



STEM OPT Employer Attestation

Purpose:

To verify that the employer maintains a legitimate business operation and a bona fide employer–employee relationship with the F-1 STEM OPT student, consistent with guidance from the Student and Exchange Visitor Program and the U.S. Department of Homeland Security. For additional information regarding these requirements please see the link below:

[Optional Practical Training Extension for STEM Students \(STEM OPT\) | USCIS](#)

Kennesaw State University requires that this Attestation form be submitted with the student’s STEM OPT requests for all employers.

Special Note for Placement/Consulting Agencies

Issues of Non-Compliance with STEM OPT Placement at a Client Site

The employer, not the client, must control training. The student must receive on-site supervision and training, consistent with this STEM OPT Training Plan, by experienced and knowledgeable staff employed by the staffing/consulting company and not the client.

1. If a student is based for work at a third-party site, and the client supervisors are the ones guiding the student’s work, USCIS may conclude the following:
 - The client is the student’s real supervisor, not the staffing company
 - The staffing company is just a payroll intermediary

This arrangement is non-compliant with STEM OPT Bona Fide employer regulations.

[Optional Practical Training Extension for STEM Students \(STEM OPT\) | USCIS](#)

2. Supervision must be technical and training-based and the supervisor listed on your Form I-983 must:
 - Understand your day-to-day technical work
 - Provide guidance, feedback, and evaluation
3. If a student is working remotely from their home address this should be indicated on the I-983 either on page 3 for Employer Site Information or on page 4 Additional Remarks. Clarification on how the student is supervised and evaluated for a remote position should also be clarified.

Section 1: Employer Information

Company Name: _____

EIN: _____

E-Verify Number: _____

Business Address (no P.O. Boxes): _____

Website: _____

Primary Contact (Name & Title): _____

Phone: _____ Email: _____

Section 2: Bona Fide Employment Certification

The employer certifies the following:

- The company operates a legitimate, active business with a physical worksite appropriate for the position.
- The company maintains working contact information and a verifiable business presence.
- The student will be a paid employee of this company.
- The employer maintains a true employer–employee relationship, including the ability to hire, supervise, evaluate, and terminate the student.
- A qualified supervisor employed by this company will directly oversee the students’ work and training throughout the STEM OPT period.

Section 3: Student Information

Student Name: _____

Student SEVIS ID# _____

Section 4: Worksite & Supervision

The employer certifies:

1. A qualified supervisor from the employer (not a client) will maintain direct oversight, training responsibility, and regular supervision of the student.
2. The student will actively report to the listed worksite or approved remote location.
3. The employer retains full responsibility for the student's employment, including remote work arrangements.
4. Remote work will include structured supervision, regular interaction, and oversight.
5. The student will not be employed in name only or without actual work duties.

- **Primary Student Worksite Address** *(Complete if different from the company's main address)*

Worksite Address: _____

- **Remote Work Location** *(Complete if the student will work remotely from home or another off-site location)*

Remote Work Address: _____

- **Third-Party Client Site Information** *(Complete if the student will work at a client site instead of the employer's office)*

Client Name: _____

Client Address: _____

- **Hybrid Work Arrangement** *(Complete if the student will work both remotely and in-office)*

Specific Days Working In-Office: _____

Specific Days Working Remotely: _____

Section 5: Job Duties & Training

The student's job duties:

- Are directly related to their STEM degree
- Match the duties listed on Form I-983
- Reflect actual day-to-day work (not generic descriptions)

- The employer will provide a structured training plan and ongoing supervision by the qualified supervisor listed above.

Section 6: Compliance & Fraud Acknowledgment

The employer acknowledges that the following are indicators of potential fraud identified by SEVP and DHS and certifies that none of these conditions apply:

- Non-operational or residential-only business locations
- Inactive phone numbers or vague websites
- Lack of knowledge about company operations
- Students hired but not reporting to work
- Inconsistent or misleading employment information

Section 7: Cooperation & Reporting

The employer agrees to:

- Cooperate with possible site visits by Homeland Security Investigations
- Notify the school of any material changes to employment
- Comply with all STEM OPT regulations

The employer understands that suspected fraud may be reported to the U.S. Immigration and Customs Enforcement or other federal agencies.

Certification by Authorized Company Representative

I certify that the information provided is true and that the company complies with all STEM OPT requirements.

Name: _____

Title: _____

Signature: _____

Email/Phone: _____

Date: _____