesive backing)



- Fishnets
- Parachutes
- Mounted curtain rods
- Flammable items including candles, lighters, heating lamps/elements, etc.
- Other items listed in the Code of Conduct.

Decorations should not be visible from outside the apartment unit, except for holiday decorations, which must be:

- Appropriate for the holiday being celebrated.
- Visible only during the time immediately surrounding the holiday.
- Appropriate for a community living environment.
- In compliance with all fire and facility regulations.

Procedures for Evacuation of Campus Housing In Case of a Fire

Common area evacuation diagrams are posted throughout all campus housing facilities, within compliance of all applicable fire safety codes. Evacuation maps are posted on the common area walls, elevator corridors and at the stairwell doors, which include the location of the nearest exits and instructions to not use those elevators.

A list of all accessible units and/or students is provided each semester by Housing and Residence Life to KSU Department of Public Safety and University Police.

Upon hearing the sounding of fire alarm horns: All residents and guests must immediately evacuate the building. At the sound of a fire alarm or if you are instructed to evacuate, leave your work area immediately and proceed to the nearest exit, and leave the building. If you are the first to recognize a fire situation, activate the alarm, evacuate to a safe location using the nearest exit, and notify 911, KSU Police Emergency at ext. 6666 or dial 470-578-6666.

1. Remain calm.
2. Do NOT use elevators. Use the stairs.
3. Assist the physically impaired. If he/she is

unable to exit without using an elevator, secure a safe location near a stairwell, and immediately inform KSU Police or the responding Fire Department of the individual's location.

4. Proceed to a clear area at least 150 feet from the building. Keep all walkways clear for emergency vehicles.
5. Make sure all personnel are out of the building.
6. Do not re-enter the building.

Procedures to follow if smoke detector activation occurs in your room only: (No other alarms sounding throughout the building.)

1. If an activation occurs and fire, smoke and/or a burning odor is present:
    - Leave the room, closing the door behind you.
    - Pull the Fire Alarm Pull Box located at the building exits.
    - Evacuate the building.
    - Call 911 or KSU Police at ext. 6666 or dial 470-578-6666 to report the fire, or possible fire. Be prepared to give location, name, and phone number if possible.
2. If an activation occurs and there is NO evidence of any fire, smoke and/or a burning odor.
    - Leave the room and close the door behind you.
    - Call 911 or KSU Police at ext. 6666 or dial 470-578-6666 from a safe location to give report, and then meet the responding Fire Department in a safe location outside of your room. Note: the Fire Department responds to all fire alarms, including single smoke detector activation in a room whether the building fire alarm system is activated or not.
    - If you subsequently discover evidence of fire, smoke and/or burning odor, follow steps outlined in step 1.

Emergency Evacuation

1. When exiting your room and the building:
    - If you are not in immediate danger from smoke or fire, make sure to close and lock all doors and bring your room key and ID card with you.
    - Evacuate the building. If you are unable to evacuate, call 911 or KSU Police at ext. 6666 or dial 470-578-6666 and give your name, location and phone number.
2. Once safely outside the building:
    - Move away from building and immediately report to the designated assembly area to check in with residential life staff.
    - Stay clear of all emergency vehicles. Do not stand in roadway/walkway. Do not block emergency vehicles from getting through.
    - Do not re-enter the building until you are instructed to do so by an emergency responder or residential life staff.

Report any vandalized or disconnected smoke detectors to the Residence Director immediately.

Procedures Students and Employees should follow in Case of a Fire

In the event of a fire or other situation requiring evacuation and notification of emergency services personnel, please follow these directions:

- Sound the fire alarm by activating the nearest manual pull station.

- Move swiftly to the nearest emergency exit.
- Call 911 KSU Department of Public Safety and University Police at 470-578-6666 once in a safe place to report the emergency.
- DO NOT re-enter the building for any reason until given clearance by Public Safety or emergency responders on the scene.

Faculty and staff are provided education on fire safety and information on how to report a fire, to whom, and procedures to be followed for non-residential buildings on campus when a fire alarm signals. This information is located in the HRPP Employee Handbook, Policy #5.3.2.

Each Kennesaw State University building has fire evacuation plans posted in common areas. All employees are encouraged to become familiar with the escape routes for all buildings and floors and the locations of fire extinguishers, hoses and alarms. In the event of a fire or evacuation, every employee should follow the fire safety evacuation route and vacate the premises until the officials in charge declare the premises safe to enter. Exits and areas around fire extinguishers must be kept clear at all times. Periodic fire safety inspections and drills are held to test equipment and procedures.

For questions about fire safety, contact the Office of Environmental Health and Safety at 470-578-3321.

Fire Safety Education and Training Programs

All Department of University Housing staff members are trained according to the emergency management plans established by that company. All KSU Residence Life staff members are trained based upon standard University protocols for fire safety, with an additional training session on specific protocols for Resident Assistants (RAs), included below:

RA Protocol for Fire/Sounding Alarm

1. Every time a fire alarm sounds, exit the building – always assume there is a fire.
2. If a fire is confirmed and alarm is not sounding, activate the closest pull station.
3. Immediately notify KSU Police whenever fire alarm is sounding.
4. If a confirmed fire is found, after calling KSU Police, call Community Coordinator (CC) On-Call, who will contact KSU Department of University Housing.
5. RAs should assist with crowd control and orderly evacuation of building (staff should exit with residents). RAs should NEVER put themselves in harm's way.
6. Help keep residents at designated evacuation stations away from buildings. Do not re-enter a building until instructed to do so by KSU Police, Fire Department, CC, or Housing Maintenance, typically after alarm and strobe lights have been reset.
7. Remain alert at all times, paying attention for any information about vandalism/false alarms. Camera footage is helpful, so help notice any suspicious activity around exits.

The RAs sponsor multiple fire safety education programs, particularly focusing on the start of each new term, to help educate the students. Special programs are designed for incoming freshmen each fall semester. Every student is required to attend a mandatory opening meeting held the first week after check in to review all policies and procedures, including fire safety and evacuation procedures.

One annual event in particular, the Residence Hall Burn, is hosted jointly by KSU Fire Life and Safety, Marietta Fire Department, Cobb

County Fire Department, Environmental Health and Safety and the Department of Public Safety. The event provides a live demonstration on how quickly a residence hall room may be engulfed in flames. Local police and fire departments serve as consultants for the annual event and work on site to ensure the safety of participants and planners. The event is featured each year in local media outlets.

While actual fire has not historically been a problem at KSU, fire alarms frequently sound as a result of burned items in microwaves, specifically popcorn. Special seminars on appropriate microwave usage are offered regularly.



Fire Incident Reporting

All fire safety concerns should immediately be reported to the KSU Police at 470-578-6666. If a member of the KSU community finds evidence of a fire that has been extinguished, and the person is not sure whether KSU Police have already responded, the community member should immediately notify KSU Police to investigate and document the incident. Information related to fire safety reporting for campus housing should be submitted to the Director of Residence Life at KSUHousing@kennesaw.edu.

Improvements in Fire Safety

Facility-related improvements in 2024 included fire alarm upgrades in the Commons and Courtyard Apartments. Fire alarm upgrades in 2025 were conducted in the University Village Apartments which include a new FACP in UV Suites (3000 – 4000), UV5000 and a new fire alarm system in UV6000. More upgrades are planned at Kennesaw Place Apartments to coincide with a complete renovation starting in May 2026. The residential education program through KSU Residence Life continues to sponsor an annual residential orientation event for Freshman now includes fire and cooking safety courses.

FIRE STATISTICS AND FIRE LOG

The KSU Department of Public Safety and University Police, Administrative Operations Division located at 624 Big Shanty Road, maintains the campus housing Fire Log. The Fire Log is available online and is updated every business day. The Fire Log is available for request during normal business hours, which are 8 a.m. – 4 p.m. Monday-Friday.

https://www.kennesaw.edu/public-safety-police/clery-act/daily-fire-log.php



Residential Facility Name and Address	Total # Fires	Fire #	Cause of Fire	# Injuries	# Deaths	Value of Property Damage
Austin Residence Complex 125 Marietta Street Kennesaw, GA 30144						
Building 100	0	0	n/a	0	0	0
Building 200	0	0	n/a	0	0	0
Building 300	0	0	n/a	0	0	0
Building 400	0	0	n/a	0	0	0
Building 500	0	0	n/a	0	0	0
Building 600	0	0	n/a	0	0	0
Building 700	0	0	n/a	0	0	0
Building 800	0	0	n/a	0	0	0
Building 900	0	0	n/a	0	0	0
Building 1000	0	0	n/a	0	0	0
Building 1100	0	0	n/a	0	0	0
Building 1200	0	0	n/a	0	0	0
Building 1300	0	0	n/a	0	0	0
Building 1400	0	0	n/a	0	0	0
KSU Place 1175 Idlewood Avenue Kennesaw, GA 30144						
Building 100	0	0	n/a	0	0	0
Building 200	0	0	n/a	0	0	0
Building 300	0	0	n/a	0	0	0
Building 400	0	0	n/a	0	0	0
Building A	0	0	n/a	0	0	0
Building B	0	0	n/a	0	0	0

Building C	0	0	n/a	0	0	0
Building D	0	0	n/a	0	0	0
Building E	0	0	n/a	0	0	0
Building F	0	0	n/a	0	0	0
Building G	0	0	n/a	0	0	0
The Summit 119 Marietta Drive Kennesaw, GA 30144						
Building 1000	0	0	n/a	0	0	0
University Village 1074 Canton Place Kennesaw, GA 30144						
Building 1000	0	0	n/a	0	0	0
Building 2000	0	0	n/a	0	0	0
Building 5000	0	0	n/a	0	0	0
Building 6000	0	0	n/a	0	0	0
University Village Suites 1074 Canton Place Kennesaw, GA 30144						
Building 3000	0	0	n/a	0	0	0
Building 4000	0	0	n/a	0	0	0

2025 Marietta Campus

Residential Facility Name and Address	Total # Fires	Fire #	Cause of Fire	# Injuries	# Deaths	Value of Property Damage
University Commons Cheshier Road Marietta, GA 30060 (each building number is the specific address on Cheshier Road)						
Building 100	0	0	n/a	0	0	0
Building 200	0	0	n/a	0	0	0

Building 300	0	0	n/a	0	0	0
Building 400	0	0	n/a	0	0	0
Building 500	0	0	n/a	0	0	0
Building 600	0	0	n/a	0	0	0
University Courtyard 1100 Technology Way Marietta, GA 30060 (each building number is the specific address on Technology Way)						
Building 1000	0	0	n/a	0	0	0
Building 2000	0	0	n/a	0	0	0
Building 3000	0	0	n/a	0	0	0
University Columns (House #) Hexagon Way Marietta, GA 30060						
House 1 (721)	0	0	n/a	0	0	0
House 2 (725)	0	0	n/a	0	0	0
House 3 (729)	0	0	n/a	0	0	0
House 4 (733)	0	0	n/a	0	0	0
House 5 (737)	0	0	n/a	0	0	0
House 6 (741)	0	0	n/a	0	0	0
House 7 (745)	0	0	n/a	0	0	0
House 8 (749)	0	0	n/a	0	0	0
House 9 (753)	0	0	n/a	0	0	0
House 10 (757)	0	0	n/a	0	0	0
Activity Center 750 Goat Path Marietta, GA 30060	0	0	n/a	0	0	0
Hornet Village 100 800 Stinger Loop Marietta, GA 30060	0	0	n/a	0	0	0

Hornet Village 200, 700 Stinger Loop Marietta, GA 30060	0	0	n/a	0	0	0
Howell Hall 634 Cheshier Road Marietta, GA 30060	0	0	n/a	0	0	0

2024 Kennesaw Campus

Residential Facility Name and Address	**Total # Fires**	**Fire #**	**Cause of Fire**	**# Injuries**	**# Deaths**	**Value of Property Damage**
Austin Residence Complex 125 Marietta Street Kennesaw, GA 30144						
Building 100	0	0	n/a	0	0	0
Building 200	0	0	n/a	0	0	0
Building 300	0	0	n/a	0	0	0
Building 400	0	0	n/a	0	0	0
Building 500	0	0	n/a	0	0	0
Building 600	0	0	n/a	0	0	0
Building 700	0	0	n/a	0	0	0
Building 800	0	0	n/a	0	0	0
Building 900	0	0	n/a	0	0	0
Building 1000	0	0	n/a	0	0	0
Building 1100	0	0	n/a	0	0	0
Building 1200	0	0	n/a	0	0	0
Building 1300	0	0	n/a	0	0	0
Building 1400	0	0	n/a	0	0	0
KSU Place 1175 Idlewood Avenue Kennesaw, GA 30144						
Building 100	0	0	n/a	0	0	0

Building 200	0	0	n/a	0	0	0
Building 300	0	0	n/a	0	0	0
Building 400	0	0	n/a	0	0	0
Building A	0	0	n/a	0	0	0
Building B	0	0	n/a	0	0	0
Building C	0	0	n/a	0	0	0
Building D	0	0	n/a	0	0	0
Building E	0	0	n/a	0	0	0
Building F	0	0	n/a	0	0	0
Building G	0	0	n/a	0	0	0
The Summit **119 Marietta Drive** **Kennesaw, GA 30144**						
Building 1000	0	0	n/a	0	0	0
University Village **1074 Canton Place** **Kennesaw, GA 30144**						
Building 1000	0	0	n/a	0	0	0
Building 2000	0	0	n/a	0	0	0
Building 5000	0	0	n/a	0	0	0
Building 6000	0	0	n/a	0	0	0
University Village Suites **1074 Canton Place** **Kennesaw, GA 30144**						
Building 3000	0	0	n/a	0	0	0
Building 4000	0	0	n/a	0	0	0

Residential Facility Name and Address	Total # Fires	Fire #	Cause of Fire	# Injuries	# Deaths	Value of Property Damage
University Commons Cheshier Road Marietta, GA 30060 (each building number is the specific address on Cheshier Road)						
Building 100	0	0	n/a	0	0	0
Building 200	0	0	n/a	0	0	0
Building 300	0	0	n/a	0	0	0
Building 400	0	0	n/a	0	0	0
Building 500	0	0	n/a	0	0	0
Building 600	0	0	n/a	0	0	0
University Courtyard 1100 Technology Way Marietta, GA 30060 (each building number is the specific address on Technology Way)						
Building 1000	0	0	n/a	0	0	0
Building 2000	0	0	n/a	0	0	0
Building 3000	0	0	n/a	0	0	0
University Columns (House #) Hexagon Way Marietta, GA 30060						
House 1 (721)	0	0	n/a	0	0	0
House 2 (725)	0	0	n/a	0	0	0
House 3 (729)	0	0	n/a	0	0	0
House 4 (733)	0	0	n/a	0	0	0
House 5 (737)	0	0	n/a	0	0	0
House 6 (741)	0	0	n/a	0	0	0

House 7 (745)	0	0	n/a	0	0	0
House 8 (749)	0	0	n/a	0	0	0
House 9 (753)	0	0	n/a	0	0	0
House 10 (757)	0	0	n/a	0	0	0
Activity Center 750 Goat Path Marietta, GA 30060	0	0	n/a	0	0	0
Hornet Village 100 800 Stinger Loop Marietta, GA 30060	0	0	n/a	0	0	0
Hornet Village 200, 700 Stinger Loop Marietta, GA 30060	0	0	n/a	0	0	0
Howell Hall 634 Cheshier Road Marietta, GA 30060	0	0	n/a	0	0	0

2023 Kennesaw Campus

Residential Facility Name and Address	**Total # Fires**	**Fire #**	**Cause of Fire**	**# Injuries**	**# Deaths**	**Value of Property Damage**
Austin Residence Complex 125 Marietta Street Kennesaw, GA 30144						
Building 100	0	0	n/a	0	0	0
Building 200	0	0	n/a	0	0	0
Building 300	0	0	n/a	0	0	0
Building 400	0	0	n/a	0	0	0
Building 500	0	0	n/a	0	0	0
Building 600	0	0	n/a	0	0	0
Building 700	0	0	n/a	0	0	0
Building 800	0	0	n/a	0	0	0
Building 900	0	0	n/a	0	0	0

Building 1000	0	0	n/a	0	0	0
Building 1100	0	0	n/a	0	0	0
Building 1200	0	0	n/a	0	0	0
Building 1300	0	0	n/a	0	0	0
Building 1400	0	0	n/a	0	0	0
KSU Place 1175 Idlewood Avenue Kennesaw, GA 30144						
Building 100	0	0	n/a	0	0	0
Building 200	0	0	n/a	0	0	0
Building 300	0	0	n/a	0	0	0
Building 400	0	0	n/a	0	0	0
Building A	0	0	n/a	0	0	0
Building B	0	0	n/a	0	0	0
Building C	0	0	n/a	0	0	0
Building D	0	0	n/a	0	0	0
Building E	0	0	n/a	0	0	0
Building F	0	0	n/a	0	0	0
Building G	0	0	n/a	0	0	0
The Summit 119 Marietta Drive Kennesaw, GA 30144						
Building 1000	0	0	n/a	0	0	0
University Village 1074 Canton Place Kennesaw, GA 30144						
Building 1000	0	0	n/a	0	0	0
Building 2000	1	1	Small fire: kitchen stove	0	0	0
Building 5000	0	0	n/a	0	0	0
Building 6000	0	0	n/a	0	0	0

University Village Suites 1074 Canton Place Kennesaw, GA 30144						
Building 3000	0	0	n/a	0	0	0
Building 4000	0	0	n/a	0	0	0

2023 Marietta Campus

Residential Facility Name and Address	**Total # Fires**	**Fire #**	**Cause of Fire**	**# Injuries**	**# Deaths**	**Value of Property Damage**
University Commons Cheshier Road Marietta, GA 30060 (each building number is the specific address on Cheshier Road)						
Building 100	0	0	n/a	0	0	0
Building 200	0	0	n/a	0	0	0
Building 300	0	0	n/a	0	0	0
Building 400	0	0	n/a	0	0	0
Building 500	0	0	n/a	0	0	0
Building 600	0	0	n/a	0	0	0
University Courtyard 1100 Technology Way Marietta, GA 30060 (each building number is the specific address on Technology Way)						
Building 1000	1	1	Small fire: microwave	0	0	0
Building 2000	0	0	n/a	0	0	0
Building 3000	0	0	n/a	0	0	0
University Columns (House #) Hexagon Way Marietta, GA 30060						
House 1 (721)	0	0	n/a	0	0	0

House 2 (725)	0	0	n/a	0	0	0
House 3 (729)	0	0	n/a	0	0	0
House 4 (733)	0	0	n/a	0	0	0
House 5 (737)	0	0	n/a	0	0	0
House 6 (741)	0	0	n/a	0	0	0
House 7 (745)	0	0	n/a	0	0	0
House 8 (749)	0	0	n/a	0	0	0
House 9 (753)	0	0	n/a	0	0	0
House 10 (757)	0	0	n/a	0	0	0
Activity Center 750 Goat Path Marietta, GA 30060	0	0	n/a	0	0	0
Hornet Village 100 **800 Stinger Loop** **Marietta, GA 30060**	0	0	n/a	0	0	0
Hornet Village 200, **700 Stinger Loop** **Marietta, GA 30060**	0	0	n/a	0	0	0
Howell Hall **634 Cheshier Road** **Marietta, GA 30060**	0	0	n/a	0	0	0

RECORDS RETENTION

1. As required by the Federal Clery Act, the Kennesaw State University Department of Public Safety and University Police retains for at least (7) years all records documenting reports of Clery crimes made to the University Police, other Campus Security Authorities, and local law enforcement. This will include the timely warning determination for each report, and if a timely warning was made a copy of that warning. Also retained are records of all crime prevention and educational programming offered, including but not limited to security procedures, alcohol and other drugs, and sexual violence, across the institution.
2. The Kennesaw State University Department of Public Safety and University Police retains all entries made in the Daily Crime and Fire Log for at least seven (7) years. Copies of these archived entries will be made available for public inspection within two (2) business days of a request.
3. For a period of seven (7) years, the Kennesaw State University will maintain records of:
    - a. Each investigation conducted involving reported sexual misconduct, including any determination regarding responsibility and any audio or audio-visual recording or transcript, any disciplinary sanctions imposed on the Respondent, and any remedies provided to the Complainant designed to restore or preserve equal access to University programs or activities;
    - b. Any appeal and the result therefrom;
    - c. Any informal resolution and the result therefrom;
    - d. Any supportive measures or actions taken in response to a report or formal complaint under this policy and the rationale for the measure/response.

Stay Connected to KSU Police with LiveSafe

- Send text, picture and video to KSU Police
- Access emergency phone numbers
- Virtually walk with friends in real-time
- Access important Kennesaw State University resources



Get the App

1) Download LiveSafe to your iPhone or Android

2) Sign up with your school email address

3) Connect with Kennesaw State University

POLICE

KENNESAW STATE UNIVERSITY

351 Paulding Ave NW | Kennesaw, GA 30144

Emergencies - 470-578-6666 | Non-Emergencies - 470-578-6206

police@kennesaw.edu | www.facebook.com/KSUPD