

RUBRIC FOR SOTL MANUSCRIPT COMPLETION PROGRAM

This rubric is based on [CETL's definition of SoTL](#), which is derived from Felten's (2013) principles of good practice for SoTL.

	Higher Priority for Funding	Moderate Priority for Funding	Lower Priority for Funding
Criterion: Good Practices of SoTL			
• Inquiry Process	<p>The proposal describes evidence of a systematic and/or reflective scholarly inquiry process, including a discussion of the topic and research questions where appropriate.</p> <p>15 points</p>	<p>The proposal has a limited or insufficient description of the systematic and reflective scholarly process.</p> <p>1-14 points</p>	<p>The proposal does not describe evidence of systematic and/or reflective scholarly inquiry.</p> <p>0 points</p>
• Context	<p>The proposal describes the classroom setting of the project and is framed and informed by existing literature on the topic.</p> <p>10 points</p>	<p>The proposal has insufficient grounding in either the classroom context or prior literature.</p> <p>1-9 points</p>	<p>The proposal does not describe the classroom setting of the project, nor is it framed and informed by existing literature on the topic.</p> <p>0 points</p>
• Methodology	<p>The proposal describes methodology appropriate to the topic and/or discipline and is under the oversight of the IRB when appropriate.</p> <p>15 points</p>	<p>The proposal has insufficient description of methodology and ethical oversight.</p> <p>1-14 points</p>	<p>The proposal does not describe methodology appropriate to the topic and/or discipline.</p> <p>0 points</p>
Criterion: Project Progress	<p>The proposal indicates that the author has made sufficient progress and will be ready to begin writing at the time of the program.</p> <p>15 points</p>	<p>The proposal provides insufficient evidence that the author will be ready to begin writing at the time of the program.</p> <p>1-14 points</p>	
Criterion: Previous SMCP Participation	<p>The applicant has never participated in the SoTL Manuscript Completion program.</p>		<p>The applicant has participated in a prior SoTL Manuscript Completion program.</p>

	10 points		0 points
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Felten, P. (2013). Principles of good practice in SoTL. *Teaching and Learning Inquiry*, 1(1), 121–125. <https://doi.org/10.20343/teachlearninquiry.1.1.121>