



# Candidate & District Recommendation Form

**Applicant Name:** \_\_\_\_\_ **Applicant PSC Cert ID #:** \_\_\_\_\_

KSU's Teacher Leadership (TL) program is intended to prepare dynamic, high-performing leaders to:

- Collaboratively transform schools into learning communities characterized by student success. Graduates will be prepared to lead professional learning, mentor and coach other teachers, support curriculum and evidence based instructional practices, and support improved student learning through data-informed decision-making.
- Participate in transforming schools into learning communities characterized by student success. Graduates would be successful in any school and are particularly ready to lead schools in Georgia in the role of assistant principal.

### Candidate Commitments:

- Will complete coursework as required by KSU Graduate Catalog aligned with program admission date.
- Must attempt the Teacher Leadership GACE assessment prior to graduation.
- Must update mentor information with KSU Certification Officer (bcoe\_certification@kennesaw.edu) if there is a change in mentor's PSC status or availability of mentor to serve as such in candidate's current location of employment.

\_\_\_\_\_  
Candidate's Signature

\_\_\_\_\_  
Date

### District Partnership Commitment & Recommendation:

This program is intended to be job-embedded, and candidates will apply the research and theory they learn to school issues and initiatives. To ensure the acquisition of needed knowledge and skills, field experiences are a part of each course. The district commits to supporting the candidate's:

- Selection of a PSC qualified mentor. A mentor is needed for the Teacher Leadership assignments and assessments within the program.
- Intensive residency experience designed to address a school-based problem of practice and intensive practicum providing for syntheses of program learning.
- Continuing success by notifying KSU if there is a change in the PSC status of either the candidate or the candidate's mentor(s).

\_\_\_\_\_  
Principal or District Representative's Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Principal or District Representative's Signature

\_\_\_\_\_  
Date



**KENNESAW STATE  
UNIVERSITY**  
BAGWELL COLLEGE OF EDUCATION

Department of Educational  
Leadership

## Teacher Leadership Mentor Commitment Form

**Applicant Name:** \_\_\_\_\_

**Applicant PSC Cert ID #:** \_\_\_\_\_

**District Commitments:** Teacher Leadership Programs at KSU prepare dynamic, high-performing leaders to collaboratively transform schools into learning communities characterized by student success. Graduates will be prepared to lead professional learning, mentor and coach other teachers, support curriculum and evidence based instructional practices and support improved student learning through data-informed decision-making. This program is intended to be job-embedded, and candidates will apply the research and theory they learn to school issues and initiatives. To ensure acquisition of needed knowledge and skills, field experiences are a part of each course and there is an intensive residency experience designed to address a school-based problem of practice. Candidates accepted into the Teacher Leadership Program must obtain commitment from the school district and identify a qualified mentor to support them throughout the program.

**Mentor Commitment:** The Department of Educational Leadership at KSU is committed to providing genuine experiences leading, facilitating, and making decisions characteristic of teacher leaders. Each applicant is required to obtain agreement from a school-based mentor who serves as a principal, assistant principal, lead teacher, instructional coach, department head, or other school/system personnel with the knowledge and skills to support the applicant. University faculty will make on-site visits and will collaborate with the candidate and mentor in planning appropriate experiences and evaluating development. The mentor, as a current employee in a school setting, will oversee the day-to-day performance of the candidate.

### PSC Requirements for Teacher Leadership Mentor:

- Must hold and maintain a clear, renewable PSC Teacher Leadership, Ed Leadership (Tier I or II) and/or C&I Certificate
- Has 3+ years of teaching experience

### Role of the Mentor:

- Support the efforts of KSU personnel and the activities of the teacher leadership candidate throughout the program.
- Assist KSU personnel in arranging the residency experience at the school where the teacher leadership candidate is employed.
- Provide time for the candidate to fulfill the responsibilities of the residency experience and the applied course assignments
- Serve on the Candidate Support Team (CST) with the candidate, a coach, and a university faculty.
- Ensure the candidate received a minimum of 36 clock hours for observations, coaching, and reflection over the duration of the program.

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### TO BE COMPLETED BY REFERENCE WHO WILL ASSIGN/MENTOR/CO-SUPERVISE CANDIDATE'S FIELD WORK

The candidate above will be assigned an area of responsibility related to school improvement. This assignment will require the candidate to complete specific responsibilities for which s/he will receive academic credit. By signing this form, I accept the responsibility of serving as a mentor to the above-named candidate.

\_\_\_\_\_  
**Mentor Printed Name**

\_\_\_\_\_  
**Mentor Position Title**

\_\_\_\_\_  
**Mentor GaPSC CertID #**

\_\_\_\_\_  
**School Name**

\_\_\_\_\_  
**School System**

\_\_\_\_\_  
**School Zip Code**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

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**Please return to the candidate to be included with their application materials.**