KENNESAW STATE UNIVERSITY
OFFICE OF FISCAL SERVICES
Payroll Services

Annual Payroll Schedule

Biweekly Pay Groups

(Hourly Employees, Student Assistants, and Federal Work Study)

Payroll Period	OneUSG Time/Absence Approvals Due by 9:00 am	Pay Date
Dec 20 – Jan 2	Jan 4, 2027	Jan 8, 2027
Jan 3 - Jan 16	Jan 15, 2027*	Jan 22, 2027
Jan 17 – Jan 30	Feb 1, 2027	Feb 5, 2027
Jan 31 -Feb 13	Feb 15, 2027	Feb 19, 2027
Feb 14 – Feb 27	Mar 1, 2027	Mar 5, 2027
Feb 28 - Mar 13	Mar 15, 2027	Mar 19 2027
Mar 14 – Mar 27	Mar 29, 2027	Apr 2, 2027
Mar 28 - Apr 10	Apr 12, 2027	Apr 16, 2027
Apr 11 – Apr 24	Apr 26, 2027	Apr 30, 2027
Apr 25 - May 8	May 10, 2027	May 14, 2027
May 9 – May 22	May 24, 2027	May 28, 2027
May 23 – Jun 5	Jun 7, 2027	Jun 11, 2027
Jun 6 - Jun 19	Jun 21, 2027	Jun 25, 2027
Jun 20 – Jul 3	Jul 2, 2027*	Jul 9, 2027
Jul 4 - Jul 17	Jul 19, 2027	Jul 23, 2027
Jul 18 – Jul 31	Aug 2, 2027	Aug 6, 2027
Aug 1 - Aug 14	Aug 16, 2027	Aug 20, 2027
Aug 15 – Aug 28	Aug 30, 2027	Sep 3, 2027
Aug 29 - Sep 11	Sep 13, 2027	Sep 17, 2027
Sep 12 – Sep 25	Sep 27, 2027	Oct 1, 2027
Sep 26 – Oct 9	Oct 11, 2027	Oct 15, 2027
Oct 10 - Oct 23	Oct 25, 2027	Oct 29, 2027
Oct 24 - Nov 6	Nov 5, 2027*	Nov 12, 2027
Nov 7 – Nov 20	Nov 19, 2027*	Nov 26, 2027
Nov 21 – Dec 4	Dec 6, 2027	Dec 10, 2027
Dec 5 – Dec 18	Dec 20, 2027	Dec 24, 2027
Dec 19 – Jan 1	Jan 3, 2028	Jan 7, 2028

*** Early Payroll Deadline Due to Holiday**

Time/Absence Approval Deadlines Determined by Shared Services Center
Email – support@usg.edu
Phone (877) 251-2644

This schedule is subject to change.

Document updated: 2026-10-15

KENNESAW STATE UNIVERSITY
OFFICE OF FISCAL SERVICES
Payroll Services

Annual Payroll Schedule

12 Month Pay Groups

(Twelve Month Faculty, Salaried Administrators and Staff)

Payroll Period	OneUSG Time/Absence Approvals Due by 4:00 pm	Paycheck Issue Date
Jan 2027	Jan 21, 2027	Jan 29, 2027
Feb 2027	Feb 18, 2027	Feb 26, 2027
Mar 2027	Mar 23, 2027	Mar 31, 2027
Apr 2027	Apr 20, 2027	Apr 30, 2027
May 2027	May 18, 2027	May 28, 2027
Jun 2027	Jun 22, 2027	Jun 30, 2027
Jul 2027	Jul 22, 2027	Jul 30, 2027
Aug 2027	Aug 23, 2027	Aug 31, 2027
Sep 2027	Sep 21, 2027	Sep 30, 2027
Oct 2027	Oct 19, 2027	Oct 29, 2027
Nov 2027	Nov 15, 2027	Nov 30, 2027
Dec 2027	Dec 22, 2027	Dec 31, 2027

10 Month Pay Groups

(Ten Month Faculty, Graduate Assistants, and Part-time Faculty)

Payroll Period	OneUSG Time/Absence Approvals Due by 4:00 pm	Paycheck Issue Date
Jan 2027	Jan 21, 2027	Jan 29, 2027
Feb 2027	Feb 18, 2027	Feb 26, 2027
Mar 2027	Mar 23, 2027	Mar 31, 2027
Apr 2027	Apr 20, 2027	Apr 30, 2027
May 2027	May 18, 2027	May 28, 2027
Jun-Jul 2027		
Aug 2027	Aug 23, 2027	Aug 31, 2027
Sep 2027	Sep 21, 2027	Sep 30, 2027
Oct 2027	Oct 19, 2027	Oct 29, 2027
Nov 2027	Nov 15, 2027	Nov 30, 2027
Dec 2027	Dec 22, 2027	Dec 31, 2027

Summer Faculty Pay Schedule

Payroll Period	Session	Paycheck Issue Date
Maymester 2027	Summer Session I	May 28, 2027
June 2027	Summer Session I	Jun 30, 2027
July 2027	Summer Session II	Jul 30, 2027

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