

# | KENNESAW STATE | Procurement Service Level Agreement (SLA) | P-Card Inquiry Analysis

### P-Card Inquiry Analysis Reporting Month: June

Select FY 2020

Select Month June

Total Inquiries		Avg. # Days to Response	Avg. # Days Over/Under SLA Goal			
Closed	Total	PCard	PCard			
406	406	1.0	<b>6</b> -1.0			

#### **Closed PCard Inquiries**

DIV	Department	Inquiry Count	
AAF	Digital Learning Innovation	6	Goal: 2 Days
, , , ,	Division of Global Affairs	3	Goal: 2 Days
	Museums, Archives, and Rare Books	3	
	Office of the Provost and Vice President of Academic Affairs	16	
ACM	Architecture	1	
, (CIVI	Construction Management	14	
ART	College of the Arts - Office of the Dean	4	
W.C.I	Department of Dance	1	
	Department of Dance  Department of Theatre and Performance Studies	2	
	School of Art and Design	1	
	School of Music	1	
ATH	Intercollegiate Athletics	1	
AUX	Campus Services	2	
AUX	Parking and Transportation	1	
	Residence Life	1	
	University Dining	3	
	University Housing	4	
2116	University Stores - Kennesaw	3	
BUS	Coles College of Business - Office of the Dean	4	
	Cox Family Enterprise Center	6	
	Department of Information Systems	2	
	Department of Marketing and Professional Sales	4	
	Executive MBA Programs	2	
	Master's in Business Administration Program	11	
CBO	Card Services Office	1	
	Department of Event and Venue Management	10	
CIO	University Information Technology Services (UITS)	6	
COM	Office of Strategic Communications and Marketing	3	
CPE	College of Professional Education	11	
CSE	College of Computing and Software Engineering - Computer Sci	6	
	College of Computing and Software Engineering - Information	3	
	College of Computing and Software Engineering - Office of th	6	
	College of Computing and Software Engineering - Software Eng	3	
CUL	Center for University Learning	1	
EDU	Bagwell College of Education - Office of the Dean	4	
	Department of Instructional Technology	1	
	iTEACH Center	1	
ET	Department of Civil and Construction Engineering	3	
	Department of Computer Engineering	5	
	Department of Engineering Technology	1	
	Department of Mechanical Engineering	4	
	Department of Mechatronics Engineering	4	
	Department of Systems and Industrial Engineering	1	
	Southern Polytechnic College of Engineering and Engineering	7	
SE	Graduate College - Admissions	1	
	Office of the Vice President for Enrollment Services	1	
AC	Division of Facilities Services	1	
	Environmental Health and Safety	10	
	Facilities - Automotive Shop	5	
	Facilities - Design & Construction Services	1	

	Facilities - Heating, Ventilation, and Air Condition (HVAC)	9			Goal:	2 Da	vs			
	Facilities - Plant Operations*	10								
	Facilities - Plumbing	5		- İ						
	Facilities - Renovation & Repair Services	2								
HHS	Wellstar College of Health and Human Services - Office of th	16								
	WellStar School of Nursing	3								
HON	Honors College	2								
HRS	Human Resources*	4								
HSS	College of Humanities and Social Sciences - Office of the De	1								
	Counseling and Psychological Services	3								
	Department of Foreign Languages	1		- İ						
	Department of Geography and Anthropology*	1								
	Department of History and Philosophy	1								
	Department of Sociology and Criminal Justice	1								
	School of Communication & Media	1								
	School of Conflict Management, Peacebuilding and Development	1		- Î						
LAF	Legal Affairs	1								
	Public Safety/Campus Police (Non-Emergencies)	20								
LIB	Department of Public Services	3		- İ						
OFS	Office of Fiscal Services	17								
OUT	Outside Constituent	20								
PRE	Cobb Education Consortium	2		- İ						
	Internal Audit Department	1								
RES	Office of Research	16								
SCM	Center for Statistics and Analytical Research	2								
	College of Science and Mathematics - Office of the Dean*	16								
	Department of Ecology, Evolution, and Organismal Biology	5								
	Department of Mathematics	1								
	Department of Physics	1								
STA	Center for Young Adult Addiction and Recovery	14								
	Department of Sports and Recreation	3								
	Health Promotion and Wellness	3								
	Marietta Student Affairs	2		- İ						
	Student Life Operations	2								
UAD	Office of University Development	2								
UCL	Department of Culinary Sustainability and Hospitality	2								
	Department of First-Year and Transition Studies	4		ĺ						
	Department of Leadership and Integrative Studies	3		ĺ						
	Paulding/Dallas Center*	4		j						
	University College - Academic Support Initiatives	2		j						
	University College - Office of the Dean	3		j						
			0	2		4	6	8	10	12

Response Age in Days (Excluding Weekends)



## Procurement Service Level Agreement (SLA) Purchasing Inquiry Analysis

Reporting Month: June

Select FY 2020 Select Month
June

A !! D ! D	Avg. # Days Over/Under SLA Goal
Ava # Days to Posponso	Avg # Days Over/Under SLA Goal

Closed	Total	Purchasing	Purchasing			
87	87	1.1	-0.9			

#### **Closed Purchasing Inquiries**

**Total Inquiries** 

DIV	Department	Inquiry Count		
ACM	Construction Management	1	1	Goal: 2 Day
ART	College of the Arts - Office of the Dean	1		2
AUX	Campus Services	4	1	
	University Housing	7	1	
	University Stores - Kennesaw	1	1	
BUS	Department of Economics, Finance and Quantitative Analysis	1	1	
	Master's in Business Administration Program	1	1	
СОМ	Office of Strategic Communications and Marketing	1	1	
CPE	College of Professional Education	4	1	
CSE	College of Computing and Software Engineering - Information	1	1	
EET	Southern Polytechnic College of Engineering and Engineering	4	1	
ESE	Office of the Vice President for Enrollment Services	2	1	
FAC	Campus Services - Central Receiving & Distribution	8	1	
	Facilities - Building Services	1	1	
	Facilities - Design & Construction Services	1	1	
HHS	Wellstar College of Health and Human Services - Office of th	1	1	
HSS	School of Conflict Management, Peacebuilding and Development	1	1	
LAF	Public Safety/Campus Police (Non-Emergencies)	1	1	
LIB	Department of Public Services	1	1	
OFS	Null	1	1	
	Office of Fiscal Services	23	1	
OUT	Outside Constituent	11	1	
PRE	Office of Diversity and Inclusion	1	1	
	Office of Institutional Equity	1	1	
RES	Office of Research	1	1	
STA	Department of Sports and Recreation	2	1	
UAD	Office of University Development	4	1	
UCL	Paulding/Dallas Center*	1		2

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Response Age in Days (Excluding Weekends)

<sup>\*</sup> The asterisked Departments above had Purchasing Inquiries which were created in the prior month and closed in June and therefore are being reported in both months. This dashboard is inclusive to all inquiries whether In Progress or Closed during the month of June.