FIRST-YEAR HOUSING APPLICATION

STEP 2: ROOMMATE SELECTION GUIDE

KENNESAW STATE UNIVERSITY

HOUSING APPLICATION INITIATION FEE

Before you are able to proceed to Step 2 and 3 of the Housing application, you must pay the $200 non-refundable Application Initiation Fee.

STEP 1:

Log in to the Housing Portal and click on the Academic Year Application within the top menu bar, then click “continue.”

STEP 2:

Please read the instructions on this page carefully as they will explain how to search for potential roommates and how to create a Roommate Pair. You may create a pair with a maximum of two people (you plus one other person).

STEP 2:



STEP 3:



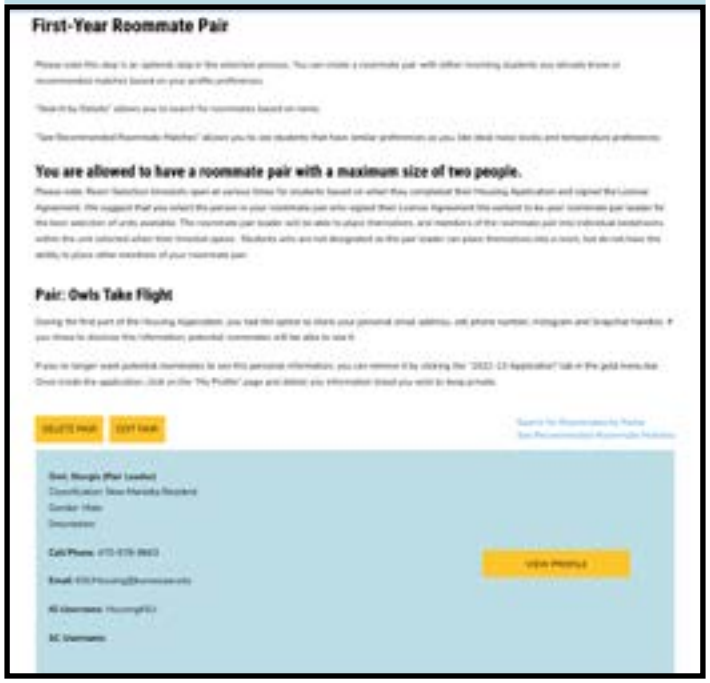
STEP 3:

To create a pair, pick a pair name, and set a password for your roommate pair. Be sure to save this pair name and password for future reference.

STEP 4:

Once you have created your pair, you can search potential roommates by name or see recommended matches based on your profile.

STEP 4:



STEP 5:

When you have identified someone you want to live with, you will send them a request.

STEP 6:
If you receive a request, you will need to go into the portal and either accept or decline this invitation. All requests automatically expire within seven days without a response.

STEP 7:
If the person you requested accepts your invitation, you have created your Roommate Pair. Once you have two people, your group is full.

STEP 8:
If you are confident in your selection, you will be asked to save and continue, and you have completed Step 2: Roommate Selection.

The final step of the Housing Application is Step 3: Room Selection. During this last step, students can place themselves into the available rooms when their time ticket begins. Roommate Pair leaders are responsible for putting themselves and their selected preferred roommate into rooms. Students can choose to change the Roommate Pair leader in the Housing Portal at any time before Room Selection. We will have more information and guides available on our website for Step 3.

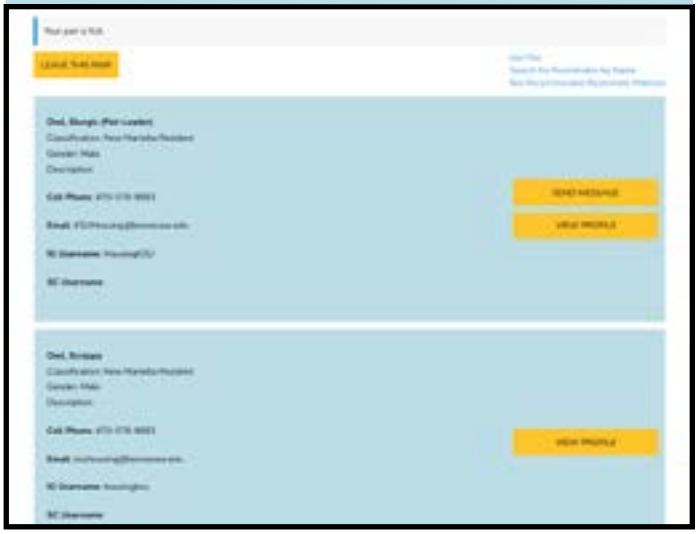
Receive Housing and Campus Services Updates including important dates for the Housing Application straight to your phone! Opt in to receive text messages through the Housing Portal.

If you have any questions about the Housing Application, contact the Talon One Service Center at 470-578-8663 (T-ONE) or talonone@kennesaw.edu

STEP 6:



STEP 7:



TALON ONE SERVICE CENTER

For more information about Housing and Residence Life, please visit our website, kennesaw.edu/housing