Procurement Service Level Agreement (SLA) Analysis
Reporting Month: May

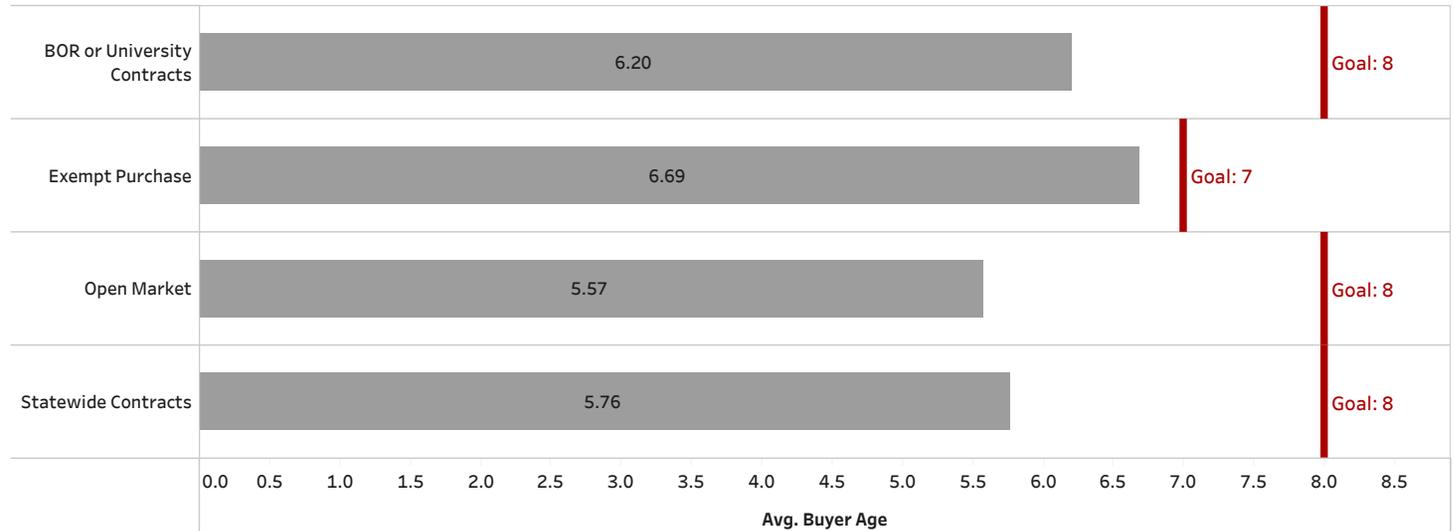|			
Req Number	Department	Supplier	Month
All	All	All	May

Fully Approved Reqs			Reqs In Progress			Reqs with PO Dispatched			Reqs Meeting SLA Goal			Avg. Days to Completion	Avg. Days +/- SLA Goal
Current	Prior	Total	Current	Prior	Total	Current	Prior	Total	Current	Prior	Total	Total	Total
698	148	**846**	127	3	**130**	571	145	**716**	539	45	**584**	6.0	🔻 -1.9

% of PO's Dispatched
(Dispatched ÷ Fully Approved Reqs)

84.63%

Requisition Age and SLA Goal by Type

Type	Avg. Buyer Age	Goal
BOR or University Contracts	6.20	Goal: 8
Exempt Purchase	6.69	Goal: 7
Open Market	5.57	Goal: 8
Statewide Contracts	5.76	Goal: 8

Avg. Buyer Age (axis: 0.0 – 8.5)
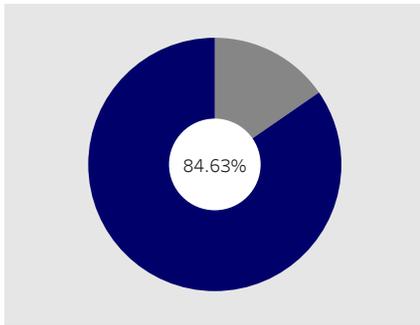
% of Reqs In Progress
(In Progress ÷ Fully Approved Reqs)

15.37%
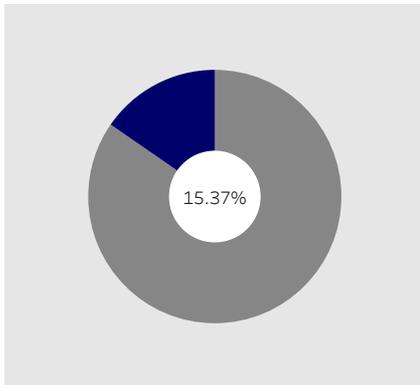
Approved Requisitions by Month

Month of OFS Approval Date	Number of Records
December 2018	192
January 2019	278
February 2019	258
March 2019	359
April 2019	445
May 2019	698