

**KSU – J1 Academic Training  
Academic Advisor’s Form**

PLEASE TYPE OR PRINT

This form must be completed by your academic advisor and brought with you at the time of your appointment.

**DO NOT FAX THIS FORM**

|  |  |
|--|--|
| <b>Student’s Name</b>  |  |
| <b>KSU ID#</b>   | <b>Overall GPA</b>   |
| <b>Level of study</b>  | <b>Field of study</b>  |
| Student <input type="checkbox"/> is <input type="checkbox"/> is not In Good Academic Standing If no, why?  |  |
| Has this student continuously enrolled for and completed full course of study? <input type="checkbox"/> Yes <input type="checkbox"/> NO<br>[DOS/USCIS Regulations state that full time graduate students must carry the minimum of nine (9) credit hours, and that full time undergraduate students carry the minimum of twelve (12) credit hours]<br>If no, please explain why student has fallen below full time status: |  |
| <b>Date (not semester) by which student will meet degree requirements (MM/DD/YYYY)</b><br>.....<br>[Must be completed] (i.e. defends dissertation, submits thesis, completes last exam for degree)   | <b>Date (MM/DD/YYYY) (not semester) of graduation is</b><br>.....<br>[must Be Completed] |
| <b>Location of Academic Training:</b>  | <b>Job Title:</b>  |
| <b>Name and Address of Academic Training</b>   | <b>Supervisor:</b>   |
| <b>Numbers of hours/week:</b>  | <b>Dates of Training: From to</b>  |
| <b>State Goals and Objectives of the Specific Training Program:</b>  |  |
| <b>How does the training relate to the student’s major field of study?</b>   |  |
| <b>Why is the training an integral or critical part of the academic program of the exchange visitor student?</b>   |  |
| <b>Advisor’s Name and Title:</b>   |  |
| <b>Email:</b>  | <b>Phone:</b>  |
| <b>Signature:</b>  | <b>Date:</b>   |
| Complete and return to:<br>International Student and Scholar Services, Town Point Suite 1700, MD 9116, <a href="mailto:iss@kennesaw.edu">iss@kennesaw.edu</a>  |  |

|  |
|--|
| <b>For ISSSO Use Only:</b>                           |
| <b>Site Visit Conducted:</b> Yes                  No |
| <b>Site Notes:</b>                                   |