CHARTER SERVICES
BIG OWL BUS

KSU OVERNIGHT EXPERIENCES

Make your campus travels easy with the Big Owl Bus! Get around effortlessly and enjoy all KSU has to offer.

Charter Types and Costs

Transit Buses
- 35 passengers
- $150 per hour | 3-hour minimum
- Maximum one-way distance: 50 miles
- Wheelchair accessible

Coach Buses
- 34 passengers
- $150 per hour | 3-hour minimum
- Maximum one-way distance: 50 miles
- Wheelchair accessible

20-passenger Buses
- 20 passengers
- $150 per hour | 3-hour minimum
- Maximum one-way distance: 50 miles
- Wheelchair accessible

BIG OWL BUS

Book a charter for your camp or conference today!

Charter availability depends on demand.

KENNESAW STATE UNIVERSITY

CHARTER SERVICES POLICIES AND PROCEDURES

Charter Request Submission and Approval

- Requests must be submitted in writing using the Conference and Events Portal or by emailing **overnightexperiences@kennesaw.edu**.
- The requester must then provide a confirmation email agreeing to the service, committing to payment and accepting the stated charter policies.
- We are unfortunately unable to fulfill all requests. Charters are subject to availability of vehicles, drivers and our primary obligation to serve students, faculty and staff.

Request Guidelines

- Charters are subject to a 50-mile radius of the James V. Carmichael Student Center or the Joe Mack Wilson Student Center.
- Overnight charters are not available.
- Charters may be booked for up to 12 hours, with a maximum of 8 hours for drive time.
- Standing is not permitted on charter vehicles.

While on Board

- No signage or markings may be placed on windows, doors or any part of the vehicle's interior or exterior.
- The following are prohibited on KSU Parking and Transportation vehicles: eating, drinking, glass containers, alcohol, weapons, tobacco products, e-cigarettes, illegal drugs, hazardous materials and animals (with the exception of registered service animals).

Cancellations

- Cancellations or modifications are allowed up to 10 business days before the service without penalty. Requests must be submitted via email to **overnightexperiences@kennesaw.edu**. Cancellations made within 10 business days of service will incur a penalty equal to the minimum 3-hour charge per vehicle.
- Modifications made within 10 business days prior to the time of service will be reviewed on a case-by-case basis. Service modifications may not be requested of the driver on the day of service.

Damage Fees

- A $200 cleaning fee will be charged if the charter vehicle is not returned in reasonable condition.
- Any damages caused by the chartering group will be billed to the responsible department, group or individual.

The charter services information and procedures provided here apply only to guests interested in KSU Overnight Experiences. For general charter services offered by Kennesaw State University, please visit the Parking and Transportation website at kennesaw.edu/parking.